DPU DHURAKIJ PUNDIT UNIVERSITY	Human Research Ethics Committee Dhurakij Pundit University
	Progress Report Form

Project Title		
Research Project Code DPUHREC_____ **Certificate Number COA**..... **Date of Approval**		
Principal Investigator (PI):	**Institutional Affiliation:**	
Tel. _____ **e-mail**_____		
Research Sponsor:		
Date of Initial Approval: _____/_____/ _____	**Date of Most Recent Approval** _____/_____/ _____	**Reporting Frequency:** ⬜ Every 3 months ⬜ Every 6 months ⬜ Upon completion of the research or at least once a year

1. Research Activities at the Research Site

- ✹ Not yet commenced.
- ✹ Research activities have commenced, and this is the initial progress report. Therefore, a copy of the Participant Information Sheet and Informed Consent Form signed by the first research participant is attached, duly certified as a true copy by the researcher.
- ✹ Research activities have commenced, and the most recent progress report was submitted on .....

2. Information on research participants or samples enrolled in the project from the commencement of the study up to the reporting date. Please complete the fields relevant to the data collected in the research project

For Research Projects Involving the Recruitment of Human Participants		
1.	Total Number of Research Participants Required: ..... participants.	
2.	Number of Participants Who Have Provided Informed Consent: ..... participants	

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	Equivalent to .....% of the total number of participants planned in the research protocol.	
3.	Number of Participants Who Failed Screening: ..... participants.	
4.	Number of Participants Currently Participating in the Study (Active Subjects): ..... participants.What study procedures are these participants required to undergo? ⬜ Questionnaires / Interviews ⬜ Specimen Collection / Biological Sample Collection ⬜ Use of In Vivo Diagnostic Devices ⬜ Experimental Interventions / Treatment Procedures: e.g., drug trials, surgical procedures, radiation therapy, radioactive isotopes, etc. ⬜ Other (Please specify)	
5.	Number of Participants Who Died During the Research Study Since Its Commencement: ..... participants, of whom ..... participants died during the reporting period.	
7.	Number of Participants Currently in the Follow-up Period (Subjects in Follow-up): ..... participants.	
8.	**Number of Participants Who Have Completed the Study or Are No Longer Active (Completed or Inactive Subjects): ..... participants.** 8.1 Completed subjects participants..... 8.2 Inactive subjects participants..... • Withdrawn: participants..... • Terminated: participants..... • Lost to follow-up participants.....	
9.	Unexpected adverse events Has this been previously reported to the Human Research Ethics Committee? ⬜ Yes, reported ..... times.	(Unexpected adverse events)

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	⬜ No	Please attach the relevant reports and supporting documents.
10.	Have there been any changes to the research protocol or participant information and informed consent documents that have not previously been reported to the Human Research Ethics Committee? ⬜ Yes ⬜ No	If applicable, please attach the relevant reports and supporting documents.
11.	Additional Comments (if any)	
12.	Researcher's Request (Request For)	

Researcher's Signature ..... Date ...../...../.....
(Please retain one copy for your own records)

Endorsement by the Advisor / Dean /
Director: .....
.....
.....
Signature.....
( )
Date ...../...../.....

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Research Project Progress Report

(Exempt research projects are not required to submit progress reports, unless specifically requested by the Human Research Ethics Committee.)

Study Procedures

For research projects / theses / independent studies that have received approval from the Human Research Ethics Committee, the Committee shall specify the approval period, which shall not exceed one year, and determine the frequency of progress report submissions as appropriate to the level of risk to research participants, provided that reports are submitted at least once a year. Researchers are required to take the following actions

- Conduct the research strictly in accordance with the approved research protocol.
- Submit only documents bearing the stamp of the Human Research Ethics Committee, including the Participant Information Sheet, Informed Consent Form, (and recruitment invitation documents or advertisements, if any), interview forms, and/or questionnaires. A copy of the actual documents used with the first research participant must be submitted to the Human Research Ethics Committee, Dhurakij Pundit University, for record-keeping purposes.
- Submit progress reports at the intervals specified by the Human Research Ethics Committee (every 3 months, 6 months, or 1 year), or whenever requested by the Committee, starting from the date of approval. Researchers must complete the “Research Project Progress Report Form (AF06-06)” and attach the relevant supporting documents

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(For the Secretary / Committee Member)

Review Decision:

- ☐ Approved
- ☐ Request information
- ☐ Recommend further action

Additional Comments

Reviewer's Signature.....

(.....)

Date...../...../.....

Signature.....

Chairperson of the Human Research Ethics Committee

(.....)

Date...../...../.....

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