

**West Marshall Board of Education
Regular Meeting
June 11, 2025**

The West Marshall Board of Education met for a regular meeting on Wednesday, June 11, 2025 in the High School Library at 6:00 P.M. President Bob Ranson called the meeting to order. Members present were Bob Ranson, April Coulter, Bryan Hilleman and Clint Hilleman. Nathan White joined remotely. Members absent were Erick Eggers and Rod Honeck.

Agenda: Motion by Coulter, second by B. Hilleman to approve the agenda. Ayes, 5; Nays, 0. Motion passed.

Board Recognition:

Board recognition was moved to July due to softball/baseball conflicts of most recipients.

Consent Agenda:

Motion by B. Hilleman, second by Coulter to approve the consent agenda.

- Minutes from the following meetings: May 7, 2025; Special Session May 7, 2025 and Special Session May 28, 2025.
- June bills
- June financial reports
- Personal Report
 - Certified Hire: Tyler Mullikin- 6-12 Vocal Music
 - Classified Hires: Dick Postel, Bus Route Driver; Madisyn Ray, Middle School Food Service
 - Sponsor: Buffi Honeck- Junior Class Sponsor/Prom 2026
 - Other: New/Renewal Teacher Leadership Stipenders FY26-FY28, 3 year agreements
 - Instructional Coach: Christy Sams
 - Teacher Leader: Kindergarten, Jessica Dee- 1st Grade, Lindsay Adams- 2nd Grade, Kylie Cory- 3rd Grade, Brittany Hulme- 5th Grade, Lora Dalbey
 - Instructional Coach: Mari Haley- MS/HS Tech Instructional Coach .5 FTE, Amy McKibben
 - Teacher Leader- Jeana Clough, Malaina Gerke, Cynthia Hilleman, Brett Nichols, Hannah Thompson, Andrea Tollefson, Bob Tollefson, Amy Jo Wertzberger.

Ayes, 5; Nays, 0. Motion passed.

New Business:

Motion by C. Hilleman, second by B. Hilleman to approve the FY24 West Marshall Financial Audit. Ayes, 5; Nays, 0. Motion passed.

Motion by Coulter, second by B. Hilleman to approve the continuation of SAVE Funds Currently Adopted in 2024. Ayes, 5; Nays, 0. Motion passed.

Motion by White, second by C. Hilleman to approve Bond Petition Service provided by Ahlers Law Firm November 2025. Ayes, 5; Nays, 0. Motion passed.

Motion by C. Hilleman. second by Coulter to approve Morningside College Student Teaching and Clinical Experiences. Ayes, 5; Nays, 0. Motion passed.

Motion by White, second by C. Hilleman to approve overnight stay request for Don Bosco Softball 2 day tournament. Ayes, 5; Nays, 0. Motion passed.

Motion by Coulter, second by B. Hilleman to approve Principal/Board Secretary/Treasurer contract agreement. Ayes, 5; Nays, 0. Motion passed.

Motion by Coulter, second by B. Hilleman to approve FY26 Support Staff salary increase and contract agreements. Ayes, 5; Nays, 0. Motion passed.

Motion by B. Hilleman, second by Coulter to approve a 2 year Drivers Education Contract with Lonnie Ferguson as instructor. Ayes, 5; Nays, 0. Motion passed.

Policies:

Motion by Coulter, second by C. Hilleman, to approve the first read on the following policies:

- 402.1- Release of Credit Information
- 402.3- Abuse of Students by School District Employee

- 402.4- Gifts to Employees
- 402.5- Public Complaints About Employees
- 402.6- Employee OUTside of Employment
- 404- Employee CONduct and Appearance
- 404.R1- Code of Professional Conduct and Ethics Regulation
- 404.R2- Code of Rights and Responsibilities Regulation
- 501.16- Homeless Children and Youth
- 606.4- Student Production of Materials and Services
- 606.5- Student Field Trips and Excursions
- 706.1- Payroll Periods

Ayes, 5; Nays 0. Motion passed.

Motion by Coulter, second by B. Hilleman to approve the second read of the following policies:

- 302.1- Superintendent Qualifications, Recruitment, Appointment
- 302..2- Superintendent Contract and Contract Nonrenewal
- 302.3- Superintendent Salary and Other Compensations
- 302.4- Superintendent Duties
- 302.5- Superintendent Evaluations
- 302.6- Superintendent Professional Development
- 302.7- Superintendent Consulting/Outside Employment
- 303.1- Administrative Positions
- 303.2- Administrator Qualifications, Recruitment, Appointment
- 303.3 - Administrator Contract and Contract Nonrenewal
- 303.4- Administrator Salary and Other Compensations
- 303.5- Administrator Duties
- 303.6- Administrator Evaluation
- 303.7- Administrator Professional Development
- 303.8- Administrator Consulting/Outside Employment
- 304.1- Development and Enforcement of Administrative Regulations
- 304.2- Monitoring of Administrative Regulations
- 305- Administrator Code of Ethics
- 306- Succession of Authority to the Superintendent
- 307- Communication Channels

Ayes, 5; Nays, 0. Motion passed.

Motion by Coulter, second by C. Hilleman to approve the third reads of the following policies

- 300- Role of School District Administration
- 301.1- Management
- 304.1- Development and Enforcement of Administrative Regulations
- 304.2- Monitoring of Administrative Regulations
- 506.1E7- Letter to Parent Regarding Receipt of a Subpoena
- 506.1E8- Juvenile Justice Agency Information Sharing Agreement
- 506.1E9- Annual Notice
- 506.1R1- Use of Student Records Regulation
- 506.2- Student Directory Information
- 506.2E1- Authorization for Releasing Student Directory Information
- 506.2R1- Use of Directory Information
- 506.4- Student Library Circulation Records
- 507.10- Life Threatening Allergies
- 601.2- School Day

Ayes, 5; Nays, 0. Motion passed.

Fundraisers:

Motion by Coulter, second by B. Hilleman to approve the following fundraisers:

- After Prom 2026 Men's League Free Will Donation Meal
- After Prom 2025-2026 Blizzard Sales
- After Prom 2026 Mouse Hole Days Food Delivery Service
- After Prom 2026 Rose Festival Shuttle Service

- After Prom 2026 Can Donation Trailer
- WM Softball Applebee's Proceed Night
- Fall Yard Sign Fundraiser-Athletics

Ayes, 5; Nays, 0. Motion passed.

Building Reports:

Superintendent Report- Mr. Large presented mural options for West Marshall Baseball and High School Activities Complex. These murals would be provided and funded with the generosity of the West Marshall Athletic Boosters. The Board suggested sending out a survey to the public for feedback. Large discussed the need for a meeting to close out FY25 invoices on June 30, at 12:00 p.m. in the District Administrative Office.

Motion by Coulter, Second by B. Hilleman to adjourn the meeting at 6:34 p.m. Ayes, 5; Nays, 0. Motion passed.

Board President

Date

Board Secretary

Date