

Harney Education Service District

PO Box 460 | 25 Fairview Heights | Burns,
Oregon 97720

Fillmore Building 541.573.2426 | Regional Service Center 541.573.2122 | Early Childhood
Center 541.573.6461

Monthly Board Meeting September 8, 2021 Harney ESD Board of Directors

Present: Doug Stott, Director, Chair
Dan Brown, Director
Charles Dunten, Director
Charles Schmidt, Director
Sandy Volle, Director, Vice Chair
Julie Weikel, Director
Shannon Criss, Secretary to the Board, Superintendent
Janet Caldwell, HESD Program Director
Brenda Engebretson, ECC Director
Donna Schnitker, ECC Director
Corissa Wright, Business Manager
Katie Hill, Administrative Assistant

Absent Excused:

CALL TO ORDER

Chair Doug Stott called the September meeting to order at 1:35 PM at the Harney ESD Regional Services Center located at 25 Fairview Heights Loop. This meeting was also available to attend virtually.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Doug Stott. A moment of silence was observed for the lost lives of our service members.

VISITORS

No visitors were present at this meeting.

ACTION ITEMS

Consent Agenda

- Approval of June 2021 revised Minutes
- Approval of August 2021 Minutes
- Acceptance of resignation of Kirk Davies, Director Position Zone 6 (at large)

After review of the Consent Agenda Julie Weikel made a motion to approve the August minutes as amended. Charles Dunten seconded. No discussion. Motion carried.

Charles Schmidt made a motion to accept the June minutes as revised and approve the resignation of Kirk Davies. Charles Dunten seconded. No discussion. Motion carried.

NEW BUSINESS

- Chair Doug Stott discussed compliance with the mandates from the Governor's Office in order to keep the operations running smoothly.
- Shannon addressed Julie Weikel's question regarding the testing procedure that happens in the school districts if contact with a positive COVID-19 person happens.
- Shannon addressed Charles Schmidt's question on the vaccine mandate that was given by Governor Brown and how it applies to staff.

No policies to present at this time.

OLD BUSINESS

- Shannon is going to have Nick Martinak get a quote for the cost of replacing the windows that are causing issues. Board would like to give Shannon permission to move forward with the window repair if she believes it's for the best.
- Shannon advised the board that the plan is to replace the drinking fountains with a refrigerated water bottle station.
- **Dan Brown made a motion to approve the window project within the constraints of the maintenance budget and to keep the Chair informed. Charles Dunten seconded. No discussion. Motion carried**

PRESENTATIONS AND REPORTS

Financials

Business Manager Cori Wright presented the Financial Narrative for August 2021 highlighting disbursements, balances and significant expenditures. Please find attached Financial Narrative. Cori discussed where we are in month two of the budget cycle. Auditors will be back next month. **Sandy Volle made a motion to approve the financial report as presented. Charles Schmidt seconded. No discussion. Motion carried.**

PROGRAM REPORTS

ECC Report attached

Brenda Engebretson presented information on preschool. Preschool will begin on Monday. They are fully staffed. The federal review will take place on October 18th. **Donna Schnitker** presented EI/ESCS information. Discussion on CCRandR.

Superintendent Report

Shannon Criss shared the following:

- Fields elementary student Leif Hagborn had his illustration chosen to be one of thirteen pictures in the Oregon Agriculture in the Classroom 2022 calendar.
- Recognition of staff and their efforts in getting schools up and running.
- Janet Caldwell shared a resource that is available to track COVID through Williamette Education Service District. Oregon Data for Decisions - https://www.oregondatadecisions.org/?utm_medium=email&utm_source=govdelivery
- Informed the board that Sandy Volle and Dan Brown will be attending the OSBA Annual Conference in Salem Oregon November 11-13. Decision on the November meeting time will be determined at the October meeting.

Safety Report/COVID-19 updates

- No safety concerns. COVID was discussed earlier.

DISCUSSION ITEMS

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Executive Hearing as per ORS 192.660(2) (i)

- To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.

MEETING CLOSURE

With no further business, Chair Doug Stott adjourned the meeting at 2:45 PM.

Doug Stott, Board Chair