

AI-generated

Prompt for ChatGPT:

- 1) Minutes based on the attached transcript. Focus on decision and actions. No time stamp. Include the name of speakers. For export into words. Link to agenda here: https://docs.google.com/document/d/1qV_yGiwbArB1x10pPqGHg_k9wXgl1zXDn6JjAPM_TAo/edit?usp=drive_link
 - 2) Shorter
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ROADS Advisory Panel – Meeting Minutes

Date: 9 December 2025

Chair: Sandra Starkweather

Agenda:

https://docs.google.com/document/d/1qV_yGiwbArB1x10pPqGHg_k9wXgl1zXDn6JjAPM_TAo/edit?usp=drive_link

Attendees

Sandra Starkweather; Jan Rene Larsen; Margaret Rudolf; Dirk Mt; Tetsuo Sueyoshi; Rowenna Gryba; Alice Bradley; Chantelle Verhey; Christine Barnard

Decisions

Guiding Principles

- Agreed to keep **Inclusion** and **Equity** as separate guiding principles.
- Agreed to refine wording on **Inclusion** to emphasize openness throughout the ROADS process.
- Agreed to clarify **Societal Benefit** to explicitly reference observing and data systems.
- Final concurrence deferred until review within full handbook context.

ROADS Practitioner Handbook

- Handbook to prioritize plain language and practitioner usability.
- Guiding Principles approval to occur as part of handbook review, not separately.
- Target: professionally formatted PDF available by Arctic Observing Summit.

Arctic Observing Summit (AOS)

- Approved proposed ROADS Phase 4 session framework focused on implementation and IPY-scale collaboration.
 - Confirmed ROADS role as an enabling process for IPY activities, not a standalone IPY project.
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Actions

Handbook Review

- **Secretariat:** Circulate handbook for internal review by **19 Dec 2025**.
- **Advisory Panel:** Provide internal review comments by **9 Jan 2026**.
- **All Members:** Suggest internal/external reviewers and potential design or publishing support.

AOS & IPY Engagement

- **Sandra Starkweather & Heikki:** Engage IPY planners on endorsement criteria and alignment with ROADS.
- **Jan Rene Larsen:** Monitor IPY endorsement process and report back to the panel.
- **Session Leads:** Identify keynote speakers, panelists, and Indigenous co-chairs for AOS sessions.

Next Meeting

13 January 2026 – focus on handbook review feedback.
