

MAINLAND REGIONAL HIGH SCHOOL
FALL/SPRING ATHLETIC SITE SUPERVISOR DAILY CHECKLIST

- _____ Important Phone numbers: all 609 area codes.
 - Mike Gatley – 369-6449
 - Judi Bessor (Facility Director) – 214-8335
 - Chuck Cole (Asst. Facilities Director) – 839-5707
 - Pat Dioguardo – 335-1041
 - Mark Marrone – 432-8376
 - Belford Rivera – (Mainland Security) – 780-5321
 - Jeff Nelson (Mainland Security) – 464-3469
 - Leslie Bradley/Jorge Echevarria
 - Linwood Police (for EMS too) – 927-5252

- _____ Make sure outdoor bathrooms – by pool are open – if not call Judi Bessor

- _____ Team managers of each sport – will bring the score panels out to the games.

- _____ Introduce yourself to opposing teams Head Coach, if possible.

- _____ Introduce yourself to officials.

- _____ Only media permitted on bench side of fields. No parents/fans near players

- _____ Always looking at fans/parents to check for any issues. Also any objects in areas they should not – ex. Practice nets to close to field. Anything that could be a safety hazard – move!

- _____ No fans/parents/personnel allowed behind any goal on field, etc. NJSIAA rule.

- _____ No artificial noise makers – NJSIAA rule. Signs outside – ok. Must be appropriate.

- _____ Bathrooms for visiting teams – at outside Pool area only. No opponents should be in our building.

- _____ Best bus parking for FH/Baseball games only – Monroe Ave.

- _____ All other opponent buses – in back of Mustang Way parking lot.

- _____ Any issues with weather, daylight, etc. – **after game starts** – in hands of Officials – their call.
- _____ Make sure you are visible at all events – tennis across the street – visit!
- _____ Freshmen FH – on “Pond Field” – softball field (Fall).
- _____ Mainland Security – you will also have Belford Rivera, Jeff Nelson, Leslie Bradley, Jorge Echevarria others on campus to assist with any issues.
- _____ Complete event sheet (in the binder) when necessary.
- _____ Help any handicapped person with golf cart if you can.
- _____ Report any language/behavior issues to me in the Daily Event Form. That should include, but not be limited to; fans, our players/coaches, opposing players/coaches. I will follow-up the next day.
- _____ **Weather – lightening – immediately remove all teams on our campus to the West Gymnasium. NFHS RULE – 30 MIN. WAIT BETWEEN STRIKES OF LIGHTENING.**
- _____ **At the conclusion of any game/contest – if you are present during the traditional handshake between the teams – get out of the cart and stand in the middle to watch the teams exchange the handshake.**
- _____ **At the end of games – collect the score panel, turn off score board – put panel in my office. Lax/FH games goes longer – they will bring in.**
- _____ Any questions anyone has, write it down, or direct them to email me.

Notes: