Links to Endorsement Verification Forms:

- Elementary Endorsement Form
- Secondary Endorsement Form

(if you get a 401 error, try logging into Google and accessing the link again. If you have issues accessing the form please email teacheredendorsements@seattleu.edu.)

Video Overview of Endorsement Verification Forms

To learn more about the Endorsement Verification Form and get assistance with it, if needed, please review the following:

What Is An Endorsement Verification Form?
How To Complete The Endorsement Verification Form
Need Help? Request Endorsement Advising
General Requirements For All Endorsement Areas
- Elementary
- Secondary
  - Math & Sciences
    - Biology
    - Chemistry
    - Earth and space Science
    - Mathematics
    - Physics
    - Science (General) - MIT ONLY
  - Arts & Humanities
    - English Language Arts
    - History
    - Social Studies
    - Theater Arts - MIT ONLY
    - Visual Arts
    - Designated World Languages (French, Japanese, or Spanish) - MIT ONLY

What Is An Endorsement Verification Form?

- An **endorsement** is the specific subject matter or content area (i.e., Elementary, Secondary Biology) listed on a teaching certificate in Washington State. The state requires teacher candidates to demonstrate the content knowledge needed to teach the grade level standards for their initial endorsement subject(s).
- In a teacher preparation program, the state requires each teacher candidate to select one endorsement.
    - You will need to demonstrate that you have taken appropriate undergraduate level courses related to the endorsement, and pass a content-area exam.
    - This is considered your primary endorsement.
    - After you graduate, you can add on most additional endorsements to your teaching certificate by taking just the content area exam. Review the state's requirements for adding endorsements (some endorsements, such as Special Education, also require additional courses).
- The Teacher Education Programs at Seattle University use an **Endorsement Verification Form** to verify how you have met (or plan to meet) the required content knowledge for your chosen endorsement.
    - This form provides a place for you to list the courses you have taken (or plan to take) to meet the coursework requirements for your chosen endorsement.
    - All coursework needs to be completed before the start of the program.
    - You do not need to have all of the coursework completed at the time of application; however, you should indicate plans for how you will complete the requirements prior to the program start date on their submitted endorsement verification form (i.e., taking courses at a Community College in Spring and Summer before the program starts)
    - This form (completed to the best of your ability) is required as part of your application

How To Complete The Endorsement Verification Form

1. **Review coursework requirements** for your intended endorsement area(s) *(click on your endorsement area in table of contents on next page for more detail on requirements)*.
2. **Complete endorsement verification form** (to the best of your ability) using your unofficial transcript(s):
    a. Elementary Endorsement Form
    b. Secondary Endorsement Form
    (if you get a 401 error, try logging into Google and accessing the link again. If you have issues accessing the form please email teacheredendorsements@seattleu.edu)
        i. View this Instructional Video for Elementary Education Endorsement Form to get some tips on how to read and complete the form.
        ii. View this Instructional Video for Secondary Education Endorsement Form to get some tips on how to read and complete the form.
    c. Link to endorsement form is also linked under each endorsement description in this document

Need Help? Request Endorsement Advising

Do you need some assistance completing your endorsement verification form and/or have questions on which endorsement you should choose? You can request endorsement advising to get support:

1. **Begin by completing the Endorsement Verification Form** to the best of your ability:
    a. Elementary Endorsement Form
    b. Secondary Endorsement Form
2. **Submit this Google Form** to request endorsement advising (you will need to include your unofficial transcript(s) in your form submission)
3. **An Endorsement advisor will review your submission** and reach out to you within 7 days* Regarding next steps (if you do not hear back within 7 days, please email teacheredendorsements@seattleu.edu to follow up). The advisor will let you know:
    a. What courses have/haven't been accepted to meet requirements
    b. What courses we need more information on to determine (i.e., syllabus or course description)
    c. What coursework requirements you still need to meet

    **During breaks between quarters, responses may be delayed due to faculty being out of office*

Endorsement Area Table of Contents *(click name to jump to page)*

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General Requirements For All Endorsement Areas

- Hold a bachelor's degree from a regionally accredited university
- Have a minimum GPA of 3.0 in the last 90 quarter/60 semester credits (1 semester credit = 1.5 quarter credits)
- Endorsement area exams (WEST-E or NES) and all coursework are required to be completed by the time you start the program. You can apply with these requirements incomplete. If you are accepted, you will receive a "provisional" acceptance, pending completion of all requirements.
- Note on required coursework:
  - Coursework should be at the undergraduate level at minimum. Classes taken in High School are only acceptable if they were accepted by your undergraduate institution as a college level-equivalent (for example, AP scores). Classes taken for job training or in a non-traditional post-secondary setting may be accepted, please provide documentation so the course can be evaluated to see if it meets requirements.
  - All courses used to fulfill coursework requirements must have a C grade or better
  - Courses can be listed in more than one category if appropriate, but credits are only counted toward the totals once

- If a course title does not specifically identify a content area, submit additional documentation. Acceptable documentation includes 1) copy of the catalog course description including the front cover of the catalog, indicating the name of the institution and year course was taken, 2) syllabus, or 3) letter from the chair of the department.

Elementary

At least one course in each of the following areas:

- **Science** (e.g., biology, marine biology, environmental science, botany, zoology, physics, chemistry, earth science, geology, astronomy, oceanography, meteorology). Preferably includes a lab.
- **Social Studies** – at least one course in each:
    - U.S. and/or World History: Evaluate the role of historical events and themes and how they shape the present and future in history
    - Civics (Political Science): Understand government, law, and politics as it relates to participatory citizenship and civic decision-making
- **Mathematics:**
    - There are multiple routes to satisfaction of the math competency requirement for the elementary (K-5) endorsement in Seattle University's Master in Education program.
    - Preferred Route: Math for K-8/Elementary Teachers Course Sequence
        - The preferred route is through successful completion of course work that directly and intentionally addresses mathematics understanding for K-8 teachers.
        - Such courses are generally titled "Math for K-8/Elementary Math Teachers" or something similar. There are often a series of such courses at any given institution and the entire series should be completed. (See "Local Elementary Math Course Options" tab of Endorsement Form for courses at area colleges)
    - Other Acceptable Routes:
        - WEST-B math subtest with a minimum score of 240; (within past 20 years) or
        - SAT with a minimum math score of 515; (within past 20 years); or
        - ACT with a minimum math score of 22; (within past 20 years); or
        - Satisfactory completion (grade of "C" or better) within the last 20 years of two or more college level math courses such as calculus, statistics, algebra or geometry.

Endorsement Area Test: NES Elementary I & II
Link to endorsement form

Instructional Video for Elementary Education Endorsement Form

Secondary

Math & Sciences

Biology

Completed major or minimum of 30 qtr./20 sem. credits required in biology, including courses that address core and advanced principles of biology and must include at least one lab-based course (e.g. botany, ecology, evolution, genetics, microbiology, zoology, lab safety practices and management (classroom lab in biology addresses this competency), etc.

Additional requirements (in addition to the minimum credits required):

- At least 2 math or math-based courses such as calculus, statistics, engineering, computer programming, etc.
- At least 2 courses in other science areas that are not biology, such as chemistry, physics, earth and space science, environmental studies, etc.

Endorsement Area Test: NES Biology
Link to endorsement form

Instructional Video for Secondary Education Endorsement Form

Chemistry

Completed major or minimum of 30 qtr./20 sem. credits required in chemistry, including courses that address core and advanced principles of chemistry, including organic chemistry and including at least one lab-based course. (e.g. general chemistry, biochemistry, organic chemistry, inorganic chemistry, analytical chemistry, quantitative analysis, lab safety, practice and management (classroom lab in chemistry addresses this competency).

Additional requirements (in addition to the minimum credits required):

- At least 2 math or math-based courses such as calculus, statistics, engineering, computer programming, etc.
- At least two courses in other science areas that are not chemistry, such as biology, physics, Earth and space science, environmental science, etc.

Endorsement Area Test: NES Chemistry
Link to endorsement form

Instructional Video for Secondary Education Endorsement Form

Earth and space Science

Completed major or minimum of 30 qtr./20 sem. credits required in Earth or space Science discipline (e.g. geology, meteorology, oceanography, astronomy, etc.), including courses that address core and advanced principles of Earth and Space sciences and including at least one lab-based course (e.g. astronomy and space science, geology, geophysics, lab safety, practices, and management (classroom lab in earth science addresses this competency), meteorology, oceanography, etc.).

Additional requirements (in addition to the minimum credits required):

- At least 2 math or math-based courses such as calculus, statistics, engineering, computer programming, etc.
- At least 2 courses in other science areas that are not Earth and space science, such as biology, chemistry, physics, environmental science, etc.

Endorsement Area Test: NES Earth Science
Link to endorsement form

Instructional Video for Secondary Education Endorsement Form

Mathematics

Completed major or minimum of 30 qtr./20 sem. credits required in math, including courses that address core and advanced principles of math, including at least 6 quarter/4 semester credits of calculus (e.g. algebra, geometry, trigonometry, statistics/probability and calculus).

Additional requirements (in addition to the minimum credits required):

- At least 2 courses in which math is applied, e.g., engineering, computer programming, physics, chemistry, astronomy, geology, etc.

Endorsement Area Test: NES Mathematics
Link to endorsement form

Instructional Video for Secondary Education Endorsement Form

Physics

Completed major or minimum of 30 qtr./20 sem. credits required in physics, including courses that address core and advanced principles of physics and including at least one lab-based course (e.g., general principles in physics with lab, lab safety, practice and management (classroom lab in physics addresses this competency), mathematics, applications of math in physics, etc.)

Additional requirements (in addition to the minimum credits required):

- At least 3 math or math-based courses such as calculus, statistics, engineering, computer programming, etc.
- At least 1 course in another science area that is not physics, such as biology, chemistry, environmental science, astronomy, geology, etc.

Endorsement Area Test: NES Physics

Link to endorsement form

Instructional Video for Secondary Education Endorsement Form

Science (General) - MIT ONLY

Students seeking an endorsement in General Science must also have an endorsement in a second subject area. A common combination is Biology and General Science.

Completed major or minimum of 30 qtr./20 sem. credits required in one core area (i.e., biology, chemistry, physics, or Earth and space science), including courses that address core and advanced principles within that core area and including at least one lab-based course.

Additional requirements (in addition to the minimum credits required):

- At least one course in each of the other three core areas (e.g., if your core area is Physics, you must have at least one course in biology, chemistry, and Earth and space science
- At least 1 course in another science area that is not physics, such as biology, chemistry, environmental science, astronomy, geology, etc.

Endorsement Area Test: NES General Science
Link to endorsement form

Instructional Video for Secondary Education Endorsement Form

Arts & Humanities

English Language Arts

Completed major or minimum of 30 qtr./20 sem. credits required in English with at least one writing course plus at least one course in each of the other subject areas listed below:

- Knowledge and Understanding of Writing Processes: Understand how mode (expository, persuasive, and narrative) and form (such as research paper, editorial, memoir) shape writing. Understand conventions of spelling, capitalization, punctuation, proper word usage, and grammar.
- Knowledge and Understanding of Literary Texts: Read and understand a broad range of literary texts (such as short stories, novels, poetry, and drama).
- Knowledge and Understanding of Speaking and Listening Communications: Understand how to communicate through a variety of mediums (e.g. public speaking, acting, debate, linguistic/rhetorical patterns, etc.)

Endorsement Area Test: NES English Language Arts
Link to endorsement form

Instructional Video for Secondary Education Endorsement Form

History

Completed major or minimum of 30 qtr./20 sem. credits required in history, including at least one course in each of the subject areas listed below:

- History – US History: Demonstrate understanding of key themes in the early history of the United States (indigenous cultures, revolution, government, slavery, expansion, removal, and conflict); and demonstrate understanding of early 20th century of the United States (becoming a world power, capitalism, equality, democracy, and tension between different political and economic systems)
- History – Early Civilizations: Demonstrate knowledge of the early events of world history, the emergence of agriculture, development of trade and religions, and early world empires)
- History – Colonization: Demonstrate knowledge of colonization, global commerce, and challenges to democracy and human rights
- History – Washington State: Demonstrate knowledge of key developments in Washington's indigenous cultures, tribal sovereignty, settlement, labor movements, and economic trends

Endorsement Area Test: WEST-E History
Link to endorsement form

Instructional Video for Secondary Education Endorsement Form

Social Studies

Completed major or minimum of 30 qtr./20 sem. credits required in history including at least one course each in Washington State, US and world history plus at least one course in each of the other three subject areas – geography, civics, and economics.

- History: Demonstrate understanding of key events in the early history of the United States [indigenous cultures, revolution, government, slavery, expansion, removal, and conflict], key events in the 20th century [emergence as a world power, capitalism, equality, and tensions between different political/economic systems], early world history [rise and fall of civilization from two world regions], the emergence of agriculture, colonialism, Washington state history, and how history shapes the present
- Civics: Demonstrate knowledge of key principles and perennial tensions inherent in the Declaration of Independence and the constitutions of the United States and the state of Washington, the organization and function of government, international relations, and roles of citizenship
- Geography: Demonstrate knowledge of geographical representations, interactions between humans and the environment, human migration, and geographic contexts of world issues
- Economics: Demonstrate understanding of how people make economic decisions, the functions of different economic systems, and government's role in the economy, and perennial economic issues

Endorsement Area Test: WEST-E Social Studies
Link to endorsement form

Instructional Video for Secondary Education Endorsement Form

Theater Arts - MIT ONLY

Students seeking an endorsement in Theater Arts must also have an endorsement in a second subject area. A common combination is Theater Arts and English Language Arts.

Completed major or minimum of 30 qtr./20 sem. credits required in theater arts/drama including at least one course in each of the subject areas listed below:

- Acting skills, including improvisational and script-based
- Theatrical design and construction
- Directing
- Equipment, materials, and facilities safety

Endorsement Area Test: WEST-E Theater Arts
Link to endorsement form

Instructional Video for Secondary Education Endorsement Form

Visual Arts

Completed major or minimum of 30 qtr./20 sem. credits required in visual arts, including at least one course in each of the subject areas listed below:

- Skills and techniques in multiple media: e.g., painting, sculpture, drawing, computer, photography
- Composition and production using design principles
- Analysis and interpretation of art
- Social, cultural, and historical contexts and connections
- Material, equipment, and facilities safety

Endorsement Area Test: NES Art
Link to endorsement form

Instructional Video for Secondary Education Endorsement Form

Designated World Languages (French, Japanese, or Spanish) - MIT ONLY

Completed major or minimum of 30 qtr./20 sem. credits required in the designated language, including courses in language and culture (demonstrate knowledge and competence in the target language, its grammatical structure, how they compare to English, the culture of regions where the language is spoken, links between language and culture, and in-depth knowledge of at least one region where the language is spoken) and linguistics (demonstrate knowledge of the various grammatical, lexical, phonological, orthographic, semantic, and discourse features need to communicate in various settings).

Endorsement Area Tests:

- ACTFL in your designated language: Pass both the oral (OPI) and written (WPT) sections at the level of "Advanced Low" or better.
- WEST-E Designated World Language

Link to endorsement form

[Instructional Video for Secondary Education Endorsement Form]