

Digital Portfolio Assignment

Overview: For this assignment, you will create a **digital portfolio** (composed on a WordPress site) where you display your revised drafts and any other work you want to showcase.

Length: 5+ webpages

Genre: Website Portfolio

Audience: Classmates + Teachers

Assignment Introduction

The Digital Portfolio, coupled with the Final Reflection Essay, are in many ways the most important documents that you'll create for this class.

Assembling the Digital Portfolio will help you to see your progress as a writer over the course of the semester. Plus, you'll gain hands-on experience working with digital technologies and developing a professional website.

Your Digital Portfolio will be composed on a WordPress site and housed securely on [CUNY Academic Commons](#), a password-protected CUNY server. It will be read by your instructors, some members of the class, and other CCNY faculty and administrators.

Assignment Details

Your portfolio must include:

- Welcome Page
- Language & Literacy Narrative Page
 - Including 1st & last drafts
- Synthesis Essay Page
 - Including 1st & last drafts
- Final Reflection Essay (final draft only)
- Translations 1 & 2 (embedded, not as pages)
- Self-Assessment Page
- Menu bar linking to these pages

Your portfolio may also include

any work that helps demonstrate your learning:

- Earlier drafts of essays
- Examples from homework
- Peer reviews
- Copies of your annotations
- Copies of your reading notes

Required: Your Portfolio Must Include

- ☐ Do you have a Welcome Page? (welcome, introduce, a little about yourself)
- ☐ Did you upload your Language & Literacy Narrative first draft?
- ☐ Did you upload your Language & Literacy Narrative final draft?
- ☐ Did you title each draft clearly so it's clear which is the first and which is the final?
- ☐ Did you upload your Synthesis Essay first draft?
- ☐ Did you upload your Synthesis Essay final draft?
- ☐ Did you title each draft clearly so it's clear which is the first and which is the final?
- ☐ Did you **embed** (NOT upload as separate pages or as links) your Translations 1 & 2?
- ☐ Do you have a Self-Assessment Page?
- ☐ Did you upload the last draft of your Final Reflection Essay?
- ☐ (Recommended) At the top of each page, did you write a short blurb describing what's below? Did you write a bit about your revision process on those pages?

Website Design & Digital Literacy

- ☐ Did you design a functional, organized website?
- ☐ Is the style consistent across all pages?
- ☐ Are your color and contrast choices easy to read?
- ☐ Did you include multimedia (images, videos, links, etc.) where helpful?
- ☐ Is the font clear and the layout easy to follow?
- ☐ Is your site easy to navigate for online readers?
- ☐ Did you revise the content and organization based on instructor feedback?

☐ Did you edit your sentences using instructor feedback and your own skills?

Above & Beyond

☐ Did you include any homework examples?

☐ Did you include any peer reviews you gave or received?

☐ Did you include any annotation samples? Did you include any reading notes?

Instructor's Learning Goals

1. Develop Digital Literacy and Anticipate Audience Needs

- **practice** creating and designing a website
- **maintain** stylistic consistency from one page to the next
- **use** color and contrast to make things simple for digital audiences
- **include** multi-media elements (e.g., images, videos, hyperlinks, graphs, tables)
- **use** font and page layout to create a neat, easy-to-read text
- **present** the content so that it is easy to navigate and appropriate for digital audiences

2. Carefully Revise and Edit Your Major Writing Assignments

Revision is often much more difficult than drafting and certainly more complicated than line editing. For your phase 1, 2, & 3 essays, you are asked to carefully and thoroughly

- revise content/organization based on your instructor's feedback
- edit sentences based on instructor feedback and self-editing skills you've developed

3. Practice Specific College-Level Writing Goals

- Meet the assignment deadlines for rough and revised drafts.
- Personalize your writing (with language, style, and media choices).
- Participate in the peer review process. Practice revising based on feedback.

