

Transfer & Graduate Non-Matriculated Credits and Previous University of Washington Coursework Policy and Procedure

Transfer Credit

In accordance with the [UW Graduate School Policy](#), students may transfer up to the equivalent of 6 quarter credits of graduate-level coursework completed at another regionally accredited academic institution (external to the University of Washington). For credits to transfer, they may not have been used to satisfy the requirements of another conferred degree and they must meet the University of Washington's (UW) Graduate School minimum grade requirement of 2.7. Approved transfer credits are not entered on the UW transcript or counted toward the grade point average. Semester credits will be converted to quarter credits.

All transfer credits require approval by the graduate program to which the student intends to apply the credits and are subject to final approval by the UW Graduate School. Due to core courses meeting specific program learning objectives for credentialing, transfer credits are first considered for application to the program's elective requirement.

To transfer credit, students may submit a Request for a Transfer Credit Review using the [online form](#) or send an email to the Graduate Program Advisor directly to initiate the process. Students will be asked to provide an unofficial transcript(s) and may need to provide additional materials such as syllabi and/or course descriptions to evaluate course equivalency. If credits are approved to transfer, the student will submit an official transcript(s) to the UW Graduate School and the program will submit a petition for final approval on the student's behalf.

Previously Completed UW Coursework

Coursework completed at UW Bothell, Tacoma, or Seattle, prior to being admitted to the graduate program that has not been applied to a conferred undergraduate or graduate degree is considered "previously completed coursework." Examples include coursework taken toward a degree not completed or excess courses not applied to the degree. Due to core courses meeting specific program learning objectives for credentialing, all previous UW coursework is first considered for application to the program's elective requirement.

To request the use of previously taken UW coursework toward the degree, students may submit a Request for Previous Coursework Review using the [online form](#) or may send an email to the Graduate Program Advisor directly to initiate the process. Students may need to provide additional materials such as syllabi and/or course descriptions to evaluate course equivalency.

Graduate Non-Matriculated (GNM) Credit

In accordance with [UW Graduate School Policy](#), students who have taken courses as a UW Graduate Non-Matriculated (GNM) in the degree program, and are later admitted, may apply a maximum of the 12 GNM program credits towards the graduate degree. *The 6-year degree*

completion limit commences at the point of enrollment in the first GNM course. GNM students who also wish to transfer credit hours from another institution outside of UW may apply any combination of GNM credits and up to 6 approved transfer credits totaling no more than 12 credits to be applied toward the degree.

- **Master of Science in Community Health and Social Justice:** With permission of the instructor, GNM students are permitted to enroll in the following core courses: BHS 501, BHS 502, and any other BHS core course for which they have finished the prerequisite as well as any 500 level BHLTH elective. Any coursework taken as a GNM student requires instructor permission. GNM applicants must meet UW Graduate School minimum admission requirements. Enrollment is open to GNM students in fall, winter, spring and summer quarters.
- **Master of Nursing:** With permission of the instructor, GNM students are permitted to enroll in the following core courses: BNURS 525, BNURS 504, BNURS 509, BNURS 520 BNURS 530 and any other BNURS core course for which they have the prerequisite, any 500 level BHLTH elective. Any coursework taken as a GNM student requires instructor permission. GNM applicants must meet the UW Graduate School minimum admission requirements. GNM applicants must meet UW Graduate School minimum admission requirements, submit a resume, agree to the Essential Nursing Behaviors, hold an active and unencumbered Washington State RN license and provide a brief letter of intent addressing which courses are of interest and how they will support their academic and career goals. Enrollment is open to GNM students in fall, winter, spring and summer quarters.

To apply GNM credits toward the degree, students may submit a Request for GNM Coursework Review using the [online form](#) or may send an email to the Graduate Program Advisor directly to initiate the process. All GNM coursework applied toward the degree is subject to final approval by the UW Graduate School.

Approved by EFC 12.8.23

Approved by SNHS Leadership Team 11.30.23

Revised by GPC/GPA 11.16.2023

MS Transfer/GNM Credit: Approved April 2023-Master Working Group.