

2026 PLC Meeting Planner and Meeting Minutes

This document is used by the PLC to:

1. Create the agenda for each PLC Meeting
2. Capture the meeting minutes for that meeting
3. Each new meeting of the PLC should be added to the beginning of this document
4. As a new meeting is added, the old one is pushed down below and is stored in the same document for reference
5. When you begin a new calendar year, make a copy of this document and change the title and remove the past year so you just work with one year at a time.

Instructions:

1. SPL - should help create the agenda
2. Scribe - record the notes in this document
3. Scribe - make/distribute a copy of the agenda before each meeting and circulate to the other members of the PLC so they can follow along at the meeting
4. PLC members - follow agenda and contribute to discussion

SPL Hint:

print this page plus the upcoming agenda for each yearly PLC Meeting

Monthly Planning PLC Meeting - ?/?/2026

Prep Work before meeting:

- ☐ Scribe update the agenda below
- ☐ SPL send reminder a few days prior to meeting to everyone to remind them
- ☐ Review yearly plan for what is already scheduled for meetings - [click here to see](#)

Activity	Run by
Opening and Call to Order @	SPL
Roll Call and Reading of the Log (Minutes)	Troop Scribe
Patrol Reports N/A	Patrol Leaders
MISC ITEMS ☒ Need to update 2026 calendar through June 2026 ☒ Who is going to Crossovers: ☒ Jan 31 - 262 Pinewood derby help ☒ Feb 7 - Pack 860 ☒ Feb 22 - Pack 843 ☒ Mar 9 - Pack 262 ☐ When do we clean out scout locker ☐ How do we make meetings more fun to attend ☐ Assign game master	SPL
SPRING 2026 EVENTS ☒ Trip 1 ☒ Trip 2 ☒ Trip 3 ☒ Trip 4	SPL
PLAN NEXT 4 MEETINGS Need to plan: agenda, supplies, and who is in charge of each activity for the following meetings: : ☒ Jan 6 ☒ Jan 20 ☐ Feb 3 ☐ Feb 17	SPL
NEXT MEETING ☐ When is next PLC meeting?	SPL

Action items:

- ☐ Anthony-ask Mr Zehnder if he's prepared to continue with cit in community
- ☐ Anthony: See what days for plc work: Jan 10, Jan 11, Jan 13
- ☐ Anthony: Make half sheets for tuesday advancements
- ☐ Assign game person for each meeting
- ☐ Trips:
 - ☐ Jan 31/Feb 1- Ice Skate (3-6) & Overnight @ South Park Scout cabin
 - ☐ Mar 27-29 - Air Force Museum weekend
 - ☐ April 18/19- Niagara Falls overnight on the submarine
 - ☐ May 9/10 - Bats at Laurel Cavern
 - ☐ June 5-7 - Gettysburg
 - ☐ July 12-18 - Summer Camp
 - ☐ August 15/16 - Paddling down the Allegheny
- ☐ Mr. Nangle - make reservations for South Park cabin
- ☐ Mr. Nangle - create calendar handout for Jan 6 meeting
- ☐ Mr. Thuransky - reserve camping trip reservations