

Ecole Oceanside Elementary School
Parent Advisory Council (PAC)
Meeting Minutes

January 9th, 2025
6:30 pm EOES Library

We would like to acknowledge that the Qualicum School District 69 exists within the territories of the Coast Salish People and with the shared traditional territories of the Qualicum and Snaw-Naw-As (Nanoose) First Nations.

Attendance: Angel Delange, Hannah PERkins, Laura Eby, Zach McCool, Carlie Murphy, Jan Schultz & Janelle Lauener

Invited Presenters: Lesley Lacouvee, Jen Nichols, Ben Braun, SD69 Rep

Guests: Ashley Leontowich, Vhari Bannister, Kayln Armstrong, Stephanie Cornish, Jessi Lucas, Leanne Molchan, Julie Austin

Regrets: Ashley Cota, Raani Desai, Kristina Stanhope and Lauren Valiquette

1. Meeting called to order at called to order at 6:31pm
2. Welcome and territorial acknowledgements
3. Introductions and quorum declaration
4. Review and dedication to human rights
5. Reminder if you have a concern with your teacher, to address it with the teacher. Following that, raise the matter with a school administrator, and if the matter still needs to be resolved, you can take it up with the Superintendent and the school trustees.
6. Approval of Agenda for January 9th 2025
7. Approval of December's meeting minutes
8. EOES Principal Update
 - a. General thank yous for PAC and parent support
 - b. Good transition back to school. Thank you to parents and admin who did a great job supporting kids through the last weeks of christmas. Nice mellow transition back to school.
 - c. January is a full month; no days off or Pro D days in January.
 - d. Welcome back Mme Dodd back from a 3 month holiday and great to have her back.
 - e. List of dates Kindergarten French Immersion registration on Monday, January 13th. Jan 20th Kindergarten program of choice registration. Letters sent to PLC and what are the intentions about returning to the program. Asked to add registration to newsletters. Last year at the end of August we still had 49 kindergarten kids who had not registered in a school. They need to register. Looking to add a sign to the fence reminding parents to register. Some people don;t know that you can call the school with Qs and concerns about entering Kindergarten - Call the school. You can also add comments to your registration which will be directed to the Administration team. .All French Immersion siblings are grandfathered into the program.
 - f. Really bad nasty cold and flu around pneumonia going around working hard on respiratory hygiene. If your child is unwell please keep them home and please keep them home that extra day to fortify them - it will be rampant throughout the class room. Do not want stuffies at school.

- g. We had 17 students that were picked up to go to appointments. It is a disruption to the classroom. Please try to minimize the appointments during the school day.
- h. Upcoming Dates
 - i. January 17th Yearbook Popcorn
 - ii. January 21st Anything but a backpack
 - iii. February 7th District skills day
 - iv. February 10th-12th Carnaval de Quebec school
 - v. February 11th-13th Grade 7s Selling candy grams*
 - vi. *Admin will be limiting the number of candy grams a child can receive
 - vii. February 14th delivering the candy grams
 - viii. February 14th CPF is doing chocolate croissants and fidget bags
 - ix. February 26th Pink Shirt day
 - x. March 6th Glow Dance 6pm to 8pm
 - xi. March 7th Pro D Day
 - xii. March 12th learning updates go home
 - xiii. March 14th (Last day before spring break) Twin and Triplet day
 - xiv. March 14th St Patrick day
 - xv. No Grade

3 questions PAC wanted addressing -

1. Feeding Futures Funding. EOES received funding to provide lunch to food insecure students on Monday Tuesday, Wednesday & Friday. PAC agreed to cover the costs associated with feeding these students on Thursday. We are looking at different solutions. Budget was set for 4 meals a week. We have spoken with Mr Jory and if there are unused grant funds at the end of the year, the QSD will look at providing PAC with some funds to help off-set our costs. There was a pool of money given to the district and then divided between the schools. Every school does it differently.
2. Otters way - work to fill in the holes along Otter's Way was supposed to happen over the winter break. Unfortunately, the elevator needed servicing and became the priority. During the summer the QSD is hopeful that they will be able to address the real drainage problems by the blue/green playground to help eliminate the problems on Otter's Way. They will remove the long jump and make that a sand box where kids can happily dig. This will not be worked on until the summer but we can expect a temporary fix. They are on it.
3. Accessibility Swing - One child got locked upside down and couldn't get out. We are a community park and it is not safe. The QSD is going to drop the chains down, add two carabiners so staff can more easily change out the accessible swing for a belted swing. We will add another belt that can be used the majority of the time. We have one student in our school who could benefit from this swing but in fact they cannot use it right now and might not be able to use it until next year. A suggestion was made, asking if they can lock the swing belt as we need to be conscious and deter theft.

8. EOES Vice Principal/s Update:

- a. They had a soccer meeting with the students who are part of the more "serious" soccer play. Together they worked on a list of what the games should look like, and how this is not a soccer league, and everyone is welcome to join. The kids worked with the admin to create and solidify the rules. They talked about the differences between competitive soccer and school soccer. Together they were able to define five rules - if you break the rules then you are out, and they can try again the next day.
- b. Admin had been hearing from some of the students that they could not find any supervisors on the grounds to help them - admin confirmed from the grounds that in fact, there are 8 supervisors on the playground.

- c. The work between the children and the admin has helped create collaborative problem solving skills, teaching our children how to work together to find real solutions to problems that they encounter. The kids generated the list. Great problem solving situation for the kids. If I can't do this today then I can try again tomorrow. A copy of the rules was sent home with each child, and both the parents/caregiver and the child needed to sign the form and return it to the school.
- d. Consours d;art oratoire taking place now. Students are working hard preparing their French presentations and the kids are excited!
- e. Looking at different guest speakers through CPF.
- f. Carnaval de Quebec - looking at options to support poutine or someone who does maple syrup and ice. Mme Lacouvee has made bannock bread, poutine, and has tried the maple syrup - looking for ideas for this year.
- g. Mr Braun is pleased to share that we have more French Immersion teachers in our district, where many other districts are struggling to get substitutes who are french speaking.
- h. New EA to replace Mme Sunny. Karen Tomlinson has increased her time to full time 7 hours and Mr Marty is doing 20 hours.

9. SD69 Trustee Julie Austin Update:

- A. Trustee Julie Austin has been assigned to EOES. Our trustees change every one to two years, so it's nice to have Julie with us this year.
- B. The Feeding Future grant is distributed to each school based on need, and each school administers their funds differently.
- C. Would like to see a working group created with parents/pac involvement to look at what each school is doing, have an opportunity to share what is working and what isn't working. Giving an opportunity to perhaps have schools work together to reduce overall costs by piggybacking.
- D. Budget time is coming up, the QSD Budget meeting is scheduled for January 28th at 6pm. Other meetings are scheduled for February and March. The official government funds come out later in the spring but the QSD creates a couple working options and looks at needs, teacher hours, etc.

10. EOES PAC Updates: Report, update, questions

A. Chair / Vice Chair Update (Angel & Hannah)

- ★ HOLIDAY STORE! - HUGE thank you to Raani Desai and Emily Small for spending hours of their time collecting the generous donations we received, and for the many hours they've spent in our cold storage unit inventorying and organizing! One again, it was a huge success and everyone involved had so much fun! Thank you Team!

→ I believe our profit was over \$2,800, and we'll be using those funds to continue to support our school community.

- ★ Purdys - Thank you to Laura Eby for taking on this fundraiser again!

→ I believe our profit was just over \$2K! Thank you to everyone who was able to support us again this year!

- ★ Mabel's Labels is open and ongoing.

- ★ YEARBOOKS - Don't miss out on ordering the 2024/25 school yearbook!

→ Deadline to order is May 1st, 2025, order early and then forget about it!

→ \$46.40 each, increased by \$1.40 to cover the c/c charges.

- YEARBOOKS are not a PAC sponsored event. Angel volunteered to help Admin' and the grade 7's fundraise so all grade 7's will receive a yearbook as a gift.
- PAC is not spending any additional funds on the yearbooks.
- Students will receive them early enough that they can go around and gets friends and teachers to sign 😊
- We have a camera club that works with Mme Prad and they have been taking photos of our kiddos, special events, and will be working to "build" the yearbook using an online yearbook creating platform.
- Order: [MunchaLunch | School Lunch Ordering and Fundraising Online](#)
- Please place your order before our May 1st deadline.

Grade 7 parents would like to see a grad committee/group be formed to work with Lesley so they can support grade 7 graduation initiatives..

1. Bagel Cafe (BC) -

- a. Once again, a huge shout out and big thank you to our many other volunteers who make this daily program a success!
- b. Parents/caregivers are still able to purchase the Bagel Cafe pass card through munchalunch. We will possibly have money left over from our budget.

2.

1. Hot Lunch

- a. The new menu is available from January through to March via munchalunch
- b. Thank you to Tiffany and all of our hot lunch volunteers who help provide this weekly hot lunch fundraiser that is enjoyed by so many of our families.

B. Treasurer Update (Laura)

- ★ General Funds: \$10,471.14
- ★ Gaming Funds: \$2,731.12 (this includes the \$2,100 raffle profit, plus we have to pay approximately \$450 to the raffle company for our fees.
- ★ 60/40 Profits: Approximately \$2,100

C. DPAC Rep (Raani / Zach)

- ★ The November DPAC minutes have not been shared. I have emailed DPAC specifically for the minutes and have not received a response. They expect to vote on the minutes at their January meeting.
- ★ The current DPAC also video records their meetings, no link to the meeting recording has been provided either.
- ★ There was no December DPAC meeting.

1. Unfinished Business: Items carried over from last meeting

- ★ Letter to the RDN/MOTI:
 - Stephan Boogaards from the RDN has replied to the email/letter that I sent in December. Unfortunately, the roads around EOES fall under MOTI's jurisdiction and the RDN has no authority to support our requests

for safety improvements. He has given me a MOTI contact name and Angel will reach out to them in the coming weeks and will update when there is something to share. Team to be created to get more people and involved and do some initiatives to draw attention. **Looking for parents/caregivers who would like to create a working group that wants to meet and plan a road safety enhancement blitz - what we are doing is not working.**

★ Otter's Way Update:

- QSD Maintenance is aware of drainage issues around the blue/green playground and plans to address this issue in the summer. We were advised that the QSD Maintenance team was going to be putting some temporary fill into the pot holes along the pathway as a temporary fix - this was supposed to happen over the winter break. I believe the QSD Team is going to be putting in a sandbox near the blue/green playground which will give kids a safe place to play and dig!
- UPDATE: As of Jan 6th, there does not appear to be any temporary fill placed into the large pot holes around Otter's Way.

★ Accessible swing update:

- Mme LaCouvee has confirmed that the QSD Maintenance team will build some kind of adaptors for this swing that will lower the clamps so one or two staff can unclip the accessible swing when not in use, and clip on a belted seat.
- PAC will cover the \$425 cost for the belted swing b/c it was part of our original budget and we did not contribute to the purchase of the accessible swing.
- We will wait and confirm to make sure that the adaptors can be locked to prevent theft of the swings when not in use.

2. New Business: Items requiring a discussion, recommendation, and decision

★ Hot Lunch Sponsorship Update:

- On average, PAC is covering approximately \$400-\$450/month to sponsor our hot lunch program.
- Lesley has advised PAC that the Feeding Futures grant that EOES receives only covers their expenses to offer lunch 4 days a week.
- Angel and Hannah had discussed with our Executive if this is something we can afford to continue providing. We in NO WAY are prioritizing profits over our kids, we just need to revisit this expense because PAC is supporting nearly \$4,500/ year to this sponsorship that will likely reduce other areas that we sponsor our school and events (like Fun Day, books for the library, field trip funds, art supplies, athletics etc)
- PAC discussed current status and there will be no change to current funding; we will happily continue to support the children who need food security.
- PAC will be in contact with SD69 to request further funding through the Feeding futures grant as the year progresses.

- PAC will be adding an option on our Munchalunch website to sponsor a child's lunches for either January to March or January to June; we believe there is an appetite within our school community to know where their donations are going therefore knowing the # of children in need and then being able to support them.

★ Spirit Wear:

- We did bulk ordering this year so we had to spend quite a bit of money up front.
- Does anyone want to take the lead on hosting another munchalunch spirit wear sales event? No takers at this time.
- Angel would set it up on munchalunch and will print the orders when it closes, the volunteer/s would then pull orders, tie them with a name tag/classroom info, and then deliver to classrooms.
- **Maybe we can have volunteers set up a table during the January movie night (hosted by grade 7's for the yearbooks) - We suggest that as the event is a grade 7 event that Grade 7s could man the table with support from PAC.**
- **We are looking for volunteers to do an inventory of what we have in stock so Angel can update munchalunch with the quantities available.**

★ Storage Unit:

- Due to the QSD closing the Craig St Commons, PAC will need to secure a new location for storage.
- Thank you to Raani for securing us a Sea-Can! More details to come!

★ Fun Day Leads:

- We need two or three people to be the Fun Day Lead's. They will be responsible for organizing the entire event - including: booking bouncy rentals, games stations, confirming volunteers, be primary contacts between Admin, PAC, Volunteers, organize with admin the schedule of events plus additional items that come up. **Volunteers found - a committee will stand with Carlie Murphy leading** with the help of Jessie, Jan, Ashley and Laura.
- Give access to the drive. Bouncy castles to be ordered next week. VI Inflatable Carlie to contact. Angel has emailed the Fun Day Volunteers with links related to last year's event.
- We also need to revisit the budget for this event. - Previously approved budget of \$6K, volunteers are asked to try to stay well under this amount because our general funds are not as strong as previous years because of our \$40K playground enhancement project that we completed in November 2024.

3. Open Discussion:

- A. Dance GLOW Dance Party scheduled for Thursday March 6th, (No school on Friday)
 - B. It's a PAC fundraiser, so there will be an admittance charge, unsure of price yet, but will include a glow stick
 - C. We've confirmed DJ Connor will be available to drop the beat!
 - D. We're looking at selling tickets via munchalunch so we know how many people to expect so we can plan accordingly.
 - E. Popcorn sales
 - F. IF this dance goes well, PAC may look at offering a Swifty Dance Party - one parent commented that they didn't think that was inclusive because not everyone likes Taylor Swift's music. Angel explained that it's a theme, and other music would be played, but the theme would be around Taylor Swift.
- 4. Next Meeting: February 6th, 2025
 - 5. Motion to adjourn: Meeting adjourned at 8:29pm