

MINUTES
BOARD OF DIRECTORS' REGULAR MEETING
OSAGE COUNTY INTERLOCAL COOP--DISTRICT 57 K-001
207 E. Main Hominy, OK
Tuesday, December 7, 2021
9:30 a.m.

Compliance with the posting and notice requirements was met. (The notice was posted on Monday, December 6, 2021.)

Items 1. & 2.

The Regular Board of Director's meeting of the Osage County Interlocal Cooperative--District 57 K-001 was called to order by Jeannie O'Daniel, Board President at 9:30 a.m. A quorum was established.

Members Present:

Jeannie O'Daniel, Osage Hills -President
Scott Kempenich, Newkirk-Clerk
Brett Banker, Anderson
Les Potter, McCord
Beverly Moore, Pawhuska
Daryl Pruter, South Coffeyville (left at 10:57am)
Rick Rogers, Shidler
Dale Bledsoe, Frontier
Cory Campbell, Hominy
Steven Cantrell, Caney Valley

Members Absent:

Shelly Shulanberger, Wynona-Vice-President
Nicole Hinkle, Bowring
Chad Wilson, Woodland

Representatives Present:

Jacque Canady, OCIC Executive Director

Item 3.

The following were introduced as guests of the Board:

- a. OCIC staff – Dirk Schmidt and Anita Hudgins
- b. Auditors – Eric Bledsoe
- c. Hannah Scanlon – SkillForce (Zoom call at 10:00)
- d. Doyle Phillips – RedSky Contractors (Zoom call at 10:20)

Eric Bledsoe discussed with the Board the SY21 audit that has been completed. No exceptions were found. He said all paperwork looked very good and staff was great with helping with questions. Project ENGAGE and LAUNCH were audited this year and everything looked to be in compliance. No recommendations were made for improvements.

Hannah Scanlon discussed SkillsForce’s programming for effective professional development. Their learning platform centralizes, manages, and delivers professional developments all in one place for easy planning and locating of plans for upcoming conference and meetings. Program can be bought year-by-year or they offer a special of buy 3 years, get the 4th free.

Doyle Phillips discussed RedSky. He has 40+ years experience as a construction manager. He is wanting to break down OCIC’s remodel bid to five separate “packages” to help the bidding process go smoothly. A bid sheet with a breakdown of the packages, fees and an agreement were handed out to discuss pricing. Doyle works with contractors to make sure everyone is bidding on the same specs and designs. Right now, it is taking about six months for supplies to come in and he estimates staff will be out of the building for 2-3 month while the roof is being worked on to ensure the safety of everyone.

Item 4.

Rick Rogers made the motion, seconded by Steven Cantrell to approve the minutes of the November 2, 2021, Regular Board of Directors Meeting.

Roll Call Vote: Mr. Rogers-Yes; Mr. Kempenich-Yes; Ms. Moore-Yes; Mr. Potter-Yes; Mr. Bledsoe-Yes; Mr. Pruter-Yes; Mr. Banker-Yes; Mr. Campbell-Yes; Mr. Cantrell-Yes; Ms. O’Daniel-Yes. Motion carried by a vote of 10-0.

Item 5.

Executive Director’s Report:

- a.

PREPARE/Counselor Corps/ODMHSAS- Michelle Warren informed the Board of the PREPaRE training being successful. The prevention grant is doing data collections at the schools.

ENGAGE- Jacque Canady stated that the performance report was turned in on time. An evaluator meeting is scheduled for next week. The new Project ENGAGED is scheduled for release by December 15th.

PISTONS- Dr. Canady informed the Board that the Title III grant is working with graduate students to be trained for WEDA testing.

Title VI- Jacque Canady stated that Caney Valley is wanting to join the consortium that is led by Osage Hills and managed by OCIC. To be counted for funding, a student must have a completed 506 Form and proof of tribe membership. More desk audits for compliance are expected.

IDEA- Dirk Schmidt informed the Board of uploading the district's data profile. If improvements need to be made, it is listed there. Compliance reviews are listed also. A training for SpEd is scheduled for January 17th.

Title IIA- Anita Hudgins distributed monthly reports.

Federal Programs Monitoring- Dr. Canady stated that 176 indicators are required for reporting and it is a very time consuming report to complete.

- b. The Spelling Bee will be on March 9, 2022. A Zoom link will be provided for parents to watch their children participate.
- c. OCIC's MLK Day PD will have lunch provided and this is a free training day. See tentative schedule attached.
- d. The FEMA grant deadline has been extended from December 2021 to April 2022. Money will be reimbursed by monthly claims.
- e. Kate Kotsko with BoardWorks informed the Board of their K-12 screener for socialization traits. The PASS program is about SEL and is an online survey for student attitude measuring on nine key factors. The survey takes about 15 minutes to complete and has 4 different levels of age groups. The cost is \$3 per survey per student.

Item 6.

Scott Kempenich made the motion, seconded by Les Potter to approve the Financial Report (Budget Analysis):

- a. COOP Fund SY 21-22

Roll Call Vote: Mr. Rogers-Yes; Mr. Kempenich-Yes; Ms. Moore-Yes; Mr. Potter-Yes; Mr. Bledsoe-Yes; Mr. Banker-Yes; Mr. Campbell-Yes; Mr. Cantrell-Yes; Ms. O'Daniel-Yes. Motion carried by a vote of 9-0.

Item 7.

Scott Kempenich made the motion, seconded by Les Potter to approve the Treasurer's Report on funds and investments (Revenue Analysis):

a. SY 21-22 COOP Fund

Roll Call Vote: Mr. Rogers-Yes; Mr. Kempenich-Yes; Ms. Moore-Yes; Mr. Potter-Yes; Mr. Bledsoe-Yes; Mr. Banker-Yes; Mr. Campbell-Yes; Mr. Cantrell-Yes; Ms. O'Daniel-Yes. Motion carried by a vote of 9-0.

Item 8.

Les Potter made the motion, seconded by Rick Rogers to approve the following Purchase Order-Encumbrances:

a. FY 21/22 COOP Fund **#268 thru #306**

Roll Call Vote: Mr. Rogers-Yes; Mr. Kempenich-Yes; Ms. Moore-Yes; Mr. Potter-Yes; Mr. Bledsoe-Yes; Mr. Banker-Yes; Mr. Campbell-Yes; Mr. Cantrell-Yes; Ms. O'Daniel-Yes. Motion carried by a vote of 9-0.

Item 9.

Rick Rogers made the motion, seconded by Steven Cantrell to approve the Estimate of Needs / Final Budget for SY21/22, as presented by auditors Bledsoe, Hewett & Gullekson.

Roll Call Vote: Mr. Rogers-Yes; Mr. Kempenich-Yes; Ms. Moore-Yes; Mr. Potter-Yes; Mr. Bledsoe-Yes; Mr. Banker-Yes; Mr. Campbell-Yes; Mr. Cantrell-Yes; Ms. O'Daniel-Yes. Motion carried by a vote of 9-0.

Item 10.

Dale Bledsoe made the motion, seconded by Rick Rogers to approve the hiring of Doyle Phillips, RedSky Constructors, as the construction manager for the building storm damage repairs (roof, electrical, carpentry, inside work of sheetrock, carpet, etc.)

Roll Call Vote: Mr. Rogers-Yes; Mr. Kempenich-Yes; Ms. Moore-Yes; Mr. Potter-Yes; Mr. Bledsoe-Yes; Mr. Banker-Yes; Mr. Campbell-Yes; Mr. Cantrell-Yes; Ms. O'Daniel-Yes. Motion carried by a vote of 9-0.

Item 11.

Les Potter made the motion, seconded by Rick Rogers to approve the renewal membership of Avant School District to the Osage County ILC, effective January 1, 2022. The membership dues will be the same fee billed to other member districts for the FY21-22, pro-rated for half a year (January through June).

Roll Call Vote: Mr. Rogers-Yes; Mr. Kempenich-Yes; Ms. Moore-Yes; Mr. Potter-Yes; Mr. Bledsoe-Yes; Mr. Banker-Yes; Mr. Campbell-Yes; Mr. Cantrell-Yes; Ms. O'Daniel-Yes. Motion carried by a vote of 9-0.

Item 12.

a. Rick Rogers made the motion, seconded by Steven Cantrell to convene in Executive Session at 11:22a.m. **Roll Call Vote: Roll Call Vote: Mr. Rogers-Yes; Mr. Kempenich-Yes; Ms. Moore-Yes; Mr. Potter-Yes; Mr. Bledsoe-Yes; Mr. Banker-Yes; Mr. Campbell-Yes; Mr. Cantrell-Yes; Ms. O'Daniel-Yes. Motion carried by a vote of 9-0.**

b. Steven Cantrell made the motion, seconded by Dale Bledsoe to return to Open Session at 11:26a.m. **Roll Call Vote: Roll Call Vote: Mr. Rogers-Yes; Mr. Kempenich-Yes; Ms. Moore-Yes; Mr. Potter-Yes; Mr. Bledsoe-Yes; Mr. Banker-Yes; Mr. Campbell-Yes; Mr. Cantrell-Yes; Ms. O'Daniel-Yes. Motion carried by a vote of 9-0.**

c. Board Clerk Scott Kempenich made the following statements regarding the minutes of the Executive Session- "The Board met in Executive Session. The only thing discussed was Item #12 on the agenda. No action or votes were taken."

Item 13.

Les Potter made the motion, seconded by Shelly Shulanberger to approve the payroll stipends/subs paid in October 2021 per Attachment A.
Roll Call Vote: Mr. Banker-Yes; Ms. Hinkle-Yes; Mr. Potter-Yes; Mr. Kempenich-Yes; Ms. O'Daniel-Yes; Ms. Moore-Yes; Mr. Rogers-Yes; Mr. Pruter-Yes; Mr. Wilson-Yes; Ms. Shulanberger-Yes. Motion carried by a vote of 10-0.

Item 13.

Les Potter made the motion, seconded by Rick Rogers to approve the payroll substitutes / stipends paid in November 2021.
Roll Call Vote: Mr. Rogers-Yes; Mr. Kempenich-Yes; Ms. Moore-Yes; Mr. Potter-Yes; Mr. Bledsoe-Yes; Mr. Banker-Yes; Mr. Campbell-Yes; Mr. Cantrell-Yes; Ms. O'Daniel-Yes. Motion carried by a vote of 9-0.

Item 14.

Scott Kempenich made the motion, seconded by Dale Bledsoe to approve the evaluation and re-hiring of Dr. Jacque Canady as OCIC Executive Director for SY 2022-2023.
Roll Call Vote: Roll Call Vote: Mr. Rogers-Yes; Mr. Kempenich-Yes; Ms. Moore-Yes; Mr. Potter-Yes; Mr. Bledsoe-Yes; Mr. Banker-Yes; Mr. Campbell-Yes; Mr. Cantrell-Yes; Ms. O'Daniel-Yes. Motion carried by a vote of 9-0.

Item 15.

New Business

There was no new business.

Item 16.

Steven Cantrell made the motion, seconded by Scott Kempenich to adjourn at 11:28 a.m.

Roll Call Vote: Mr. Rogers-Yes; Mr. Kempenich-Yes; Ms. Moore-Yes; Mr. Potter-Yes; Mr. Bledsoe-Yes; Mr. Banker-Yes; Mr. Campbell-Yes; Mr. Cantrell-Yes; Ms. O'Daniel-Yes. Motion carried by a vote of 9-0.

The next Regular Board Meeting will be:

Tuesday, January 11, 2022 @ 9:30 a.m.

*Osage County Interlocal Cooperative
207 East Main
Hominy, OK*

Submitted by Jasmine Losinske, Minutes Clerk

Jasmine Losinske, Minutes Clerk

Scott Kempenich, Clerk

Jeannie O'Daniel, President