



2025-2026 Student Handbook


WISCONSIN
VIRTUAL LEARNING

| WisconsinVL.net

July, 2025

Welcome Students, Parents, and Guardians,

We welcome you to Wisconsin virtual learning (WVL) (WVL) for the 2025-2026 school year! We are proud to bring you a high-quality instructional team and facilitators dedicated to supporting your learner's academic achievement. Our mission and vision emphasize doing "whatever it takes" to motivate, challenge, and teach your child to the best of their abilities. Our WVL teachers are master instructors licensed by the State of Wisconsin in their respective subjects and grade levels. We are very proud of our instructional staff, as they are proven to be dedicated and student-centered, and we continue to work hard to support students by incorporating robust instructional strategies.

This handbook serves several purposes. It contains information about how our school operates, details the opportunities available to our students, and lists specific rules and procedures we follow.

At WVL, we pride ourselves on being both parent and student-friendly. Our lines of communication, whether face-to-face or via telephone, email, Zoom, or Google Meet, are always open to your participation and suggestions for improvement. We invite you to partner with us in this rich educational model. Together, as partners in education, we can pave the way for many years of student satisfaction, pride, and academic success.

On behalf of Wisconsin virtual learning (WVL), I wish you the best and most successful year yet!

Your partner in learning,

Mandie Barr
Executive Director & Principal

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VISION & MISSION STATEMENT

WVL: We Value Learning. WVL meets individual learning needs to foster success within academics and life beyond school.

Wisconsin virtual learning (WVL) (WVL) is a tuition-free 4K-12th grade public virtual charter school with highly qualified and experienced Wisconsin-certified teachers and a track record of over a decade of student success. Our passion is to do whatever it takes to help each child reach their full potential. WVL offers a diverse selection of learning pathways including online classes, independent learning, and curriculum choices to best meet the individual learning styles and needs of each of our students.

WVL BOARD OF DIRECTORS

NAME	EMAIL	POSITION
William Hintz	whintz@nosd.edu	School Board President
Eric Dimmitt	edimmitt@nosd.edu	School Board Treasurer
Sandra Lundberg	slundberg@nosd.edu	School Board Secretary
Dana LaPointe	dlapointe@nosd.edu	School Board Member
Theresa Schmechel	tschmechel@nosd.edu	School Board Vice President

DISTRICT OFFICE STAFF

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Stacey, Ty	tstacey@nosd.edu	Student Learning Advocate
Zausch, Janet	jzausch@nosd.edu	Purchasing and Reclamation Coor.

ADMISSION AND ENROLLMENT

Wisconsin virtual learning (WVL) (WVL) will admit all age-appropriate eligible students in grades 4K through 12 who choose to attend and are allowed to do so from their home district. WVL is committed to equal educational opportunities and strictly prohibits discrimination in admissions based on race, ethnicity, gender, religion, family income, national origin, or disability, or any other protected status. Students participating in WVL must either be legally enrolled in the Northern Ozaukee School District or apply for enrollment through Wisconsin's inter-district public school open enrollment program.

Students must meet appropriate age requirements to be enrolled in Wisconsin virtual learning (WVL) (WVL). This means that to enter 4-year-old kindergarten (4K), your child must turn 4 years old on or before September 1st of that school year. Similarly, for 5-year-old kindergarten (5K). Your child must be 5 years old on or before September 1st of that school year to enter.

To ensure each student receives appropriate educational support and resources, placement of students in appropriate grade and course levels will be determined based on previous academic records, transfer credits (for high school students), and individual learning needs.

STUDENT TRANSFERS

Students entering Wisconsin virtual learning (WVL) from another school must provide a transcript showing completed coursework. Students providing a current grade report or transcript of courses in progress and current achievement will be placed into the corresponding course(s) at the appropriate point(s). Official academic records are necessary for credit to be earned at Wisconsin virtual learning (WVL) from any school. Placement tests may be required to determine appropriate course assignment(s) for a student. Final determination on course placement, placement within individual courses, and final grades rests with the individual subject teachers and administration.

HOME SCHOOL STUDENT TRANSFER

Students entering from a home-school program must provide evidence of a curriculum plan. Official academic records are necessary for credit to be earned at Wisconsin virtual learning (WVL) from any school. Letter grades will not be assigned; instead, the student will receive a satisfactory/unsatisfactory for the course obtained through home school. Placement tests may be required to determine appropriate course assignment(s) for a student. Final determination on course placement, placement within individual courses, and final grades rests with the individual subject teachers and administration.

STUDENT ENROLLMENT

Step 1: First-time students applying to Wisconsin virtual learning (WVL) (WVL) must apply through Wisconsin's inter-district public school open enrollment program. This process is governed by the Wisconsin Department of Public Instruction (DPI). Detailed information is through the DPI website: <http://www.dpi.state.wi.us/dpi/dfm/sms/psctoc.html> Complete the Wisconsin Department of Public Instruction's Open Enrollment online application form to enroll in Wisconsin Virtual Learning (WVL). The online application form for 2026-2027 will be available on February 1, 2026, and must be submitted between the specified timeline per DPI regulations through the DPI website.

Open Enrollment application forms are due at the Northern Ozaukee School District office as specified by DPI regulations; a postmark will not meet the requirement. If you live nearby, you may hand-deliver your application form(s). Late applications will not be accepted and will be returned. Refer to DPI website for exact dates. Open enrollment deadlines are firm. No exceptions will be made for late submissions.

Wisconsin's public school open enrollment program allows parents to apply for their children to attend a school district other than the one in which they live. Applications may be submitted to up to three nonresident school districts if the student wishes to attend a brick and mortar school. There are no limitations to the number of open enrollment applications that can be submitted to a virtual charter school.

Forms must be filled out completely and accurately. An inaccurate or incomplete form may result in denial of an application. Contact Wisconsin virtual learning (WVL) (WVL) at 262-692-3988 or email if you need assistance.

Parents wishing to enroll into Wisconsin virtual learning (WVL) (WVL) should request enrollment in Wisconsin virtual learning (WVL) at the appropriate place on the Open Enrollment application for the program and must list the Northern Ozaukee School District as the non-resident district applying to. Selecting the wrong district will delay your application processing

Upon completion, notification of acceptance of the approval will be made via email. Wisconsin Virtual Learning (WVL) will send an "Intent to Enroll" form that must be completed.

Students who will be attending Wisconsin virtual learning (WVL), who have already completed a semester or more as a current student do not need to reapply through the open enrollment process. As a returning student, you will be sent a notice to complete returning student online registration through Skyward Family Access for the new school year.

A notice to withdraw must be submitted by the parent to your assigned STUDENT LEARNING ADVOCATE (SLA) or the Registrar - Ann Baumann, abaumann@nosd.edu, 5 school days prior to the last date of the student's attendance. This notice must be submitted in writing (email is acceptable) and include your student's full name, grade-level, and last day of attendance. You must provide the name of the school the student will be enrolling

into or provide a copy of your PI-1206 document for home school students. All school-issued materials and technology must be returned within 10 business days of withdrawal.

ALTERNATIVE ENROLLMENT PROGRAM

In July, Wisconsin students have the ability to apply for open enrollment year-round through the Alternative Enrollment Program. The Wisconsin Department of Public Instruction (DPI) has made an application available for all families that want to enroll their children in a school outside of their resident district. The application can be filled out if your child meets one of the seven criteria listed below:

- **Victim of Violent Crime:** The student's resident school board has determined that the student has been the victim of a violent criminal offense. Parents must provide a copy of any finding by the resident school board or a statement by an administrator of the resident school district explaining the reason for the finding.
- **Homeless Status:** For students who have been homeless in the current or immediately preceding school year.
- **Bullying or Harassment:** The student has been the victim of repeated bullying or harassment. Parents must provide an explanation, in Section III, of the circumstances leading to this request. Include the date(s) on which the bullying or harassment was reported to the school district, the person(s) to whom the bullying or harassment was reported, any attempts by the student, parent, and/or school district to halt the bullying or harassment, and the result of these attempts.
- **Military Relocation:** The place of residence of the student's parent or guardian and of the student has changed as a result of military orders. Attach a copy of the orders and provide an explanation, in Section III, of circumstances caused by the issuance of orders that led to this request.
- **New State Residents:** For students who have moved into the state.
- **Change in Living Situation:** For students whose place of residence has changed as a result of a court order or custody agreement or who have been placed in or removed from a foster home or a person other than the student's parent.
- **Mutual Agreement:** If the student's parent, the non-resident district and the resident district all agree the transfer is in the best interest of the child.

This application must be sent to the non-resident school district (The Northern Ozaukee School District-Wisconsin virtual learning (WVL)), along with any supporting documentation. The application requires you to provide an explanation of the circumstance leading to the request. Your explanation should be detailed, clear, and include any specific details that support your qualifying criteria.

Upon our receipt of the application, we will send a copy to your resident district. Both WVL and your resident district must approve the application before the student can attend.

CONTACT UPDATES

From time to time, families will move during the course of the school year. It is important to understand that a student's open enrollment will become void should the student move out of the resident school district prior to

the first day of the new school year and has not reported the changes to WVL. All changes and the intent to enroll must be provided prior to September 1st of each school year (as per the Department of Public Instruction). Families moving after this date may continue to be enrolled.

Families who move or change their email, address or phone number during the school year or over summer break must report the change(s) to their assigned Student Learning Advocate (SLA) or the Enrollment Coordinator.

PART-TIME ENROLLMENT

Wisconsin public high school students in grades 9-12 may apply to attend one or two courses in nonresident school districts, while remaining enrolled in their district of attendance for the majority of their classes.

Parents and students may obtain application forms from any school district, from the Department of Public Instruction or from the open enrollment website at <https://dpi.wi.gov/open-enrollment/ptoe>.

The student must apply to the nonresident school district (the district in which the student wishes to take the course) no later than six weeks before the scheduled start of the course. Contact the nonresident school district directly for course start dates.

The application form must be received in the nonresident school district by that date – a postmark is not sufficient. Late applications will not be accepted. It is the responsibility of the parent and student to find out the starting date for the course. Students must be in good standing, to be eligible to participate in the part-time enrollment program.

ATTENDANCE & TRUANCY

Wisconsin virtual learning (WVL) recognizes that students need to be well prepared if they are going to be successful, productive adults. Regular school attendance is the first step toward achieving this. Wisconsin virtual learning (WVL) students are expected to complete 180 days of school. Ordinances and/or legislation developed at the municipal, county or state level shall be adhered to as they relate to school attendance.

ABSENCES

Regardless of grade level, your courses are designed to be interactive and require that you participate in the course numerous times each week. Your learning and success depends upon your participation. Therefore, consistent engagement is essential. Extended periods of your absence from an online class will be evident in the following ways:

- Failure to attend class (Zoom/Google Meet)
- Failure to complete assignments
- Failure to communicate with other students
- Failure to communicate with instructors
- Failure to make required classroom discussion posts
- Failure to attend resource period or office hours as assigned

In any instance where technical difficulties are a problem, you are required to notify your teacher and Student Learning Advocate (SLA) by other means, such as telephone, to communicate your difficulties and *find an alternative way to access the Internet. You are required to make a reasonable attempt to access class when experiencing technical problems. Documenting the technical issue (e.g., screenshot, error message) is recommended.*

Wisconsin virtual learning (WVL) student attendance is recorded by the days “logged in” as marked on the “Learning Management System” (LMS), online classes or home attendance log. For age appropriate students in grades 4K through 4th, the LMS will be Canvas and students will also be accessing Curriculum Providers. For age appropriate students in grades 5 – 12, the LMS is called Canvas. Student attendance, and academic progress, will be tracked by teacher and Student Learning Advocate (SLA)s, WVL staff and parents through the systems listed above.

A WVL student will be considered absent if he/she fails, without a legitimate excuse, to:

- Students must log in and demonstrate engagement in their coursework. Any day’s attendance on the Learning Management System (LMS) after 5 of 10 scheduled days of school as determined by the school calendar. This allows flexibility for when the child works on their lessons (i.e.: weekends are allowed in place of weekdays). See school calendar for a monthly count of school days.
- Attend required virtual classes, conferences, and other teacher assigned learning activities, such as office hours or meetings. Unexcused absences from required activities will be recorded and may impact academic standing.

Responsibility for compliance with state attendance statutes and regulations belongs to the parents, but the school is obligated to keep an accurate record of daily attendance. To report an absence, you will contact your student learning advocate (SLA) and teacher by phone or email and let them know that you will not be able to make your scheduled class, conference or other school related activity. Your student learning advocate (SLA) will take the necessary steps to contact your other classroom teachers. Make-up work is expected to be completed in a timely fashion and arrangements can be worked out with your teacher. However, the expectation is that you have the assignments/readings completed to be prepared the next time the class meets. For example: 1 missed day = 1 day extension.

LEARNING COACH RESPONSIBILITIES

The role of the learning coach is critical to student success in our virtual learning environment. If the primary learning coach is not available for any reason, it is the responsibility of the learning coach to arrange for a suitable substitute to support the student during that period of absence. An absence of a learning coach does not excuse a student from attending classes, completing assignments, or participating in required school activities.

We understand that unexpected situations may arise, but maintaining consistent support and supervision for your student is essential to their academic success in the virtual learning environment. If learning coach is unavailable, they should notify the teacher and Student Learning Advocate (SLA) and provide the contact information of the substitute learning coach.

ACCEPTABLE EXCUSES:

- Student illness (temporarily not in proper physical or mental condition) will be excused.
- Death in the family/attend funeral services will be excused.
- Church attendance will be excused if there is only one service scheduled.
- Vacation with parents will be excused ONLY when a planned absence request is filed with the office and your STUDENT LEARNING ADVOCATE (SLA) and approved before the start of the absence.
- Medical Appointments with licensed physician, dentist, chiropractor, optometrist, or psychologist or Christian Science practitioner living and residing in this state, who is listed in the Christian Science Journal, will be excused. The school attendance officer (principal or designee) will request the parent or guardian of the child to obtain a written statement from a licensed physician, dentist, chiropractor, optometrist or psychologist or Christian Science practitioner living and residing in this state, who is listed in the Christian Science Journal, as sufficient proof of the physical or mental condition of the child. (from §§ 118.15(3)(a)).
- Outings that are part of a curriculum and extracurricular activities planned during school hours will be excused. [Outings are not considered "absences from school."]
- Unique circumstances will be considered on a prior approval basis.
- A student may be absent from school five (5) school days per semester as a result of a parental/guardian request. As per Statute 118.15(3)(c) . Administration will determine if the

excuse provided is approved. Administration may request documentation for excused absence requests beyond the allowed five (5) days per semester.

TECHNOLOGY

Students who actively engage in our online education learn more and achieve at higher levels than those who do not. Working technology is crucial to finding success in our institution. All students are required to have working technology in order to remain enrolled with Wisconsin virtual learning (WVL). If consistent hardware, software, and/or internet issues persist, students are required to contact WVL within one day of failed technology. Students can reach out to our IT department via the Helpdesk ticket through the WVL website. Because technology is such a critical component of online learning, ongoing issues or failure to resolve them timely can result in lack of progress towards course outcomes, course failures, and may impact long term enrollment.

STUDENT PROGRESS

Parents have the ability to check the progress of their child twenty-four hours a day, seven days a week. Parents can check student information which may include:

- Grades
- Submitted assignments
- Login frequency
- Length of time on each lesson and
- Teacher feedback on assignments

Student grades change daily, depending upon work submitted and graded. Teachers utilize a zero placeholder for non-submitted work. This zero is meant to show students what they grade will be if they choose not to submit the work. Once a student submits (before the semester deadlines) and the teacher grades, the zero will disappear. Parents are encouraged to regularly monitor their child's progress in the course. For assistance in running reports to obtain information listed above, contact your Student Learning Advocate.

PARTICIPATION

Unexcused absences (beyond the five (5) days per semester excused by parent/ guardian) will cause the student to be at risk of "Failure to Participate" according to WI DPI. A student will "Fail to Participate" when the student is absent from school without an acceptable excuse under sub (4) and s. 118.15 for five (5) or more days during a school semester. The district's Failure to Participate plan shall be followed when dealing with these absences. Absences will be counted for students who do not attend required virtual classes, conference calls, and other teacher assigned learning activities or meetings, in addition to the days of school logged on the LMS. "Whenever a student attending a virtual charter school fails to respond appropriately to a school assignment or directive from instructional staff within 5 school days, the governing body of the virtual charter school shall notify the student's parent or guardian."

TRUANCY

Any absence of part of all of one or more days from school during which the school attendance officer, principal or teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent

student, and also means intermittent attendance carried on for the purpose of defeating the intent of the compulsory school attendance law. Truancy that is identified at Wisconsin virtual learning (WVL) could result in the student being removed from enrollment at WVL and returned to their resident school district.

HABITUAL TRUANT

A student who is absent from school without an acceptable excuse for part of all of 5 or more days on which school is held during a semester.

STATE ATTENDANCE COUNT DAYS

In Wisconsin, on the third Friday in September and the second Friday in January, all schools must verify student attendance to secure their funding. Students must log into the Learning Management System (LMS) on these dates. These attendance verification days are critically important as they directly determine the financial resources schools receive to support educational programs and services throughout the year.

Attendance count day #1 (3rd Friday in September)

Attendance count day #2 (2nd Friday in January)

CLASS ATTENDANCE

Class attendance is mandatory for all students enrolled in the Virtual Pathway or those identified as needing additional support through regular education or RTI classes. Learning coaches must be present during these sessions to support student engagement and learning. If a learning coach cannot attend, it is their responsibility to arrange for another adult to fill this role until they return. A learning coach's absence does not excuse a student from attending their required classes.

RESPONSE TO INTERVENTION (RTI)

RTI stands for Response to Intervention. It is a multi-tier approach to the early identification and support of students with learning needs. All students are screened to determine each student's learning rate. WVL provides RTI to students who are identified as performing a year or more below grade level, offering them additional support and monitoring. Attendance in regular education classes will be required for these students. Additionally, specialized skill level classes may also be mandatory to address specific learning gaps.

SPECIAL EDUCATION SERVICES

Students participating through open enrollment in the WVL program are legally enrolled in the public charter school associated with the Northern Ozaukee School District (NOSD). Your open enrollment district (NOSD) is responsible for providing a free and appropriate public education (FAPE) under the federal law called the Individuals with Disabilities Education Act (IDEA). Those identified with an educational disability, who require special programming, will have an IEP (Individualized Education Plan) developed annually and implemented throughout the school year. Furthermore, once qualified, an assessment for continued eligibility for special education programming will be reviewed at a minimum every three years. Participation in the virtual school program for students eligible under IDEA is subject to the appropriateness of services offered through the virtual

school service delivery model. Further information can be requested by calling the Student Service Department at (262) 692-2464.

STATE TESTING

Students enrolled in Wisconsin virtual learning (WVL) are required to participate in all course and state level tests, unless state statute prohibits such mandated participation. These tests will be administered by Wisconsin virtual learning (WVL).

- Students in Grades 4K through 2nd grade will take an early literacy and math screener. Students will participate in reading and math assessments throughout the year. These assessments may take place virtually, or face to face with a teacher, depending upon the student's grade level and as needed. Assessments serve several purposes: they guide instruction, provide a measure of student performance and growth, and ensure that students who need extra help in reading or math are identified and that their learning is supported throughout the year by teachers and learning guides. It also is a way of making sure that all students have mastered the essential skills needed to move on to the next grade level.
- Students in Grades 3-8, and 10 will take the Forward Exam, which is an online assessment mandated by Wisconsin Department of Education. This assessment will be administered at locations around the state of Wisconsin.
- Students in Grade 9 and 10 will take the PreACT Secure, this is an online assessment that will be administered at locations around the state of Wisconsin.
- Students in Grade 11 will take the ACT in March, this is a paper/pencil assessment that will be administered at locations around the state of Wisconsin.

These assessments provide valuable data to parents and teachers regarding your child's academic progress and achievement. Additionally, Wisconsin virtual learning (WVL) students' performance on state-mandated assessments serves as a critical component in evaluating the overall effectiveness and success of the virtual school program.

WITHDRAWING A STUDENT

Parents who decide to withdraw their child from Wisconsin virtual learning (WVL) are required to communicate their intentions to their assigned Student Learning Advocate (SLA) or to the District Registrar 5 school days prior to the last date of the student's attendance. The parent must provide the name of the school district and the name of the school that the student will be enrolling into or provide a copy of your PI-1206 document for home school students.

All loaned devices, hardware and materials, along with any curriculum materials are property of WVL and, must be returned to the school in a timely manner after a student withdrawal or the responsible guardian can be referred to a collections agency.

NON-PARTICIPATION LETTERS

Act 222 is Wisconsin legislation that establishes regulations for virtual charter schools in the state. The legislation requires virtual schools to monitor student participation and engagement. Under this act, schools must issue non-participation letters to families whose students fail to meet attendance or engagement requirements. These formal notifications serve as documentation of non-compliance and often precede more serious interventions, potentially including withdrawal from the program if participation issues aren't resolved. Schools are required to maintain records of these communications as part of their compliance with state attendance and funding regulations.

Non-Participation letters are sent by Wisconsin Virtual Learning (WVL) administration to families who have not demonstrated sustained activity in our school over a period of time, based upon a variety of measures.

After receiving a non-participation letter, families have 5 school days to respond to the letter in writing to the WVL Principal. A corrective action plan will then be developed to assist the student meet participation expectations.

After the accumulation of three such letters within the span of one semester, the student's name may be given to the WVL Board of Directors to determine if the student's open enrollment contract becomes null and void.

FAILURE TO PARTICIPATE

As specified by ACT 222 of the 2008 Wisconsin Legislature, students who do not turn in assignments or abide by the directives of the school/teacher, will be involved in the NOFP process. They may be removed from WVL and sent back to their resident school district. Individual cases will be evaluated on a case by case basis, with the motivation for any such action focused on the best educational interests of the student in question. For more information on Non-Participation, please see Non-Participation Letters.

Whenever a student attending a virtual charter school fails to respond appropriately to a school assignment or directive from instructional staff within 5 school days, the virtual charter school must notify the student's parent or legal guardian. The third time in the same semester that a student fails to respond appropriately to a school assignment or directive from instructional staff within 5 school days, the virtual charter school must also notify the nonresident district, the student's resident district and the DPI. The nonresident district may terminate the student's open enrollment.

If the student's parent notifies the virtual charter school in writing before the assignment or directive that the student will not be available to respond to the assignment or directive during a specified period, not to exceed a total of 10 days during a school year, the school days during that period do not count against the 5 school days. The student must complete any assignments missed during that period. Students who are released for Non-Participation will also be terminated from the Open Enrollment Program (if not a resident student).

Families will need to choose one of the following enrollment options:

- Complete a home-school submission request at: <https://apps4.dpi.wi.gov/homeschoolparent/> or

- Enroll into your resident school district or private school or
- Enroll into a different virtual school or non-resident school district.

Verification of the student's new enrollment will be requested by the Enrollment Coordinator.

ACADEMIC INTEGRITY

Academic integrity is a core value at Wisconsin Virtual Learning (WVL). Plagiarism and cheating are serious violations that reflect on a student's honesty and character. Furthermore, teachers must be able to accurately assess each student's understanding and progress. WVL expects all submitted work to be completed independently by the student without unauthorized assistance.

- Plagiarism is taking sentences directly from another place (print or digital) and claiming it as your own. Students must write in their own words. Do not copy from your lessons, books, internet, other students, etc.
- Cheating includes, but is not limited to: copying someone else's answers on a quiz, test, or assignment or using other sources such as the internet to find answers. We welcome students studying together, but each student needs to make sure all answers are your own. Tests and quizzes should be completed individually.
- Parents/Guardians/Siblings are not allowed to provide answers, complete student work, or represent the student in any way, including attending class as the student.
- Students found plagiarizing or cheating will have the following consequences:
 - First offense: Conference between student and teacher. Parents notified.
 - Second offense: No credit for the assignment. Referred to the principal.
 - Third offense: No credit for assignment. Letter from principal, which is placed in the student folder.
 - Fourth offense: The student fails the course,
 - Fifth offense: The student may be exited from WVL

If a student is found to plagiarize in a cumulative manner, more than 3 times in one school term, the student may face a course failure, course or grade retention or a school exit. If a student is found to plagiarize three or more times during academic time at WVL, the student may face a course failure, course retention, grade retention or exit from WVL. All occurrences will be recorded in the Student Information System as a disciplinary action of record.

WVL teachers and administrators will also discuss and review this information in your courses.

Ways to avoid plagiarism:

- Always write in your own words.
- Do NOT copy and paste from the internet.
- Students are NOT allowed to use computer based programs, artificial intelligence, or posted assignments from websites that promote "collaborative learning" through assignment sharing to complete their coursework obligations.
- Parents and siblings may NOT do school work instead of the student.

- Friends, classmates, and other students may NOT provide content/answers for usage by others.
- Cite any sources used in student's work

Teachers reserve the right to request a meeting with students in order to assess their learning of course material. Meetings may be requested in online classrooms, email, phone, or in person.

ACADEMIC PROBATION

Students who are struggling or failing to pass classes at WVL may be placed on academic probation. Probation is determined for a student based on overall progress based on one or more of the following performance indicators:

- limited or irregular engagement in each of his assigned courses
- Significant failing scores/grades resulting in semester course failures
- Missing assignments, quizzes, and/or tests
- Poor and ongoing attendance issues
- Lack of communication with relevant staff members
- Failure to participate appropriately

Students may end up as a part of the Non-Participation Process if the academic probation plan is not adhered to and the student continues to fail.

CONDITIONAL ENROLLMENT

Given the unique circumstances of individual students, a student may be admitted to or maintain enrollment with WVL with a conditional enrollment. Enrollment with conditional admission means that the student has a need for support or specific check points to ensure they are successful at WVL. The agreement is created by a Student Learning Advocate or member of the Enrollment team and shared with the family prior to starting or continuing enrollment. There are specific metrics that need to be met for the student to be able to maintain enrollment beyond the current academic year enrolled.

INDENIFICATION PROVISION

Wisconsin virtual learning (WVL) assumes no responsibility for information obtained via the Internet, which may be illegal, defamatory, inaccurate or offensive. WVL assumes no responsibility for any claims, losses, damages, costs, or other obligations arising from the use of instructional computing resources. WVL also denies any responsibility for the accuracy or quality of the information obtained through user access. Any statement, accessible on the network or the Internet, is understood to be the author's individual point of view and not that of Wisconsin virtual learning (WVL), its affiliates, or its employees. Wisconsin virtual learning (WVL) assumes no responsibility for damages to the user's system.

Nothing in this policy negates any obligation the student and parent have to use the instructional computing resources as required in the Use of Instructional Property Agreement ("Agreement") the parent or guardian signed as part of the student's enrollment packet. In the event that this Code conflicts with the Agreement, the terms of the Agreement shall prevail.

STUDENT CONDUCT CODE

WVL students are subject to the student discipline policies of their local school district while on school grounds and/or participating in any school district sponsored events. Respect for law and for those persons in authority shall be expected of all students. This includes conformity to school rules as well as general provisions of law affecting students. Respect for the rights of others, consideration of their privileges, and cooperative citizenship shall also be expected of all members of the school community. Respect for real and personal property; pride in one's work; achievement within the range of one's ability; and exemplary personal standards of courtesy, decency, and honesty shall be maintained in Wisconsin virtual learning (WVL).

Students may be subject to discipline for violation of the Code of Conduct/Student Discipline Code even if that conduct occurs on property not owned or controlled by the school but that is connected to activities or incidents that have occurred on property owned or controlled by the school, or conduct that, regardless of where it occurs, is directed at a student, school official or employee, or the property of such student, school official or employee.

HARASSMENT REPORTING

Student should have a safe learning environment. If a student is experiencing online environment, it is important to report it immediately to either the teacher, SLA, or administrator. Harassment comes in many forms, including but not limited to:

- Spam (unsolicited emails not pertaining to the course)
- Threatening communications
- Offensive communications or any other kind of communication

CONFIDENTIALITY

Wisconsin virtual learning (WVL) will make reasonable efforts to maintain the confidentiality of the parties involved in a harassment investigation. Confidentiality; however, cannot be guaranteed. The Principal reserves the right to investigate and resolve a complaint or report of unlawful harassment regardless of whether the member of the Wisconsin virtual learning (WVL) community or third party alleging the harassment pursues the complaint.

USE OF COPYRIGHTED MATERIALS

All materials in the courses are copyrighted and provided for use exclusively by enrolled students. Enrolled students may print or photocopy material from the website for their own use by or distribution to others is prohibited unless expressly noted. Unauthorized copying or distribution may result in revoked access to course(s). Users shall not upload, download, transmit or post copyrighted software or copyrighted materials, materials protected by trade secrets or other protections using Wisconsin virtual learning (WVL) computer resources. This includes copyrighted graphics of cartoon characters or other materials that you found that may appear to be non-copyright protected.

MONITORING EMAIL AND OTHER MATERIAL

Wisconsin virtual learning (WVL) reserves the right to review any material transmitted using WVL instructional computing resources or posted to a Wisconsin virtual learning (WVL) instructional computing resource to determine the appropriateness of such material. WVL may review this material at any time, with or without notice. E-mail transmitted via Wisconsin virtual learning (WVL) instructional computing resources is not private and may be monitored.

COMPLAINT PROCEDURE & RESPONSE

Wisconsin virtual learning (WVL) is interested in achieving and fostering student/family satisfaction. The following procedure has been put into place to ensure that student/family grievances are addressed fairly by the appropriate persons in a timely manner. WVL prohibits discrimination against students/families on the basis of disability, race, creed, color, gender, national origin, or religion.

- Contact the person directly involved first. If the principal is contacted first, the caller may be referred to the employee directly involved.
- The student and parent(s), custodian(s) or legal guardian(s), will address in writing any concern or grievance to the Principal.
- The Principal shall respond within ten (10) working days.
- If the concern or grievance is not resolved in a satisfactory manner by the Principal, the parent(s), custodian(s) or legal guardian(s) may, within ten (10) working days of the Principal's response, request in writing a meeting (via phone or in person) with the WVL Board of Directors to discuss the concern or grievance.

ADMINISTRATIVE INFORMATION

Wisconsin virtual learning (WVL) is dedicated to the success of all students who have not had their needs met in a traditional educational setting. WVL is dedicated to providing the services and educational programs using current technology necessary for these students to receive a high school diploma as well as to give them the opportunity to grow beyond the normal curriculum and confines of a traditional school setting. WVL is committed to providing a safe and orderly environment and protecting the health, safety, and welfare of all students.

The internet, as used by students and staff of WVL, will be solely a tool to facilitate educational research. No other use of the internet will be endorsed or allowed by WVL. Specifically, through the use of device, students and staff will be able to access educational research materials stored on other devices at other facilities located throughout the world. They will also be able to collaborate with other students and peers with internet access anywhere on Earth!

Although this represents a significant opportunity, there are important responsibilities that must be shared among students, parents, and staff. The purpose of this policy is to detail these responsibilities in a manner understandable to all parties involved.

AUTHORITY

Protection of the student is the overriding concern of WVL. Most of the policy set forth in this document deals with providing a positive and wholesome experience for all students. WVL also has a fiduciary responsibility to the taxpayers of Wisconsin. As a result, this policy involves rules for the protection of WVL property and assets and adherence to local, state, and federal law.

Wisconsin virtual learning (WVL) reserves the right to log network use and to monitor file server space utilization by WVL users. It is often necessary to access user accounts, including email accounts provided by WVL, in order to perform routine maintenance and security tasks. User accounts are therefore the property of WVL. The system administrator has the right to access user accounts to uphold this policy and maintain the system. WVL reserves the right to remove a user account from the network to prevent unauthorized or illegal usage. WVL network includes all local area networking and wide area networking within the school community as well as all online and direct-wired networking such as internet to which the WVL network may be linked.

ACCEPTABLE USE

All persons (students and staff) using the WVL network must conduct themselves in a responsible, ethical and polite manner. Students and staff of WVL shall practice responsible computing. Responsible computing encompasses the ethical use of the device as a tool.

PRIVACY

For the protection of our students, all users are advised and should be reinforced by parents/guardians to NEVER disclose personal information over the network or internet including but not limited to home address, physical

description, age, route to and from school, or any other personal information that could threaten the safety, identity, and security of our students. Electronic information and communications sent; received, or accessed on WVL-owned property, networks, and/or hardware, remain the property of WVL. WVL reserves the right to monitor electronic activities and communications. WVL does not employ the use of Web cameras to help enforce any policies or asset tracking, nor does the school use Web cameras to remotely monitor end user activity.

COLLECTION, USE, AND DISCLOSURE OF INFORMATION

Wisconsin virtual learning (WVL) employs Canvas, Clever, Zoom, Remind, and Google Apps suite, among other applications approved for use by WVL staff. These applications are powered by their respective company but administered by WVL. WVL provides these apps to students for educational purposes only. WVL is the sole owner of user data. The Terms of Service assures WVL that the: controls, processes, and policies that protect user data in their respective systems adhere to strict auditing standards; and comply with applicable laws and regulations, including but not limited to applicable privacy laws and the Family Educational Rights and Privacy Act (FERPA).

DEVICE AND NETWORK SECURITY

WVL devices are protected by a content filter and a virus/malware scanner. These components are designed to protect the user's experience on the school device and keep the device in working order. Any attempt to disable or circumvent these components is a violation of this Acceptable Use Policy and could possibly result in expulsion (student) or termination (employee). Loading of other software tools, either to disable, circumvent or enhance the security tools is strictly prohibited. WVL technical support staff reserve the right to reload these tools or operating systems on the school device at their discretion.

Wisconsin virtual learning (WVL) also requires adherence to certain rules for use of its hardware.

- Handle hardware appropriately
- Do not adjust, connect, or disconnect components without supervision unless you understand what you are doing and are authorized by WVL personnel to do so.
- Do not attach personal devices or peripherals to WVL-issued hardware. Please note that these devices will not be supported by WVL technical staff.
- Keep all food and beverages away from all electronic devices.

ONLINE BEHAVIORAL EXPECTATIONS

Acceptable Uses:

- Students are responsible for appropriate behavior on the school-issued device, just as in a brick-and-mortar classroom or at a school event.
- Students are personally responsible for their actions in accessing and utilizing the school's resources.
- Students will only access the internet for educational purposes.
- Students will restrict their access to material deemed appropriate by staff and parents, never accessing any websites that contain nudity or pornography.
- Students will use appropriate conduct towards others.
- Students will observe and respect license and copyright agreements.
- Students will keep passwords and personal information confidential. (Student names, telephone numbers, and addresses should not be revealed over the Internet.)

Unacceptable Uses:

The WVL network is to be used for legitimate academic and employment-related purposes only. The following types of access are considered to be inappropriate uses. This list is by no means exclusive and WVL reserves the right, at its sole discretion, to determine whether a particular use is considered inappropriate or unacceptable:

- Accessing profane or obscene material, material suggesting illegal acts and material advocating violence or discrimination.
- Using the access for illegal acts.
- Attempts to access any resources that are restricted, confidential or privileged.
- Posting chain letters.
- Internet Relay Chat, news groups, or mailing list participation unless directed and supervised by a staff member for a classroom assignment.
- Granting internet or network access to unauthorized persons intentionally or unintentionally, or failing to notify a teacher or administrator if you suspect someone of using your password.
- Posting personal contact information.
- Agreeing to meet someone met online without parental approval and under the supervision of a teacher or authorized adult.
- Attempts to disrupt access.
- Causing damage to or changing function, operation or design of the technology.
- Using obscene, profane, lewd, vulgar, rude, inflammatory, threatening language.
- Harassing another person.
- Posting false or defamatory information.
- Plagiarizing information found on the internet. This includes the use of artificial intelligence bots and group-sharing platforms.
- Disregarding the rights of copyright owners on the internet.
- Posting web pages without the consent of a teacher or authorized adult.
- Conducting business unrelated to WVL.
- Buying or selling any products or services.
- Engaging in acts of bullying, harassment, intimidation, and/or threatening conduct including, but not limited to such conduct committed or furthered by means of an electronic act.
- Using school provided devices to send, receive, or in any way access sexually explicit pictures and messages.

Students or staff who engage in such activities, or any others deemed inappropriate by WVL, shall be subject to disciplinary measures, as deemed appropriate by the WVL administration, its Board of Directors and WVL policy.

As stated above, use of the WVL computer network is to be limited to legitimate academic purposes. This means using the network in such a manner as to have a direct or indirect impact on the student's educational program at WVL. The use of the computer network for sending frivolous electronic mail (e-mail), chatting, reading and sending jokes, researching non-academic related sources such as MTV, sports sites, social networking sites such as Facebook, Twitter, and downloading/playing any type of content will not be supported or allowed to occur at WVL. The use of the system for defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, offensive, and illegal material or other prohibited activities shall not be permitted, and WVL will use any and all efforts, within the confines of the law, to prevent such material from entering the school's network. Individuals are encouraged to report such activity to the school administration.

LAPTOP COVERAGE & FINANCIAL RESPONSIBILITIES

Wisconsin virtual learning (WVL) provides students with the opportunity to borrow a laptop for their educational purposes while enrolled with WVL. Students who wish to borrow an electronic device from WVL are strongly encourage to pay a \$50.00 nonrefundable, insurance fee per student per school year. Families who have more than 3 students enrolled at WVL will receive a capped fee of \$150.00 per family.

INTERNET SERVICE PROVIDER (ISP) REIMBURSEMENT

The ISP reimbursement for the school year is \$70.00 per semester (\$140.00 total) for the first enrolled student. Each student enrollment at WVL after that first enrollment will receive an additional \$25 added onto the ISP reimbursement. This is issued as an incentive for families to purchase higher levels of bandwidth and quality internet services given the larger number of students online at one time.

Please note that unless there is a demonstrated case of financial hardship, checks will be sent to families once during the school year, by the end of June. To be eligible for the ISP reimbursement, the following requirements must be met:

1. You must be a full time student who has enrolled by September 15, 2025 and has remained a WVL student through May 24, 2026.
2. Your student(s) must participate in ALL required standardized testing.
3. Reimbursement checks will not be sent to any family still in possession of WVL property after the return deadline when a request for reclamation has been made by WVL staff.
4. Your student(s) must be passing the majority of their courses as determined by the student's grade report at the end of the school year.
5. You must provide the name of your internet provider to WVL.

EQUIPMENT RETURNS

Students/families must use school provided Federal Express prepaid labels when returning technology and curriculum. Students who have withdrawn from WVL will receive labels and instructions for returning their materials. You are required to return materials to Wisconsin virtual learning (WVL) within two weeks of receiving your labels. All returned equipment will be packaged with appropriate and sufficient padding to prevent damage during shipment.

This includes devices, laptop sleeves, power cords, and everything that was initially sent to the student/family. Parents/guardians who do not comply with return procedures will be invoiced for the full replacement cost of missing and damaged items. In addition, the payment of the internet reimbursement may be withheld.

If materials are not received in a timely fashion after WVL has attempted to contact you, you will be placed into collections. You agree, in order for us to service our account or to collect any amounts you may owe, we may contact you by telephone at any telephone number associated with your account, including wireless telephone numbers, which could result in charges to you. We may also contact you by sending text messages or emails, using any email address you provide to us. Methods of contact may include using pre-recorded/artificial voice messages and/or use of an automatic dialing device, as applicable.

REMEDY

The use of the WVL network is a privilege granted only to responsible users. Users who violate this policy will face disciplinary action: students may be suspended or expelled, and employees may face discipline up to and including termination, as determined by WVL administration and Board of Directors. Violations that constitute potential criminal activity will be reported to law enforcement as required by law.

WVL reserves the right to monitor and regulate user accounts to ensure compliance with this network usage policy. This monitoring may include user access surveillance, email message review, file access examination, and implementation of time or location restrictions.

IMMUNIZATIONS

WVL does not require you to verify your child's immunization status while they are enrolled in our virtual/online school. However, we do encourage families who wish to participate in outings and WVL sponsored events to follow Wisconsin Immunization Law.

<https://www.dhs.wisconsin.gov/immunization/wir.htm>

VIRTUAL ONLINE SCHOOLS

Wisconsin students who attend virtual/online schools only and do not attend any classes/extracurricular activities at a brick and mortar school are not subject to the student immunization law. However, students who attend virtual/online schools and also attend a brick and mortar school for coursework or extracurricular activities are considered admitted to the brick and mortar school and subject to the student immunization law requirements.

OPTIONAL OUTINGS

WVL will sponsor optional outings, organized by teachers and/or parents, for students and families on a regular basis that enhance the curriculum/learning activities. While attendance is not mandatory, it is a wonderful opportunity to meet other school participants and have conversations about the children, programs and share practices that work. It is an opportunity for both the students and parents to socialize. It is our hope that the teacher and parents will work together to design and implement these activities. Parents are responsible for the cost of transportation and any entrance fees associated with optional outings.

For the 2025-2026 school year, outings will be scheduled throughout the year and will be posted in Canvas and the monthly newsletter with the specific dates, times and other details of the outings. WVL parents and students are expected to conduct themselves appropriately at all optional outings. Parents are responsible for the supervision of their children at all times.

Funds delivered to the school via either eFunds or some other methods are non refundable.

SCHOOL PROPERTY

WVL provides materials, electronic devices, books and other curricular supplies and is considered property of Wisconsin Virtual Learning (WVL). These materials are school property and must be kept in good condition. Parents are responsible for the repair or replacement of all lost, stolen or damaged school property. All property and equipment must be returned in good, working condition upon withdrawal from or completion of the program. All printed materials are copyrighted and unauthorized copying of that material is a copyright infringement. Materials cannot be sold or transferred and are to be used solely by the student in his/her studies while enrolled in the school.

Our family agrees that all equipment and materials received from the school are the property of WVL. Our household may be held responsible for any costs associated with repairing or replacing lost, stolen, or damaged equipment while in the student's possession. I/we agree to return equipment and materials received within two weeks of my/our child's withdrawal or graduation from WVL, and the equipment must be returned in good condition. I/we understand the device LOANED to the student may be used for approved, school-related purposes only, and no software or programs may be downloaded or installed without permission from the student's Student Learning Advocate (SLA).

ELECTRONIC DEVICE RENTAL

Please refer to the Laptop Rental Agreement Form.

FINANCIAL RESPONSIBILITIES

Student/families are financially responsible for any damage to the school-issued device beyond normal wear and tear; including, but not limited to, damage from being dropped, cracked or broken monitors, broken keyboards, liquid/water damage, port damage, hinge damage, and software issues as a direct result of viewing non-school related web sites or downloading non-school approved programs. *The replacement value of the laptop is \$750.00.

TECHNICAL REQUIREMENTS

Families not using a WVL device will need to make sure their personal computer supports the technical SPECS listed below:

- Speed: 2.2 GHz
- RAM: 4GB (minimum)
- Disk space: 80 GB or more
- Microphone, web camera, and speakers
- Operating system: Windows 10, or Windows 11
(Windows 11 Devices are not compatible for Standardized Testing)
- All users **MUST** use Chrome web browser
- Adobe® Reader®
- Adobe Flash™
- Latest Java version recommended
- Test your internet speed Link [Speed Check Link](#) Minimum is 5.0 Mbps
Upload/Download

Mobile devices, Ipad, and tablets are not recommended for schooling and will not be supported by the WVL IT Department.

- Download Zoom client www.zoom.com.
- Download Google Chrome www.google.com/chrome
- Microsoft and Windows are either registered trademarks or trademarks of Microsoft Corporation in the United States and/or other countries.
- Adobe and Acrobat Reader are either registered trademarks or trademarks of Adobe Systems Incorporated in the United States and/or other countries.
- RealPlayer is a trademark or a registered trademark of RealNetworks, Inc.
- Macromedia Flash is a trademark or registered trademark of Macromedia, Inc. in the United States and/or other countries. QuickTime is a registered trademark of Apple Computer, Inc.

LEARNING INFORMATION 4K-8

Students in grades 4K-8TH will engage in the online curriculum through the independent pathway. This will require a full-time learning coach who is available to guide students through the content with the support of live instruction. A teacher will be assessing and providing feedback on submitted work. All students are expected to participate in school on a daily basis. This means an adult shall be designated as the Learning Coach and will be guiding them through their lessons with the support of an online teacher.

All new students to WVL in grades 5-8 will begin in the virtual pathway for one full quarter from their enrollment date. This structured onboarding period is designed to provide proper support and orientation as students transition to our virtual learning system. During this time, teachers and staff will assess student readiness for independent learning

GRADE-SPECIFIC PATHWAYS

- **Virtual Live Classes**-Students in grades 4K through 4th grade will receive live instruction from a WVL teacher in Math and Reading/LA. These classes are to support students in the mastery of grade level standards. Classes will be held in Zoom and schedules will be posted in Canvas. Attendance is taken in all required live classes in grades 4K through 4th. In addition, a Science/Social Studies/History class check-in will also be offered.
- **Independent Pathway**-Students in grades 4K-4 may be considered for an Independent Pathway based on specific circumstances, but only after careful advisement from the school counselor, student learning advocate, and principal has determined this pathway is appropriate for the individual student's needs and learning situation. Students will move through the online curriculum according to the pacing guide. A teacher will be assessing and providing feedback. If your child is having trouble with a concept, the teacher is there for support.
- **5-8th Grade Blended Pathway**-This is a mix of independent and virtual pathways. It is meant for students that are strong in one or two subjects but may need a little extra guidance and class time for the other subjects. Check-ins with the teachers may occur on a regular basis and will be determined by each student's needs.

TEACHER WORK DAY

Most teachers are available between 8:00 A.M. and 4:00 P.M. each school day - Monday through Friday. Teachers do not return parent/student calls or emails in the evening, during the weekend, or during a school holiday.

USERNAME, PASSWORD, & ATTENDANCE

Student username and password is unique to each student. Do not share it with anyone. Students attend classes by logging in daily and completing assignments in Canvas by the dates displayed on your course calendar.

COURSE MATERIALS

Students will be provided the materials to use in their high school courses. These materials are the property of WVL. You will be expected to return many of them at the end of the year (except for optional materials you purchase on your own).

EDUCATIONAL STANDARDS

Every 4k-12th grade course outlines the educational standards that each student meets. The standards define the expected knowledge and skills for each student.

CHECKING PROGRESS

It is expected that the learning coach checks and monitors student progress throughout the school year.

- **Elementary**-Parents should check progress weekly to make sure they are supporting their student and informed about their child's grades. Parents will be able to access student grades through links in Canvas.
- **Middle School**-Grades are available through Canvas for all core courses, and the majority of electives. All course materials are posted within each class and should be looked at daily by the student and then also referenced by the parent.

The Student Learning Advocate (SLA) will be calling on a regular basis to "check in" on how things are going for your student and your family. They will also be coaching the parent/learning coach on how to access and check grades in order to stay informed about your student's learning.

CURRICULUM

Students' curriculum will be a dynamic blend of digital and print materials which will provide learning opportunities online and offline. Along with the online curriculum, teachers will meet with students to assess their needs, and progress in the standards to identify skills, mastery, and areas of growth.

ASSESSMENT

Students will be formally assessed throughout the school year. 4K-3rd grade students' literacy skills will be assessed through Aimsweb, and K-4 students' literacy and math skills will be assessed in iReady. 5th-10th students' reading and math skills will be assessed using IX. In addition, 4th-8th graders will take the Forward Exam in English Language Arts (ELA) and Mathematics, 4th and 8th in Science, and grades 4, 8, and 10 in Social Studies. High school students in grades 9-11 will participate in additional assessments including the PreACT Secure in 9th and 10th grade, which helps prepare students for the ACT exam administered to all 11th graders. The ACT measures college readiness in English, Mathematics, Reading, and Science, with an additional Writing component. Aimsweb, Forward Exam, and ACT are required through the Wisconsin Department of Public Instruction (WI DPI).

COMMUNICATON

Learning coaches are required to check their school family email daily (Example: smith123@nosd.edu) and respond in a timely manner. 24-48 hours is a good guideline. *Remind* is also available for communication between parents and teachers.

SUBMITTED WORK

Submitted work is evidence of the progression of learning. All work turned in must be completed by the student (unless otherwise directed by the curriculum). All submitted work has posted due dates that need to be adhered to.

LATE WORK & INCOMPLETE ASSIGNMENTS

The WVL Middle School has a common policy for late, missing, and incomplete assignments. If a student does not submit an assignment(s) by the weekly assignment deadline, the following process may be used:

- The student must meet with the teacher regarding the missing assignment(s).
- The student must communicate with the instructor in study hall or office hours. Under some circumstances, email communication or phone calls are acceptable.
- The teacher and student will discuss the missing assignment(s). The teacher will then decide if the assignment(s) will be accepted and when the assignment(s) will need to be submitted.

Please note: Students that are on the Independent Pathway are required to maintain a 70% average and be on pace or ahead of the pace of the course, following the pacing guide and/or course calendar. If these requirements are not met, a student may be switched to the virtual pathway for the remainder of the course.

SUBMITTED WORK

Submitted work is evidence of the progression of learning. All work turned in must be completed by the student (unless otherwise directed by the curriculum). All submitted work has posted due dates that need to be adhered to.

COURSE COMPLETION

- Demonstrate proficiency in the grade level standards to the WVL teacher
- Submit all required assignments
- Attend online classes, where needed and appropriate as directed by the teacher

Students who do not complete all three of the above course completion requirements will, at the discretion of the WVL teacher, be required to repeat anywhere from a small portion of a course to the entire course.

DEMONSTRATION OF LEARNING

Students demonstrate learning by talking with teachers on the telephone, online one-on-one conferences, online small group classes, face to face meetings, and by submitting assignments. WVL teachers use web-conferencing software called Zoom. To meet with a teacher on a one on one basis and also in larger groups, students will

simply click on the link to the teacher's virtual classroom. In this environment students will be able to talk into a microphone, raise their hands, view and do work on a whiteboard, and much more. In many ways, Zoom is an electronic version of a classroom.

Teachers must be able to observe and collect a student's accurate understanding of the knowledge and skills gained by each student. Parents may not help their child(ren) during an assessment. If teachers suspect that this is occurring, the assessment will stop, and administration will be notified to contact the family.

VIRTUAL CLASSES

Classes at WVL are offered in various ways depending on the class that is being taught and the needs of the students in that class. WVL uses Zoom to hold classes. Information regarding where class is taking place and how the student should join the class can be found in Canvas.

Zoom is an online web-conferencing tool that allows students and teachers to interact in a classroom-like environment. Every WVL teacher has their own Zoom virtual classroom, in which people can talk, write on the whiteboard, raise their hands, use webcams, etc. In the Virtual Pathway, classes are offered at a regularly scheduled time and it is expected that students in this pathway attend each class to be the most successful with their subjects.

Students in grade 5th–8th enrolled in Independent Pathway do not have virtual classes on a regular basis, however the teacher may need to meet with the student.

ZOOM CLASSROOM EXPECTATIONS:

- Find a comfortable **quiet** academic environment that is free of distractions.
- Be sure the device is fully charged.
- Log into class at least 5 minutes before class starts.
- Log in using your first and last name.
- Students should be on mute except when talking; this limits the background noise.
- Anyone in camera view should be dressed appropriately.
- The device being used must have a camera. It should be turned on for class. The student's face must be visible to the teacher.
- Appropriate backgrounds may be used if allowed by the teacher. There should be no distracting features. (flashing lights, face decorations, avatars etc...)
- Use the chat as instructed by your teacher. The chat should be used for class-related content. *Keep off-handed comments or side conversations to a minimum.*
- Student should use the Zoom raise hand icon to ask a question or message the teacher.
- Be present in class-stay off other screens unless directed by the teacher.
- Be considerate of others in the meeting. Don't talk over other people and give others a chance to speak.
- Actively participate in the medium required by the teacher. (Answer questions, respond to polls, participate in collaborative activities)
- Learning Coaches should address questions directly to the teacher by email or phone outside of class.

MISBEHAVIORS DURING VIRTUAL CLASS

Participation in Zoom classes is a very important part of learning. Time in class is crucial, and is treated as such by teachers, families, and administration. Students who misbehave in classes by detracting from the learning environment will receive a verbal warning from the teacher. If behavior continues, the student may be removed from class and a disciplinary referral may be recorded.

STUDENT & PARENT EXPECTATIONS

Students are required - often with the assistance of their parents - to participate in the following.

- 174 days of school attendance
- Make progress through the lessons, to the best of the student's ability
- Operate in a close partnership with WVL teachers and Student Learning Advocate (SLA)
- Submit all required assignments
- Follow the communication guidelines outlined below

FAMILY COMMUNICATION

- **Email**-As specified by ACT 222, the Virtual School Law, WVL teachers, Student Learning Advocate (SLA)s, and staff will be required to respond to parent communications within a 24 hour period of time during a school week. It is imperative at all times during the school day that

WVL students stay in close communication with their Student Learning Advocate (SLA). WVL families will be expected to read their WVL email every day. A reply to a teacher or Student Learning Advocate (SLA) is expected within a 48 hour timeframe. WVL is not responsible for communication not read by family.

- **Website**-The website contains many helpful resources including links, forms, discussion groups, and staff contact information designed to support your virtual learning experience.
- **Phone**-Some staff work on site, such as the Student Learning Advocate (SLA), Principal and Technology Department. In addition, a staff member is available to answer and transfer phone calls.
- **Written**-Additional communication will be sent through monthly newsletters, progress reports and other various forms of writing.

STUDENT LEARNING ADVOCATE (SLA)

Each student will be assigned an SLA. The SLA will help, support and guide the student and family through the learning model and expectations of WVL. The SLA will assist in monitoring student progress and check in with the student on a regular basis. The SLA can provide support in:

- Technology Issues
- Attendance
- Enrichment Ideas
- Questions/Concerns

SUMMER

Summer is a time for students to review skills that need extra attention, to enrich and build upon the skills learned throughout the year or learn more about topics of interest. The summer is not an extension of the school year. There will not be continuing course work in a particular curriculum product over the summer. Each of the classes that a student is enrolled in provides pacing charts to help attain the completion of work required by the end of the school year.

LEARNING INFORMATION: GRADES 9-12

The high school instructional model will rely on: rigorous academic standards and expectations; highly qualified instructors providing virtual and independent instructional support; student-to-student and student-to-teacher interaction using a variety of learning technology; a traditional grading scale and reporting, including cumulative GPA (when possible); opportunities for student leadership and participation in school-sponsored activities; and post-secondary preparation, planning, exploration, and support.

In this model teaching and learning includes the availability of regularly scheduled office hours, instant messaging, and online discussion tool Zoom, involving individual students, small groups, or whole groups. In addition, teaching/learning involves email communication and opportunities for students to participate in online discussion threads.

Students are expected to participate in school daily. They will be evaluated on a frequent basis to determine achievement in their scheduled courses. Assessments are based on student participation in online discussions and web-based discussion threads, submitted writings, projects, portfolios, quizzes, unit tests, semester exams, and final exams.

EDUCATIONAL STANDARDS

Every 4k-12th grade course outlines the educational standards that each student meets. The standards define the expected knowledge and skills for each student.

CHECKING PROGRESS

It is expected that the learning coach checks and monitors student progress throughout the school year.

- *High school*-Mid-terms and end of the semester report cards are available in Skyward Family Access and parents have access to see that information. An email notification will be sent from the office when report cards are available.

The Student Learning Advocate (SLA) will be calling on a regular basis to “check in” on how things are going for your student and your family. They will also be coaching the parent/learning coach on how to access and check grades in order to stay informed about your student’s learning.

WORK DAY

Wisconsin Virtual Learning (WVL) staff are available between 8:00 A.M. and 4:00 P.M. each school day. There may be occasions when certain persons are in meetings or training sessions and cannot respond immediately. Staff are not required to return parent/student calls or emails in the evening, during the weekend, or during a school holiday.

USERNAME, PASSWORD, & ATTENDANCE

Student username and password is unique to each student. Do not share it with anyone. Students attend classes by logging in daily and completing assignments in Canvas by the dates displayed on your course calendar.

COURSE MATERIALS

Students will be provided the materials to use in their high school courses. These materials are the property of WVL. You will be expected to return many of them at the end of the year (except for optional materials you purchase on your own).

TIME MANAGEMENT

Time management is essential for student success in a virtual environment. While lessons and activities can be completed offline, the flexibility of learning "anytime, anywhere" can tempt students to postpone logging on and participating in class. Falling behind may result in lower grades, just as in traditional courses.

Students should expect to spend approximately 60 minutes per day on each regular course, not including time in live Zoom classes. This includes online work as well as offline activities such as reading texts, completing labs, writing essays, and solving problems. Advanced Placement courses require more time—typically 90-120 minutes daily per course, excluding live Zoom sessions.

Creating and following a daily schedule that includes all activities is an effective time management strategy. With proper planning, students can successfully balance academics with extracurricular interests.

WAYS TO SUCCEED

- Create and follow a daily schedule: for completing school work and tracking due dates.
- Use a planner to help organize your schedule. Write in your due dates calendar so you can see when all of your assignments are due at once.
- Spend some time each week updating calendar and planning for the week.
- Email questions to teachers. Teachers are available by email, phone, during office hours, and during assigned resource time.
- Check course announcements daily and read email twice per day.
- After an assignment is graded, read the feedback from the teacher.
- If a problem comes up, don't wait to see assistance.

GRADUATION REQUIREMENTS

Wisconsin Virtual Learning (WVL) High School operates on a credit system that aligns with the Wisconsin Department of Public Instruction's High School Graduation Standards. Students must earn a total of 22 credits* to graduate, with specific course requirements in various subject areas. To be eligible for graduation, students must enroll in a minimum of 4 courses each semester.

CREDIT REQUIREMENTS

- English (4 credits)
 - English 9 (1 credit)
 - English 10 (1 credit)
 - American Literature/ World Literature (1 credit)
 - English Elective (1 credit)
- Math (3 credits)
 - Algebra (1 credit)
 - Geometry (1 credit)
 - Math Elective (1 credit)
- Science (3 credits)
 - Biology (1 credit)
 - Physical Science (1 credit)
 - Science Elective (1 credit)
- Social Studies (3 credits)
 - World History (1 credit)
 - US History (1 credit)
 - Government (.5)/ Social Studies Elective (.5)
- Physical Education/ Health (2 credits)
 - Physical Education I (.5)
 - Physical Education II (.5)
 - Physical Education III (.5)
 - Life Management (.5)
- Electives (7 credits)

EARNED CREDIT

High school credit is earned on a semester basis. Students earn .5 credits for each semester course that they complete with a passing grade. For courses to be successfully completed, students must have earned a passing grade of D- (60%) or higher. In addition, student placement in AP and elective courses will be determined on a case-by-case basis and will be guided by input and/or approval from school staff

NCAA APPROVED

WVL virtual courses are NCAA approved. If you have questions about this or need more information, please contact the School Counselor.

STUDENT TRANSFERS

Students entering Wisconsin virtual learning (WVL) from another school must provide a transcript showing completed coursework. Students providing a current grade report or transcript of courses in progress and current achievement will be placed into the corresponding course(s) at the appropriate point(s). Official academic records are necessary for credit to be earned at Wisconsin virtual learning (WVL) from any school. Placement tests may be required to determine appropriate course assignment(s) for a student. Final determination on course placement, placement within individual courses, and final grades rests with the individual subject teachers and administration.

HOME SCHOOL STUDENT TRANSFER

Students entering from a home-school program must provide evidence of a curriculum plan. Official academic records are necessary for credit to be earned at Wisconsin virtual learning (WVL) from any school. Letter grades will not be assigned; instead, the student will receive a satisfactory/unsatisfactory for the course obtained through home school. Placement tests may be required to determine appropriate course assignment(s) for a student. Final determination on course placement, placement within individual courses, and final grades rests with the individual subject teachers and administration.

PRE-HIGH SCHOOL CREDIT(S)

Students may earn high school credit for a class taken as a non-high school student given that all Department of Public Instruction requirements are met. Each student's particular academic needs will determine which courses may be taken for high school credit and at what grade level. Students must have successfully completed the course with a D- (60%) or higher in order to receive credit. *However, WVL recommends students earning less than a B- retake the course to ensure success in subsequent coursework. HS courses taken during MS are included on the transcript and count for credit, but do not count toward GPA.* It reads in the state legislature as: *"The Department of Public Instruction recommends that high school courses taken at the middle school level should be so noted on the transcript along with the grade received; however, the grade/s received should not be factored into high school grade point average. The reasoning behind that recommendation is that middle school students might shy away from taking a more challenging course because of future implications on their overall grade point average."* WVL follows these recommendations as outlined by the Wisconsin Department of Public Instruction (DPI). In addition, students still are required to secure all graduation requirements in core subjects while enrolled in high school.

COURSE FAILURE & REPEAT CREDIT

Students may choose to retake required classes for which they receive a failing grade or enroll in a credit recovery course. In addition, students may choose to retake a failed elective course. Failed courses are recorded as an "F" on the student's transcript and a zero will be computed for the course in determining their cumulative grade point average.

CREDIT RECOVERY (CR)

Credit Recovery (CR) courses are offered to allow students to make up credits that have been lost due to failure to earn a passing grade. When a student takes credit recovery course, the previous “F” will still be used in the student’s GPA calculation, as will the final grade given in the credit recovery course.

DROP/ADD CLASS POLICY

The request to drop a course should be made to the Student Learning Advocate (SLA) before the end of the tenth day of the semester. After the tenth day of the semester, courses dropped will be given a failing grade. A request to add a course may occur at any time. The request must be made to the Student Learning Advocate (SLA). However, a request does not guarantee a course addition. For courses that require special fees, or if the student’s participation in the course requires the school to make additional materials/course purchases, the family may be responsible for that financial commitment when the course is dropped, regardless of timing. For those courses, a student’s readiness for taking the course will be discussed with the family so that the family is aware of obligations they may incur.

AUDIT A COURSE

Some curricula are structured in such a way that understanding and retention of material later in a course is directly related to material presented early in the class (e.g., content covered in math classes builds on itself as the course proceeds through the year). As such, it may be recommended or required for students to audit the first semester of a course in order to better prepare for the content of the second semester. For example, if a student passed their first semester of a math class but not the second semester, it may be suitable for that student to retake the first semester of the class by auditing it and then continuing on with the class in the second semester. Audited courses will be recorded on a student’s transcript with a grade.

VALEDECTORIAN & SALUTATORIAN

Status is determined by identifying the highest cumulative grade point average in the senior class, calculated at the conclusion of the fall semester (end of the 7th semester). To qualify, students must be enrolled at WVL for three consecutive semesters and successfully complete at least one Advanced Placement course. When multiple qualified students have identical grade point averages, the valedictorian and/or salutatorian status may be shared. In such cases, the Wisconsin Academic Excellence Scholarship recipient will be determined first by the total number of Advanced Placement courses successfully completed. If students remain tied after this first tiebreaker, the second tiebreaker will be the student with the most total credits.

WISCONSIN ACADEMIC EXCELLENCE SCHOLARSHIP (AES)

Academic Excellence Scholarships are awarded to Wisconsin high school seniors who have the highest cumulative grade point average, after the fall semester of their senior year, in each public and private high school throughout the State of Wisconsin. The number of scholarships each high school is eligible for is based on total student enrollment. In order to receive a scholarship, a student must be enrolled on a full-time basis by September 30th of the academic year following the academic year in which he or she was designated as a scholar, at a participating University of Wisconsin, Wisconsin Technical College, or independent institution in the state.

The value of the scholarship is \$2,250 per year, to be applied towards tuition. Half of the scholarship is funded by the state, while the other half is matched by the institution. Eligibility must not exceed 8 semesters.

TECHNICAL EXCELLENCE SCHOLARSHIP (TES)

This is awarded to high school seniors who have the highest demonstrated level of proficiency in technical education subjects. The scholarships are only for use at a Wisconsin Technical College within the Wisconsin Technical College System (WTCS). In order to receive a scholarship, a student must be enrolled on a full-time basis by September 30 of the academic year preceding the academic year in which he or she was designated as a scholar.

Eligibility:

A student may receive both an Academic Excellence Scholarship (AES) and Technical Excellence Scholarship (TES). Student must have attended WVL for at least three consecutive semesters to be eligible to compete for one of the scholarships. WVL will use the Higher Education Aids Board (HEAB)-recommended ranking system to determine student qualification.

A student will be eligible to compete for the Academic and Technical Excellence scholarships when 1) they have reached senior status 2) they have acquired enough credits to be on pace to graduate with their class at the end of their senior year and 3) dependent upon the school-board established rule regarding enrollment longevity. The student's Student Learning Advocate (SLA), counselor, and/or principal will review whether or not a student is considered to be on pace to graduate with their age-appropriate class at the end of the school year. The student recipient must be a resident of Wisconsin and the United States who is either a citizen or an alien lawfully admitted for permanent residence by the INS.

In the event of a tiebreaker, the following selection process will be followed:

- GPA based on Career and Technical Education (CTE) grades is the first tiebreaker
- The total number of technical college credits earned while the student has been in high school and technical college credits that are in progress during the current semester is the second tiebreaker.
- The student's cumulative high school grade point average is the third tiebreaker.
- The student with the most high school credits earned by the end of the semester prior to the semester in which the scholarship is awarded is the fourth tiebreaker.
- Each student's highest ACT score, if an ACT score is available for all of the students who remain tied, is the fifth tiebreaker.
- In the event any remaining tie has not been broken after the five tiebreakers, the scholarship shall be awarded to the student who has attended WVL for the longest period of time.

COLLEGE COURSEWORK

Wisconsin virtual learning (WVL) strongly encourages academically advanced students to pursue college coursework through dual enrollment opportunities. While early graduation remains an option for students who meet our established criteria, WVL believes most students benefit more from expanding their academic horizons through college-level coursework while remaining in the supportive high school environment. We encourage students interested in accelerating their education to meet with our School Counselor to explore the Early College Credit. These programs allow students to experience the rigor of college academics while still benefiting from the structure and support of the high school environment.

ADVANCED PLACEMENT PROGRAM

Advanced Placement is a program run by the College Board, which offers students the opportunity to take college-level courses while in high school. AP classes help students improve writing skills, sharpen problem-solving techniques, as well as develop study habits necessary for tackling rigorous coursework. Research indicates that many students who take AP courses and exams are much more likely to be successful in college. In addition, AP classes help college applicants stand out in the college admissions process, showing a willingness to take the most rigorous courses and emphasize a commitment to academic excellence. In May, students can take the AP exam for their course(s), allowing students to potentially earn college credit. The amount of college credit received varies by college, the AP score, and the subject. Students may also have the opportunity to enroll in higher-level courses as college freshmen. Students are encouraged to challenge themselves by enrolling in AP courses.

EARLY GRADUATION

Early graduation may only be considered under special circumstances and is not typically recommended. Some students pursue higher education and other life experience opportunities or have unusual circumstances, the timing of which sometimes necessitates graduation from high school on an earlier date than the scheduled date for such student's designated graduation class. Early Graduation at WVL is defined as completion of coursework prior to the expected 4 years of High School.

Requests for early graduation require comprehensive review and approval by the School Counselor, Executive Director/Principal, and the WVL Board of Directors.

The following guidelines shall be followed when requesting Early Graduation:

- The student must have earned all credits necessary for graduation in accordance with Wisconsin DPI Credit Standards.
- The student must have been enrolled at WVL for a minimum of two consecutive semesters and must have completed two semesters with passing grades in each semester at WVL with passing grades in all classes. Passing grades are a C or better with a cumulative GPA not less than 2.0.
- The aggregate number of credits the student may earn in a school year shall not exceed 7.

Reasons a student may request Early Graduation:

- To begin formal higher education (evidence of early acceptance into a higher education program is required).
- To enter into apprenticeships (documentation required).

- To enlist in the armed forces of the United States (documentation required).
- To assist in the navigation of a significant life circumstance (i.e.: becoming a parent, documented family/personal health concern).

The process of application:

- During the spring semester of junior year, prior to scheduling any senior year classes with the student's Student Learning Advocate (SLA)/Counselor, the student must meet with the School Counselor to discuss Early Graduation and review the Early Graduation Request.
- The student (not written by a parent/guardian) must submit a written letter to the Executive Director by October 1 of such student's senior year requesting Early Graduation. Letters received after the deadline will NOT be processed for Early Graduation consideration.

The letter must include:

- An explanation of the student's reason for Early Graduation.
- Signature of the student and an acknowledgement signature by at least one parent/guardian to approve and verify the Early Graduation request.

Final approval for Early Graduation is comprised of:

- Confirmation of eligibility and completion of all the foregoing requirements, and final recommendation of the student for Early Graduation by the School Counselor and by the Executive Director.
- An affirmative vote of the student's Early Graduation request by the WVL Board of Directors (the Executive Director or School Counselor shall cause the student's final recommended Early Graduation request to be included on the agenda for the next board meeting and the request letter included in the board packet for that meeting).

Reasons why an Early Graduation request may NOT be granted or may be revoked after approval by the Executive Director and WVL Board of Directors:

- A student has not maintained "good academic standing" throughout the school year after first meeting with the School Counselor to discuss Early Graduation in junior year.
- A student who has had a past notice(s) of failure to participate/attend classes may, depending on circumstances, be ineligible for consideration.
- A student receives a notice of failure to participate/attend classes after first meeting with the School Counselor to discuss Early Graduation in junior year.

An early graduate will be issued a diploma in the spring and is welcome to participate in the spring commencement ceremony along with the rest of his/her graduating class, if desired, but will not be permitted to take part in organized school activities during the remainder of his/her senior year. Diplomas are issued in May with our formal graduation. Based on your needs, proof of graduation can be provided upon request prior to the May Graduation.

WORLD LANGUAGE

Most four year universities require high school students to have completed a minimum of two full years (preferably consecutive) of a single world language. One full year of a foreign language at the high school or middle school levels equals one credit, provided the student passes each semester with at least a 60%. An 8th grade student who chooses to take a World Language course must realize that they are taking a high school level course. They must adhere to the 60% cut-off to be able to move on to the second semester. If an 8th grade student does not earn a passing grade by the end of the school year, they will not receive high school credit for the course.

DEADLINE POLICY

Students may submit late work, without penalty, until the unit deadline. Once the unit deadline passes, work will not be accepted. The yearly calendar will outline the specific dates. It is the responsibility of the student and learning coach to know semester deadlines.

INCOMPLETE GRADES

Incomplete grades may be given at the discretion of the teacher, in collaboration with administration. This will be reviewed on a case by case basis.

PROGRESS REPORTS & REPORT CARDS

Progress Reports will be issued at the nine week mark in the semester. Please remember that as a parent you always have access to your student's grades and progress. Please make sure that you are checking your student's progress weekly. At the conclusion of each semester, students will be notified of their semester grades through an email from the office. At this time, grade reports will include semester grades and semester grade point averages. Year-end grade reports will include final course grades and cumulative grade point average.

EARLY COLLEGE CREDIT PROGRAM (11-12TH GRADE ONLY)

The Early College Credit Program (ECCP) statute allows Wisconsin public and private high school students to take one or more courses at an institution of higher education for high school and/or college credit. Wisconsin virtual learning (WVL), under the direction and policies of the Northern Ozaukee School District supports junior and senior students' participation in the Early College Credit Program as outlined in the guidelines below. The Northern Ozaukee School District will implement the following as allowed in Wisconsin State Statutes 118.55(3) (a), 118.55(7t) (a), and 118.55 (7t) (c).

A public school student who intends to enroll in an institution of higher education under this section shall notify the school board of the school district in which he or she is enrolled of that intention no later than March 1 if the student intends to enroll in the fall semester, and no later than October 1 if the student intends to enroll in the spring semester. The notice shall include the titles of the courses in which the student intends to enroll and the number of credits of each course, and shall specify whether the student will be taking the courses for high school or postsecondary credit.

The school board may establish a written policy limiting the number of credits for which it will pay to the equivalent of 18 postsecondary semester credits per student.

If a student receives a failing grade in a course, or fails to complete a course, at an institution of higher education or technical college for which the school board has made payment, the student's parent or guardian, or the student if he or she is an adult, shall reimburse the school board the amount paid on the student's behalf upon the request of the school board. If a school board that requests reimbursement of a payment made under this section is not reimbursed as requested, the student on whose behalf the payment was made is ineligible for any further participation in the program under this section. For the purposes of this paragraph, a grade that constitutes a failing grade for a course offered in the school district constitutes a failing grade for a course taken at an institution of higher education or technical college under this section.

WORK STUDY

Work Study is to provide students with the opportunity to develop employability skills, gain a better understanding of how concepts learned in school are related to the workplace, and assist them in becoming responsible adults. Work Study students, parents, and employers are required to sign and agree to the terms of the program. Students are subject to a probationary period and termination from the program if the terms of the agreement are not met. Students will not be issued a traditional letter grade, but instead the indication of “passing” and credit will be noted on their final grade report and transcripts.

Eligibility requirements include:

- The maintenance of employment for a minimum of 180 hours per semester; ten hours per week
- Must have employment prior to the start of the semester
- Must be in “Good Academic Standing,” as determined by previous semester’s coursework
- Must be on pace and passing all courses
- Have no unexcused absences
- No failed courses

Probationary infractions include: if a student is not passing a class, he/she must...improve their grade to “passing” within three weeks or be dropped

COURSE PLACEMENT

Course placement will be determined by the successful completion of prerequisites listed for each class. Each student shall be moved forward in a continuous pattern of achievement and growth that is in harmony with his/her own development.

Students advance from one grade to the next sequentially/chronologically each school year. Grade level is not determined by earned credits. With approval from the principal, a student may progress from Grade 11 to Grade 12 after the first semester of the junior year based on their accumulation of earned credit provided the grade level placement will result in graduation at the end of that school year.

GRADING AND ACADEMIC ACHIEVEMENT

WVL utilizes standards-based practices in the grading of assessments. Assessments will take the form of formative and summative. Formative assessments are designed to help students learn the material. These are practices. Summative assessments are designed to measure the level of growth of each student. These are the end assessments, or tests, for a unit. The summative assessments make up 90% of the overall grade for a semester, while the formative assessments make up the other 10%. Teacher graded activities include, but are not limited to:

- Formative
 - Quizzes
 - Discussion board
 - Labs
 - Practice questions
 - Discussion videos
 - Interactive tools
- Summative
 - Tests
 - Projects
 - Essays
 - Presentations
 - Student created outcomes
 - Portfolios

GRADING

Cumulative Grade Point Average (GPA) is determined by dividing the number of grade points achieved by the number of cumulative GPA credits received. GPA is calculated at the conclusion of each semester using the final grade for each class

A(4.00)

A-(3.667)

B+(3.333)

B(3.000)

B-(2.667)

C+(2.333)

C(2.000)

C-(1.667)

D+(1.333)

D(1.000)

D-(0.667)

F(0.000)

GPA CALCULATION

All subjects, classes, and grades are factored into a student's GPA calculation, with the following exceptions:

- Classes taken and grades earned at a college/university/technical college are not factored into a student's GPA (this includes Early College Credit Program (ECCP)).
- High school courses taken during middle school are not factored into a student's GPA.
- Grade marks of P, S, U, M, and INC are not factored into a student's GPA.
- Grades from study abroad programs and/or earned in another country will be entered as an "S" on the transcript produced by WVL, unless there is evidence that the teacher the student received instruction and grade from had a valid Wisconsin teaching license (in the content area the student received a grade for) for the duration of the time the student was schooling with that teacher.

CLASS RANK

Wisconsin virtual learning (WVL) does not supply the rank of its students. Because of our smaller class sizes, we have found supplying rank to colleges/universities presents a significant disadvantage for our students attempting to gain admittance. If students take advantage of our college preparatory curriculum and dedicate themselves to their studies, they will meet and exceed the minimum requirements for admission into many of the well-respected post-secondary institutions across the country. Class rank will be utilized for internal and administrative purposes only.

HONOR ROLL

Honor Roll is published at the end of each semester. Students with a GPA of 3.50 and above receive High Honors and students with a GPA of 3.00 to 3.49 receive Honors. Students are required to complete a minimum of 5 courses to be considered for the honor roll.

GRADE LEVEL

High school students advance through grade levels in sequential order, regardless of the number of credits they've acquired (an exception may be a student who formally skips ahead a grade level - this determination is made after careful consideration and discussion between family, the student, staff, and administration). Students who transfer into WVL are placed into their age-appropriate grade level. Students of junior status (11th grade) who plan to graduate a year early - at the end of their junior year - are not considered to be of senior status and may not have the same eligibility or opportunities associated with being a senior.

SENIOR STATUS

Students are considered to have reached "senior" status when 1) they have reached the age-appropriate grade level or 2) they have followed proper protocol to advance a grade level to be considered a senior through administrative approval.

CLASS PARTICIPATION

Students that are on the virtual pathway are expected to participate in online classes. Students who actively engage in our online classes learn more and achieve at higher levels than those who do not. However, students are expected to behave appropriately in online classes, and may be removed from class if they do not. Students are strongly encouraged to turn their cameras on during live class, and are required to turn them on if directed to

by the instructor. All students, when signing into online classes, are required to enter their first and last names only—and will be immediately removed from class if they do not. To fully experience online learning, students are required to login to their device when joining a Zoom session. Cell phones and/or tablets should not be used for live class unless in technological emergencies.

RESOURCE CLASS

Wisconsin virtual learning (WVL) is committed to helping students find success in the classroom. One of the ways students are supported is through Resource. Each of the core classes has a designated Resource time on Wednesday mornings dedicated to offering reteaching, testing, conferencing, or enrichment opportunities for students. All students who are asked to come to Resource are expected to attend. Attendance is determined by the individual needs of the student. Students and parents will receive an email notification that will let them know if/when students need to attend Resource. If students do not receive an email notification, they do not need to attend Resource that week, but that time should be reserved in their schedules.

TECHNOLOGY

Students who actively engage in our online education learn more and achieve at higher levels than those who do not. Working technology is crucial to finding success in our institution. All students are required to have working technology in order to remain enrolled with Wisconsin virtual learning (WVL). If consistent hardware, software, and/or internet issues persist, students are required to contact WVL within one day of failed technology. Students can reach out to our IT department via the Helpdesk ticket through the WVL website. Because technology is such a critical component of online learning, ongoing issues or failure to resolve them timely can result in lack of progress towards course outcomes, course failures, and may impact long term enrollment.

STUDENT PROGRESS

Parents have the ability to check the progress of their child twenty-four hours a day, seven days a week. Parents can check student information which may include:

- Grades
- Submitted assignments
- Login frequency
- Length of time on each lesson and
- Teacher feedback on assignments

Student grades change daily, depending upon work submitted and graded. Teachers utilize a zero placeholder for non-submitted work. This zero is meant to show students what they grade will be if they choose not to submit the work. Once a student submits (before the semester deadlines) and the teacher grades, the zero will disappear. Parents are encouraged to regularly monitor their child's progress in the course. For assistance in running reports to obtain information listed above, contact your Student Learning Advocate.

STUDENT RECORDS

Student biographical, health, and academic records are maintained at Wisconsin virtual learning (WVL) in Fredonia, Wisconsin. As students move or apply for jobs or to attend college, etc., they will often need to have these records forwarded. Records requests can be made to the NOSD Registrar - Ann Baumann at abaumann@nosd.edu. If a student moves to another school, school records will automatically be requested by the receiving school district.

TRANSCRIPT REQUEST

Requests for high school transcripts are made to the Guidance Office and you can contact the WVL Guidance Counselor.

SUMMER SCHOOL

(8-12th Grade Students ONLY)

The following students qualify for summer school:

- Any student who wants to extend learning into more of a “year round” feel and keep momentum around learning.
- Any student who fails a high school core class during the school year
- Any student who enrolls at WVL behind in credits to graduate with his/her class
- Any student as determined by administration to need summer school work

The student may take classes through their local district over the summer and then transfer the credit into WVL. In addition, there will be a limited number of course offerings on a “credit recovery” basis.

In addition to the completion of the work required for credit, earning summer school credit may also require a face-to-face meeting between student, teacher/mentor and principal during the summer before credit will be granted. Depending upon the course, an additional assessment of student competency may also be required before credit will be granted.