

Resources for Convenors

New additions are highlighted in **yellow**

Abbreviations - [Abbreviations and Acronyms](#)

Account - Manage your individual account via this [portal](#)

Acknowledgement of Country - [AIA guide](#)

Actions - the [Take Action](#) page on the website

Activist Communications Team (ACT) - are able to help out with

- developing a communications plan
- creation of graphics / posters and other content
- event promotion via email and social media
- engaging with regional media

You can access assistance from them by completing the [ACT brief](#)

More information about the ACT can be found [here](#)

Activist Resources

- [Activist Resources on website](#)
- [People Powered Activist Toolkit and Model](#)
- [Activism Planner on website](#) - for upcoming campaign events and webinars
- [Community Mapping Template](#)

Banners - [Banners](#)

Campaign updates

- [Campaign Updates on the website - for the public](#)
- Voice to Parliament - [Activist Voice Toolkit](#)

Communications from Amnesty - [list](#)

Data collection and use

- [Collecting people's contact details for petitions – the 4 essentials](#)
- [How are contact details from petitions and Group Registration used?](#)

Diversity Inclusion and Wellbeing (DIW)

- [Diversity Inclusion and Wellbeing Action Plan 2021](#)
- [Diversity Inclusion and Wellbeing Action Plan 2023-2025](#)
- [Inclusive Language and Events Guide](#)
- [Participation Policy 2021](#)
- [Participation Protocol 2022](#)
- [Anti-Racism Statement 2022](#)
- [Engagement Strategy for Aboriginal and Torres Strait Islander Peoples, Organisations and Communities](#)

- [Engagement Strategy for Culturally and Linguistically Diverse Peoples, Organisations and Communities](#)
- [Mental Health and Wellbeing Plan](#)

Electoral Law in NSW

- [Guide to complying with NSW Electoral laws](#)

Events

- [Action Centre Event Materials List](#) - all the things that you can order or borrow for events
- Equipment for Events - information on [Banners](#), [Tables and Tablecloths](#)
- [Submit an event proposal and request resources and funding](#)
- [Assistance with promoting the event](#) (beyond just listing on the AIA website)
- [Assistance with content creation](#) - graphics, flyers, posters etc
- [Types of Events](#)
- [Events during Covid](#)
- [Covid requirements for Events](#)
- [General Event Activist Resources](#) on Amnesty website
- [Event Planning - Events Coordination Module](#)
- [Event Planning - Checklist](#) 2021
- [Event and Tactics](#) detailed information 2022
- [Post-Event Follow Up](#)
- [Consent form for use of photos - Amnesty Media Release Form](#)
- Public Liability Insurance Certificate [30 April 2024 to 30 April 2025](#), or should be on this [page](#) (scroll to the bottom)
- [Resources available for events](#)
- [Amnesty International Australia – About Us A4 1 page](#)
- [People Seeking Asylum and Australia](#) (replacement for the Refugee Facts and Myths)
- [Understanding Human rights / What are Human rights](#) pdf booklet
- [QR Codes on Google Drive](#)
- [Stall Set Up Tips](#)

Expenses - [Expense Claim Form](#) (old) or [Payment Requisition form](#) (new)

Equipment for Events

- [Banners](#)
- [Tables and Tablecloths](#)

Film Screening

- [How to source films and arrange screenings](#)
- [List of films with information](#)

Governance of Amnesty

- Brief [summary](#)

- [Amnesty webpage How we're run](#)
- [AIA Constitution](#)

Groups and Networks

- [Activist Networks Regional and National](#)
- [NSW Action Groups and Networks](#)

History of Amnesty - [AI History](#)

Human Rights Education in Schools

- [School Resources](#)
- [Youth Resources](#)
- [Resources for teachers and students - Australian Human Rights Commission](#)

Images - [Images for social media and publications](#)

Logos - [Logos, templates and user guides](#) also see [Banners](#)

Merchandise - [Amnesty International Australia Shop](#)

- direct link to the [T-shirt](#) designed by Aboriginal artist Maddison Gibbs "When our voices are censored, our spirits make noise" and [QR Code](#) for this link

Networks - [Activist Networks Regional and National](#)

News - [News and Updates](#) on website

Partnerships - [Partnership Guide](#)

Petitions

- current [Hardcopy petition pdf files](#)
- current [QR Codes on Google Drive](#) to link to online petitions
- NB Feb 2022 - If you have offline actions to return, our preferred method of returning them to us is now by scanning the actions and emailing them to us at activism@amnesty.org.au. You are still welcome to post your offline actions back to us as we know that scanning them is not always possible or convenient.

Refugees - [Refugee organisations and resources](#)

Requests from the public for assistance or intervention

- [Activist guide](#) to dealing with requests from the public for assistance or intervention
- [Template response](#)

School Resources

- [School Resources](#)
- [Youth Resources](#)
- [Resources for teachers and students - Australian Human Rights Commission](#)

Self-Care

- [Caring for yourself so you can care for others information sheet](#) (4 pages)
- [Sustainable activism and self care](#) Skill Up education module
- EAP (Employee Assistance Program) phone number 1300 361 008
- [Amnesty Mental Health and Wellbeing Plan](#)
- [Amnesty Self-care Package](#)

Signature block for emails - [Signature Block](#)

Social Media - [Facebook page closures](#)

Social Media sites

- [AIA facebook](#)
- [AIA Instagram](#)
- [AIA YouTube](#)
- [Amnesty International YouTube](#)
- [Blue Mountains Refugee Support Group YouTube](#)

Staff

- [Amnesty Staff and Board with photos](#)
- [Organisational Chart with links to photos](#)
- [Organising Staff and Roles](#)
- Contact person for Sydney Action Centre

Level 1, 79 Myrtle Street, Chippendale NSW 2008 Australia

- **Primary Contact:** Erica (Supporter Care)
 - **Email:** erica.kang@amnesty.org.au
 - **Slack:** I'm generally available and responsive on slack during work hours
- **Secondary Contact:** Jax (Supporter Care)
 - **Email:** jax.rousselet@amnesty.org.au
 - **Slack:** I'm generally available and responsive on slack during work hours

Stall Set Up Tips - [Stall Set Up Tips](#)

Strategy and Policy Documents

- [Vision 2020-2025](#)
- [Vision 2020-2025 key headings](#)
- [People Powered Strategy \(Activism Strategy\) 2023-2030](#)
- [Activism Strategy 2020-2023 one page summary](#)
- [Activism Strategy 2020-2023 Core and Committed](#)
- [Youth Strategy 2020-2023](#)
- [Diversity Inclusion and Wellbeing Action Plan 2021](#)
- **Values and Behaviour** [Charter](#) (2022, 2 pages)

Submissions - [how to write submissions](#)

Training

- [How to Guides for Zoom, QR codes and Google Docs](#)
- [Convenor Guide 2021](#)
- [Action Group Development](#)
- [New Group Member Guide 2014 \(out of date, especially p9-12\)](#)
- Activist Training Modules
 - [Skill Up – Training Modules](#)

- o [What are Human Rights \(2017\)](#)
- o [101 - An Introduction to Amnesty International and Human Rights](#)
- o [102 - Introduction to Activism](#)
- [Amnesty International Human Rights Academy](#)
- [Amnesty International Human Rights Education](#)
- [Free online Human Rights Courses](#) from Amnesty International, United Nations and Universities
- [Building Networked Coalitions](#)
- [Creating videos, photos and digital content](#)
- [Words That Work](#) summary (ASRC)
- [Influencing Politicians](#) (summary of revised Skill-Up Module How to Engage with Politicians)

Urgent Actions

- [Urgent Actions from international website](#) (pdf versions)
- [Urgent Actions from Weebly Victoria](#) (Word docx versions)
- Register to receive Urgent Action [here](#)

Values and Behaviour [Charter](#) (2022, 2 pages)

Videos

- [Change the World](#) (AIA 1min)
- [Write for Rights](#) (AI USA 2min)
- [What is an Australian?](#) (BMRS 1min)
- [Challenge Injustice](#) (AIA 1½ min)
- [What does Amnesty International do?](#) (AIA 2½ min)
- [What are Human Rights?](#) (AIA 2½ min)

Wins - [Wins](#) from website

Contacts

Your Activism Leadership Committee Regional activism, supporting members and activists	Contact Regional President actsnswpresident@amnesty.org.au nswpresident@amnesty.org.au gldnswpresident@amnesty.org.au santpresident@amnesty.org.au taspresident@amnesty.org.au vicpresident@amnesty.org.au wapresident@amnesty.org.au	Contact all ALC Members actsnsw.alc@amnesty.org.au nsw.alc@amnesty.org.au gldnsw.alc@amnesty.org.au sant.alc@amnesty.org.au tas.alc@amnesty.org.au vic.alc@amnesty.org.au wa.alc@amnesty.org.au
Supporter Care Team Event Logistics + Finances	activism@amnesty.org.au	

Organising Team Strategy, Training + Development	communityorganising@amnesty.org.au
---	--

For event support use the online form <https://www.amnesty.org.au/host-an-event-2/>
or contact the Supporter Care Team at activism@amnesty.org.au

For social media advertising use the online 'Activist Communication Brief' form
<https://docs.google.com/forms/d/e/1FAIpQLSd2FE-a7PSZpPcKJ16rE7FMjfT2bRmj7TH6ocqX9NWrx7ygyQ/viewform>
or contact the Activist Communications Team at activist.communications@amnesty.org.au

For requests for emails out to a defined group

- if it is for an event, put the request in your event proposal form
- otherwise contact the Activist Communications Team at activist.communications@amnesty.org.au
- note that you need at least 2 weeks notice to get an email scheduled

For help with media releases contact the Media Team at media@amnesty.org.au

This document and links reviewed on 16/12/23