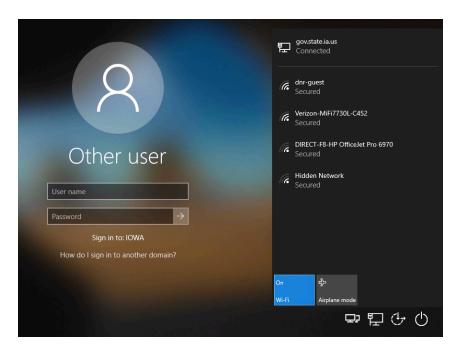
Okta - VPN Logon before Windows



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To ensure that network drives are mapped reliably when working on VPN, it is recommended that users sign into VPN prior to signing into Windows.

- 1. Power on the computer
- Once at the Windows logon screen, verify that you are connected to an active Internet connection. The network icon is located at the bottom-right of the logon screen, second from the left. Click on the icon to view and connect to Wi-Fi Networks.



- 3. After connecting to the Internet, click on the VPN icon ()
- 4. Cisco AnyConnect will launch in a window in the bottom right. In the drop down box, choose the correct server access URL associated with your agency and click Connect. If this box is empty, go to <u>Okta VPN Access</u> to locate the correct server access URL associated with your agency, type the correct service URL in the box and then click Connect.
- 5. At the prompt, login with your e-mail address and A&A password. At this point you will receive a notification from the verification method of your choice asking you to approve the login. Accept the notification and select approve to complete the VPN logon.
- 6. After the connection is successful, proceed to log into Windows.

If you have VPN access and need support, please contact the Help Desk at 515-281-5703 (available 24/7)