Okta - VPN Logon before Windows

To ensure that network drives are mapped reliably when working on VPN, it is recommended that users sign into VPN prior to signing into Windows.

1. Power on the computer
2. Once at the Windows logon screen, verify that you are connected to an active Internet connection. The network icon is located at the bottom-right of the logon screen, second from the left. Click on the icon to view and connect to Wi-Fi Networks.

3. After connecting to the Internet, click on the VPN icon ( )
4. Cisco AnyConnect will launch in a window in the bottom right. In the drop down box, choose the correct server access URL associated with your agency and click Connect. If this box is empty, go to **Okta VPN Access** to locate the correct server access URL associated with your agency, type the correct service URL in the box and then click Connect.
5. At the prompt, login with your e-mail address and A&A password. At this point you will receive a notification from the verification method of your choice asking you to approve the login. Accept the notification and select approve to complete the VPN logon.
6. After the connection is successful, proceed to log into Windows.

If you have VPN access and need support, please contact the Help Desk at 515-281-5703 (available 24/7)