

## **EOTC Staff Competency Database**

Name	Staff Code	Faculty	Emergency contact - name and phone number
Induction completed date (d/m/y)	EOTC policy and procedures signed date (d/m/y)	Drivers licence & Expiry date (d/m/y)	First aid & Expiry date (d/m/y)
Health Information relevant to EOTC events		EOTC related PLD	
EOTC Trips taken		Comments	
Name	Staff Code	Faculty	Emergency contact - name and phone number
Induction completed date (d/m/y)	EOTC policy and procedures signed date (d/m/y)	Drivers licence & Expiry date (d/m/y)	First aid & Expiry date (d/m/y)
Health Information relevant to EOTC events		EOTC related PLD	

EOTC Trips taken		Comments	
Name	Staff Code	Faculty	Emergency contact - name and phone number
Induction completed date (d/m/y)	EOTC policy and procedures signed date (d/m/y)	Drivers licence & Expiry date (d/m/y)	First aid & Expiry date (d/m/y)
Health Information relevant to EOTC events		EOTC related PLD	
EOTC Trips taken		Comments	