

Request for Proposal

Passenger Vehicle (Full Size SUV, Full Size Van and/or Minivan desired)

The Board of Directors of RSU 21 invites proposals to provide the Unit with:

Passenger Vehicle (See Specifications on Page 3)

Each sealed proposal must be submitted (by mail or in person) by **1:00 p.m.** on **Friday, October 3rd, 2025**, at the Office of the Superintendent of Schools, RSU 21, 177 Alewife Road, Kennebunk, ME, 04043.

To request a proposal packet or ask questions related to this proposal, please direct your request to Chris Pasciuto, Transportation Manager, RSU 21, 177 Alewife Road, Kennebunk, ME 04043, by calling the office at (207) 985-2622, Ext 5, or by email at cpasciuto@rsu21.net

Invitation to Proposers

RFP No. 26-001

The Board of Education, RSU 21, invites sealed proposals for:

Passenger Vehicle

RSU 21 will receive sealed proposals on **Friday, October 3rd, 2025** in the Central Office, 177 Alewife Road, Kennebunk, ME 04043. Specifications are available from RSU 21 between the hours of 8:00 am and 3:00 pm. **Bids will be opened at 1:00PM on October 3rd, 2025 at the RSU 21 Central Office, 177 Alewife Road, Kennebunk, ME, 04043.**

Proposers are required to carry all appropriate insurances. Certificates of insurance must be on file with the Unit **before** any work begins.

Prices of proposals are to be effective and honored for a period of **Thirty (30) days** from the proposal opening.

Proposals may be withdrawn by the proposer in writing within three (3) days after the opening date. Thereafter, a proposer may not withdraw their proposal.

Any proposer submitting a proposal hereby certifies that no member of the Board of Education, agent, or employee of the Unit has pecuniary interest in the proposal and that the proposal is made in good faith without fraud, collusion, or connection of any kind with any other proposer for the same work.

All hazardous substances shall be labeled in accordance with Maine law. Every container shall bear a label indicating the name of the chemical and chemical abstract number (CAS#) of all hazardous substances in the container, and all other substances that are among the five most prominent substances in the container. Also, a material safety data sheet (MSDS) shall accompany every product.

The Unit reserves the right to reject any or all proposals in whole or in part, and to waive any formalities or technicalities therein, to call for re-proposals, to negotiate with any proposer, or to reject any proposal that is determined to be not responsible, should it be in the best interest of the Unit.

Proposals must be submitted in sealed envelopes. **Each envelope must be clearly marked with the name of the proposal and the proposal date and the time of the opening. Vendor's name and address must be on the proposal sheets.** Late proposals will not be accepted under any circumstances. The Unit is not responsible for lateness of proposals resulting from improper routing of mail deliveries via U.S. Mail, UPS, Federal Express, etc.

The successful proposer agrees to indemnify and hold harmless the Regional School Unit #21, its agents, employees, and Board of Education from and against all losses, claims, actions, expenses (including reasonable attorney's fees) damages, or other costs of any nature whatsoever which it may suffer or incur in connection with the negligent acts or omissions of the successful proposer, its agents, employees and subcontractors in connection with the carrying out of the successful proposer's obligations under this proposal.

Submit all Proposals to:

Chris Pasciuto
Transportation Manager
RSU 21
177 Alewife Road
Kennebunk, ME 04043

Specifications:

RFP No. 26-001

Passenger Vehicle

SUV or Van up to 10 Passenger Vehicle

- Bidders must verify that the vehicle meets and/or exceeds all Federal, State of Maine and RSU #21 specifications and standards.
- Any bid not meeting all criteria must be submitted as an alternate bid and must clearly document the variations from the requested bid specifications.
- RSU #21 reserves the right to accept or reject any and/or all bids and make their final decision based upon what they feel is in the best interest of local taxpayers.
- Dealer should be prepared to deliver the vehicle and complete all final paperwork at the RSU # 21 Transportation Office that is located at 116 York St, Kennebunk, ME 04043
- Warranty duration, parts availability, service, delivery date and other applicable factors in the best interest of RSU #21 will be considered prior to making a final decision.

Vehicle Requirements:

- Fuel: Gasoline
- Interior: Vinyl preferred if available
- Vehicle Type: Full Size SUV, Full Size Van and/or Minivan desired. If offering a full sized SUV, please quote 4x4/All Wheel Drive and 4x2 options.
- Seating Capacity: We will consider vehicles with as few as 7 passenger seats and vehicles with up to a maximum of 10 passenger seats. Seating capacity includes the driver. (IE- No 15 passenger vans)
- Color: White Paint
- All Season Tires (M+S) rated

This RFP is for new vehicles only - please specify an anticipated lead time to obtain the vehicle if it is not on your lot at the time of your bid.