

Discipline Rubric Grades 3-5

Includes classroom, building, property, and school events.

Wellpinit School District students who attend school sponsored activities after school hours off the WSD campus are subject to the same rules that apply during the school day or on the WSD campus (e.g., dances, field trips, and athletic contests, both home and away).

Category I Minor	First Office Referral	Second Office Referral	Third Office Referral	Fourth + Office Referral
• Failure to bring materials required by teacher • Gum, Food, Drink • Public Display of Affection	Verbal warning and ask student to change behavior Document	State and discuss the behavior Have student call parent Student fills out reflection form Check in with counselor to review reflection form and follow recommendations Document	State and discuss the behavior Have student call parent 1 Lunch detention Student fills out reflection form Check in with counselor to review reflection form and follow recommendations Document	MDT will develop an individual plan
Category II Interfering with Own Education	First Office Referral	Second Office Referral	Third Office Referral	Fourth + Office Referral
• Sleeping • Academic Insubordination • Inappropriate Language • Cheating/ Plagiarism • Interruption of the Teaching process ○ Off task ○ Interrupting teacher ○ Out of seat ○ Annoying other students	State the behavior Have student call parent 1 Lunch Detention Student fills out reflection form Check in with counselor to review reflection form and follow recommendations Document	State the behavior Have student call parent 3 Lunch Detentions Student fills out reflection form Check in with counselor to review reflection form and follow recommendations Document	State the behavior Have student call parent 1 day ESS Student fills out reflection form Check in with counselor to review reflection form and follow recommendations Document	MDT will develop an individual plan

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Category III Interfering with Others Education	First Office Referral	Second Office Referral	Third Office Referral	Fourth + Office Referral
LEVEL 1 - Dress Code - Dress code to include items addressed in student handbook plus hats, piercings, and electronic devices - Roughhousing - Failure to follow class rules	Ask student to comply with school rule, if they comply student is given a verbal warning. If they do not comply, student will call parent and be sent home and a parent conference will be required before student can return.	State and discuss the behavior Have student call parent 1 day ESS Student fills out reflection form. Check in with counselor to review reflection form and follow recommendations Document If they do not comply, student will call parent and be sent home. Upon return the student will then be required to follow the ESS protocol listed above.	State and discuss the behavior Have student call parent 3 days ESS Student fills out reflection form. Check in with counselor to review reflection form and follow recommendations Document. If they do not comply, student will call parent and be sent home. Upon return the student will then be required to follow the ESS protocol listed above.	MDT will develop individual plan
LEVEL 2 - Failure to respect others and their property - Failure to comply with a staff member request - Failure to follow school/district rules and policies - Leaving class or campus without permission - Vulgar, disrespectful language directed at others - Failure to follow Wellpinit School District Computer Use Agreement	State and discuss the behavior Have student call parent 1 day ESS Student fills out reflection form Check in with counselor to review reflection form and follow recommendations Document	State and discuss the behavior Have student call parent 3 days ESS Student fills out reflection form Check in with counselor to review reflection form and follow recommendations Document	State and discuss the behavior Have student call parent 5 days ESS Student fills out reflection form Check in with counselor to review reflection form and follow recommendations Document	MDT will develop individual plan

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Category IV Bullying	First Office Referral	Second Office Referral	Third Office Referral	Fourth + Office Referral
Physical Includes but not limited to: - Hitting, kicking, pinching - Taking property Verbal Includes but not limited to: - Name calling - Written - Teasing - Cyber - Insults - Intimidation Indirect Includes but not limited to: - Cyber - Written - Exclusion - Nonverbal gestures Harassment Includes but not limited to: - Racial - Sexual - Disability - Rumors	State and discuss the behavior Have student call parent 1 day ESS Student fills out reflection form Check in with counselor to review reflection form and follow recommendations Document	State and discuss the behavior Have student call parent 3 day ESS Student fills out reflection form Check in with counselor to review reflection form and follow recommendations Document	State and discuss the behavior Have student call parent 5 day ESS Student fills out reflection form Check in with counselor to review reflection form and follow recommendations Document	MDT will develop individual plan

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Category V Substance Use	First Office Referral	Second Office Referral	Third Office Referral	Fourth + Office Referral
LEVEL 1 Tobacco Use or Possession	Have student call parent 1 days ESS Student fills out reflection form Document Check in with counselor to review reflection form and follow recommendations	Have student call parent 3 days ESS Student has option to complete a 1 page pamphlet research paper on this topic to reduce ESS to 1 day Student fills out reflection form Document Check in with counselor to review reflection form and follow recommendations Parent conference required for student to return, review and/or complete reflection form	Have student call parent 5 days ESS Student has option to complete a presentation on their research paper to their class or an interview with an approved individual and complete an applicable summary to reduce ESS to 2 days Student fills out reflection form Document Check in with counselor to review reflection form and follow recommendations	MDT will develop an individual plan
LEVEL 2 - Drug Use or Possession - Alcohol Use or Possession - Chemical Abuse	Call Police Student has 24 hours to obtain drug test Refusing to drug test is considered a positive test 20 school days OSS Student has option to complete certified drug/alcohol assessment and follow all treatment recommendations to reduce suspension to 10 days Treatment compliance will be monitored by school Parent conference required for student to return to regular classes	Call Police Student has 24 hours to obtain drug test Refusing to drug test is considered a positive test 45 school days OSS Student has option to complete certified drug/alcohol assessment and follow all treatment recommendations to reduce suspension to 22 days Treatment compliance will be monitored by school Parent conference required for student to return to regular classes	Call Police Student has 24 hours to obtain drug test Refusing to drug test is considered a positive test 90 school days OSS Student has option to complete certified drug/alcohol assessment and follow all treatment recommendations to reduce suspension to 45 days Treatment compliance will be monitored by school Parent conference required for student to return to regular classes	MDT will develop an individual plan

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Category VI Illegal	First Office Referral	Second Office Referral	Third Office Referral	Fourth + Office Referral
LEVEL 1 - Theft/Possession of Stolen Goods - Forgery/Misrepresentation of a Parent - Vandalism	State the behavior Have student call parent 2 days ESS Student fills out reflection form Document Check in with counselor to review reflection form and follow recommendations Vandalism requires restitution	State the behavior Have student call parent 4 days ESS Student fills out reflection form Document Check in with counselor to review reflection form and follow recommendations Vandalism requires restitution	State the behavior Have student call parent 1 day OSS Student fills out reflection form Document Check in with counselor to review reflection form and follow recommendations Parent conference required for student to return to regular classes Vandalism requires restitution	MDT will develop an individual plan
LEVEL 2 - Fights/Threats/Intimidation/Assault against Students or Staff * Including but not limited to: - Throwing Rocks - Spitting - Hair pulling - Choking - Biting - Sexual Harassment - Pulling down pants - Snapping bra straps	Have student call parent Student is sent home immediately for the rest of the day plus 2 days ESS Student fills out reflection form Document Check in with counselor to review reflection form and follow recommendations Parent conference required for student to return to regular classes, review and/or complete reflection form	Have student call parent Student is sent home immediately for the rest of the day plus 5 days ESS Notify Police Student fills out reflection form Document Check in with counselor to review reflection form and follow recommendations Parent conference required for student to return to regular classes	Have student call parent Student is sent home immediately for the rest of the day plus 2 days OSS Notify Police Student fills out reflection form Document Check in with counselor to review reflection form and follow recommendations Parent conference required for student to return to regular classes	MDT will develop an individual plan
LEVEL 3 - Weapons * - Other Criminal Acts - Sexual Assault - Sale/Intent to Distribute Drugs/Alcohol	Have student call parent Student immediately removed from school pending investigation Meeting with MDT to develop individual plan, students eligibility to return to school will be determined at MDT meeting	Have student call parent Student immediately removed from school pending investigation Meeting with MDT to develop individual plan, students eligibility to return to school will be determined at MDT meeting	Have student call parent Student immediately removed from school pending investigation Meeting with MDT to develop individual plan, students eligibility to return to school will be determined at MDT meeting	MDT will develop an individual plan
LEVEL 4 Firearm Possession*	Mandated state and federal one calendar year expulsion			

*Risk assessment by a qualified mental health professional, if appropriate