

Home learning

Covid 19

How to use Green Top school's online platforms.

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How to sign in to school emails and docs

Signing in to Google Docs from a ChromeBook:

1. Switch on
2. Sign in using your school email address: first.last(YrN@greentopschool.org I.e
- 3.

Yr6 John.smith28@greentopschool.org

Yr5 John.smith29@greentopschool.org

Yr4 John.smith30@greentopschool.org

Yr3 John.smith31@greentopschool.org

Yr2 John.smith32@greentopschool.org

Yr1 John.smith33@greentopschool.org

F2 John.smith34@greentopschool.org

F1 John.smith35@greentopschool.org

4. Enter your password - 'password' (all lower case, no capital P. All children have the same password for google emails)
5. Enter the school web address: Greentopschool.co.uk
6. Once on to school web page go to 'log in'
7. Enter log in details - user name: john.smith28
8. Enter password: password (all lower case)
9. Go to my apps

Signing in to Google Docs from a tablet:

1. Search internet for 'greentopschool.co.uk' or enter the school web address: Greentopschool.co.uk
2. Once on to school web page go to 'log in'
3. Enter log in details - user name: john.smith (child's first name full stop and last name, no spaces, no capital letters).
4. Enter password: password (all lower case)

Signing in to Google Docs from a mobile phone:

1. Search internet for 'greentopschool.co.uk' or enter the school web address: Greentopschool.co.uk
2. Once on to school web page go to 'log in'
3. Enter log in details - user name: john.smith (child's first name full stop and last name, no spaces, no capital letters).
4. Enter password: password (all lower case)

Signing in to Google Docs from an XBOX 1.

1. Turn on XBOX
2. Go to opening screen

3. Press the white button on controller once
4. Move the cursor to games and apps
5. Select games and apps
6. Find microsoft edge - select bing
7. Using the controller type in the Greentopschool.co.uk
8. Select log in at the bottom right hand side of the screen
9. Once on to school web page go to 'log in'
10. Enter log in details - user name: john.smith (child's first name full stop and last name, no spaces, no capital letters).
11. Enter password: password (all lower case)
12. Select my apps at the top left corner of the screen, scroll down to my drive and select
13. You are now into your drive

How to log in to google docs via Sony playstation

1. https://www.youtube.com/watch?v=Z09YOg_XZRU

How to use Google Docs on an ipad or iphone

[How to use Google Docs - iPhone & iPad - Docs Editors Help](#)

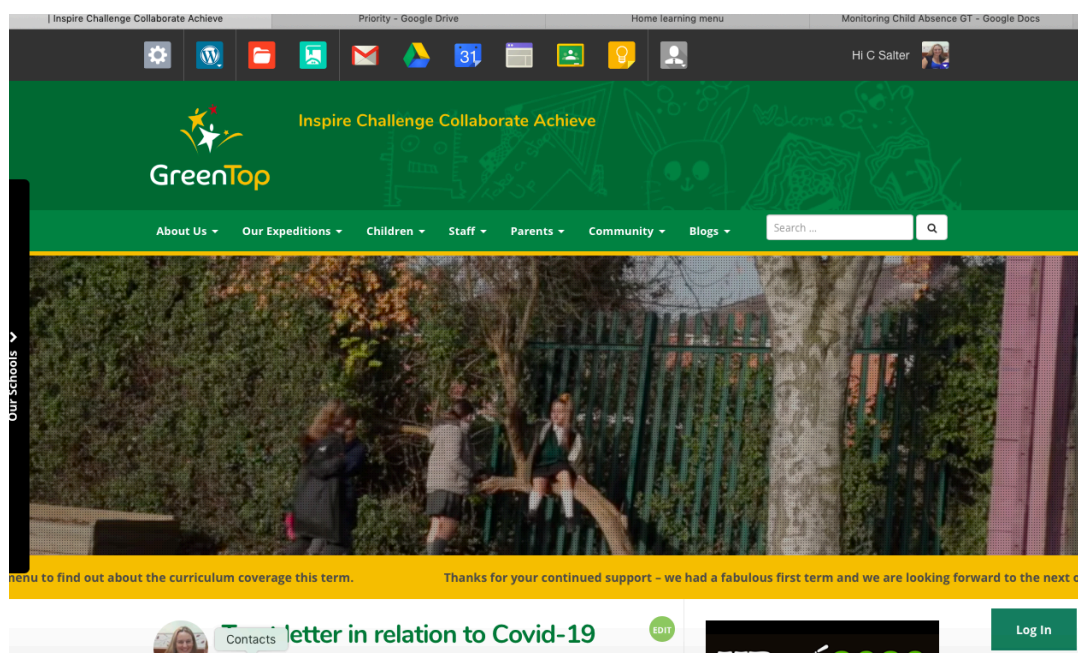
1. Download the google docs app from the app store
2. Select safari
3. Enter greentopschool.co.uk into the search menu and select Green Top School
4. Select log in on the bottom left side of the screen
5. Enter log in details - user name: john.smith (child's first name full stop and last name, no spaces, no capital letters).
6. Enter password: password (all lower case)
7. Select my apps at the top left corner of the screen, scroll down to my drive and select
8. You are now into your drive

<https://support.google.com/docs/answer/7068618?co=GENIE.Platform%3DiOS&hl=en>

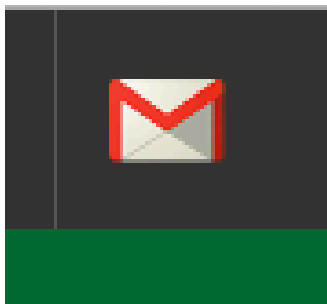
If you are using a different device, please let us know and we will help where possible.

If anyone is found to be accessing other children's documents and user details, there will be a consequence for this.

How to email your teacher



Log into the school website select the white and red envelope at the top of the screen. If this is unavailable the please select this in the 'my apps' menu at the top of the screen



Choose the correct email address

EYFS@greentopschool.org

For: Miss Carter, Miss Schon and Miss Vaughan

KS1@greentopschool.org

For: Mrs Jackson, Mrs Rodgers, Mrs Burton, Mrs Faulding and Miss Hilton

Y3-4@greentopschool.org

For: Miss Thurkettle, Miss Barnett, Mrs Pearson and Mr Oldridge

Y5-6@greentopschool.org

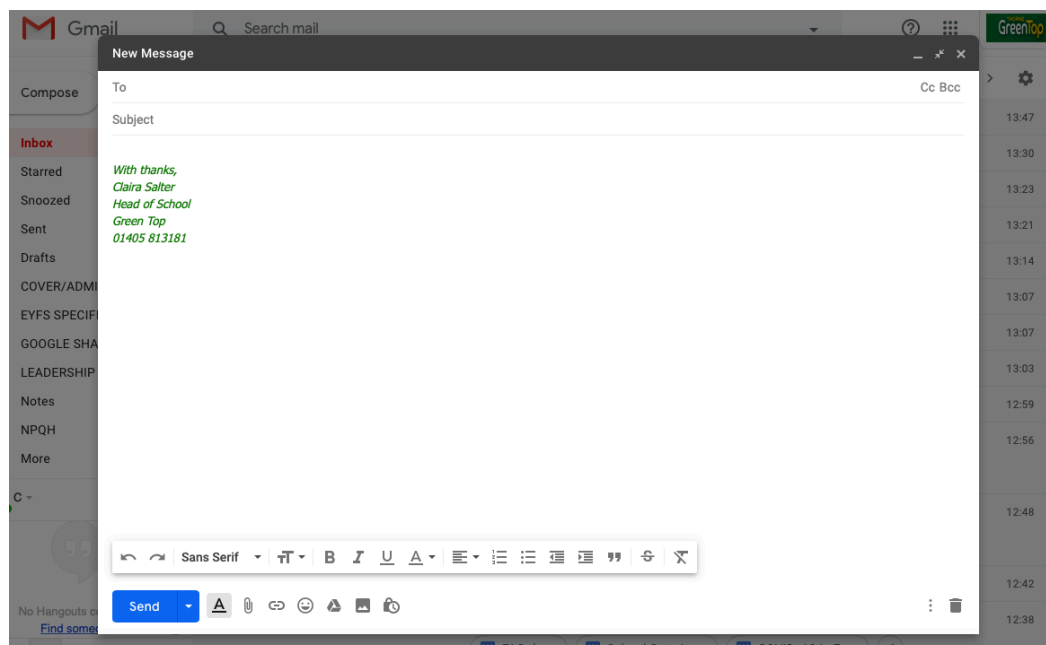
For: Mr Ambler, Miss Myers, Mrs Mumby, Miss Knowles and Mrs Overson

office@greentopschool.org

For: any information about anything of concern

SEN@greentopschool.org

For: Mrs Gutteridge, Mrs Fitzpatrick and any safeguarding/ SEN / parenting emergencies



Select compose

Put the email address in the To: box and the subject - child's name

Then write your message

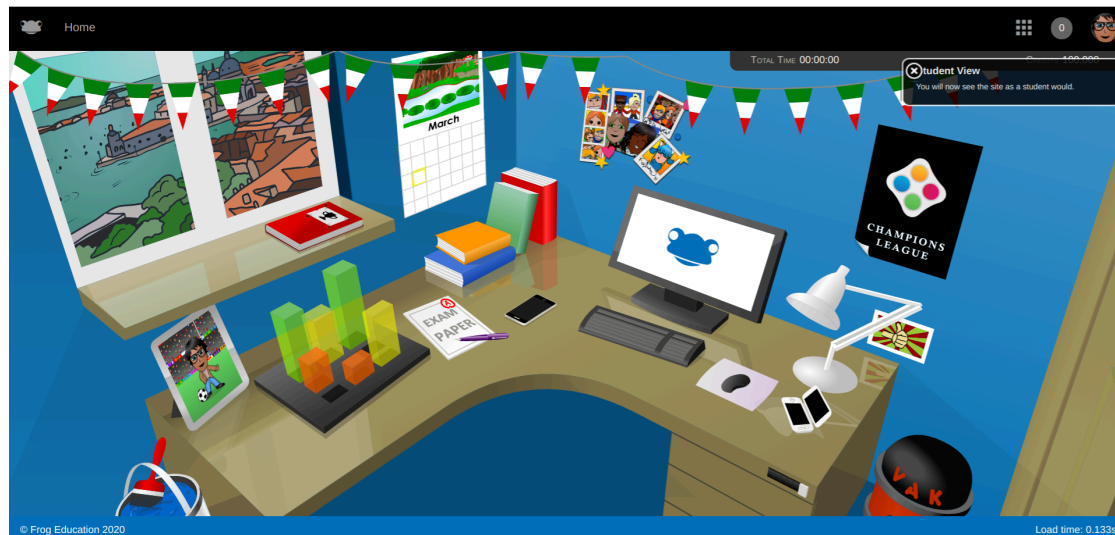
Frog Learning 'how to'

School ID- TGDN8

Step 1) Go to <https://www.iamlearning.co.uk/my/login?timeout=true>

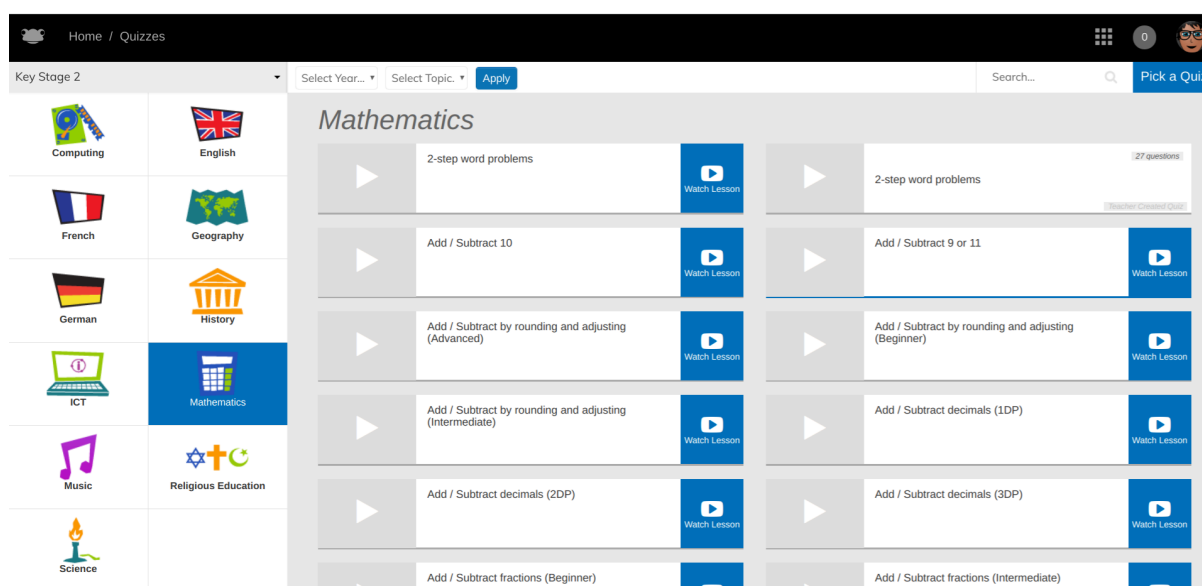
Step 2) Complete the login details

Step 3) You will find yourself on the home screen



If your child would like to complete 'assignments' (home learning) set by the teacher, this can be found by pressing the calendar. This will direct your child to any personalised tasks set by their teacher.

If your child wants additional tasks or has specific areas to work on, all quizzes can be navigated through pressing on the computer screen which will then take you into subjects and year groups (see below)



Please note that many quizzes have the additional feature of an interactive lesson to watch to consolidate understanding before having a go.

Step 4) Once a quiz has been chosen, you will be able to choose a game to play alongside it (the more correct answers you give the more time you spend on the game)

Example of a quiz below:

Add / Subtract 10

____ - 10 = 16

Type your answer here.

Question 1/20

Finish Skip Check Answer

Once the quiz has finished, your child will be given feedback based on the answers given. Your teacher will also receive feedback on your achievements.

The ultimate goal of 'I am learning' is to consolidate learning from school in a fun and interactive way. The quizzes are matched to each year group's National Curriculum standards to ensure the challenge is appropriate.

Above all, have fun!

If you have any questions based on I am learning or have login issues, please contact me through:

Y5-6@greentopschool.co.uk

Thank you,

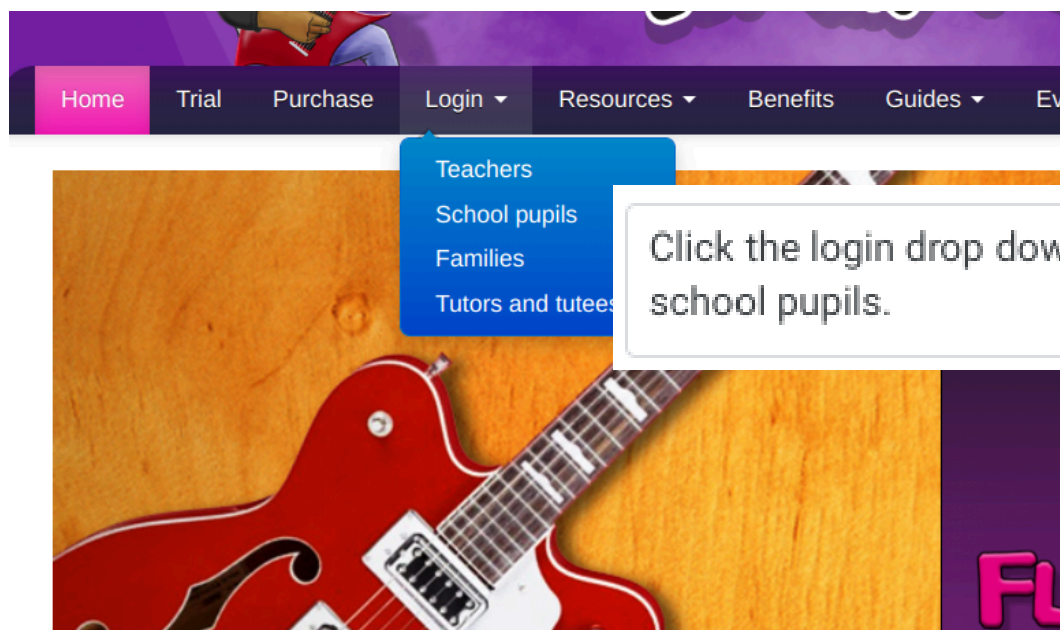
Mr Mumby

How to Times Tables Rockstars

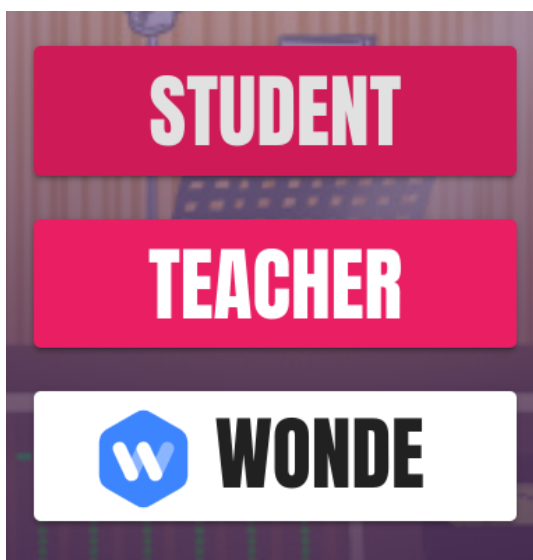


Follow the link below to access Times Table Rockstars.

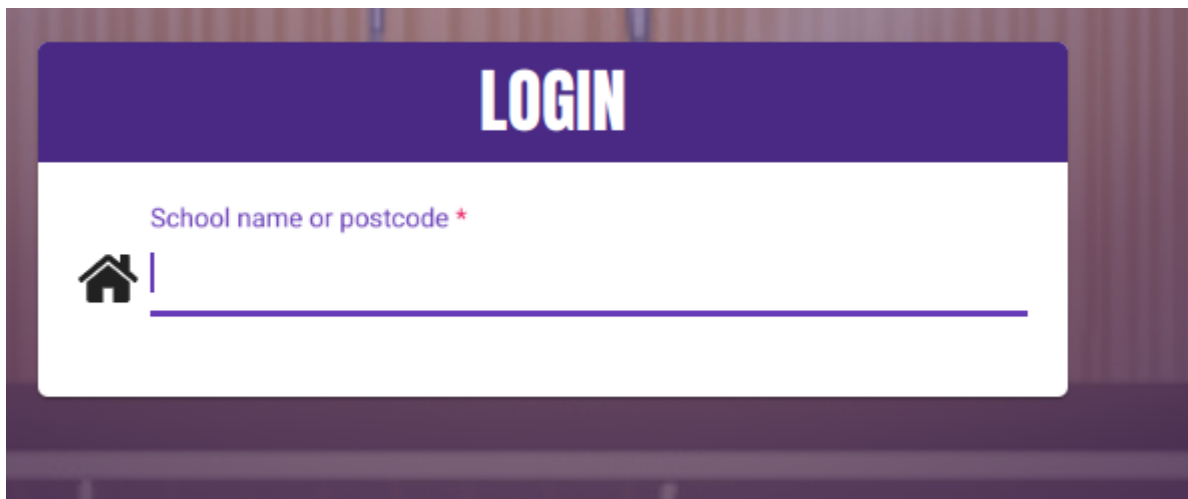
<https://trockstars.com/>



Click Student

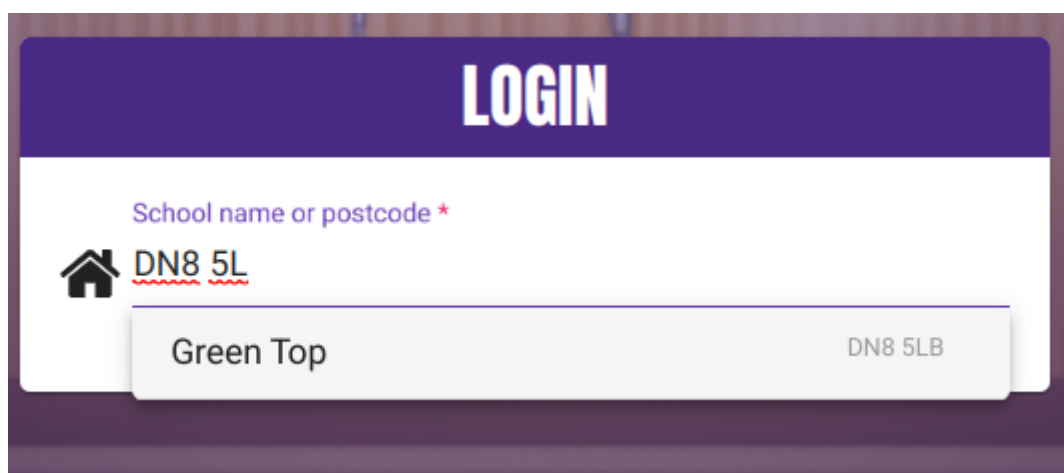


Add the school postcode: DN8 5LB



A login screen with a purple header containing the word "LOGIN" in white. Below the header is a white rectangular area. At the top of this area, the text "School name or postcode *" is displayed in purple. Below this text is a black house icon followed by a vertical line and a horizontal input field. The input field is currently empty.

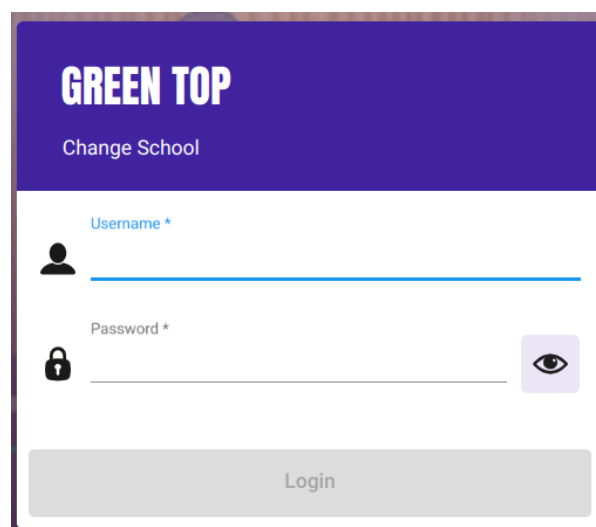
Click Green Top



A login screen with a purple header containing the word "LOGIN" in white. Below the header is a white rectangular area. At the top of this area, the text "School name or postcode *" is displayed in purple. Below this text is a black house icon followed by the text "DN8 5L" in red, which is underlined. Below the input field is a grey button labeled "Green Top". To the right of the button, the text "DN8 5LB" is displayed in grey.

Enter Username: Child's first name

Password: 123 (if your child is in Y4 5 or 6 they may have a personalised password that they have set)



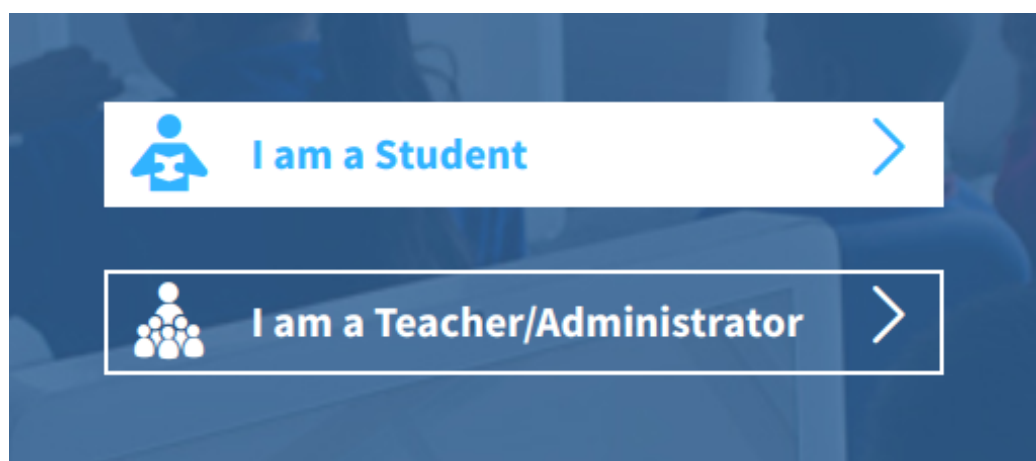
A login screen with a purple header containing the text "GREEN TOP" in white. Below the header is a white rectangular area. At the top of this area, the text "Change School" is displayed in white. Below this text is a blue "Username *" label. Below the label is a black person icon followed by a horizontal input field. Below the input field is a black padlock icon followed by a horizontal input field. To the right of the password input field is a grey button with an eye icon. Below the input fields is a grey button labeled "Login".



Follow the link below to access Accelerated Reader

<https://ukhosted73.renlearn.co.uk/5554975/>

It must be this link as these numbers link to our school - any other link will not work.



Select 'I am a Student'

A screenshot of the "Student" login form. The title "Student" is at the top. Below it are two white input fields: "User Name" and "Password". At the bottom is a white button with the text "Log In" and a blue chevron icon. The background is blue with a faint image of students.

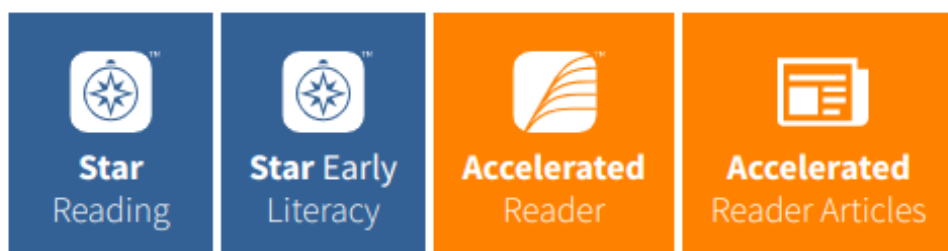
Username = first initial and then four letters from surname.

For example:

Katie Smith = ksmit

Joe Brown = jbrow

Password = abc

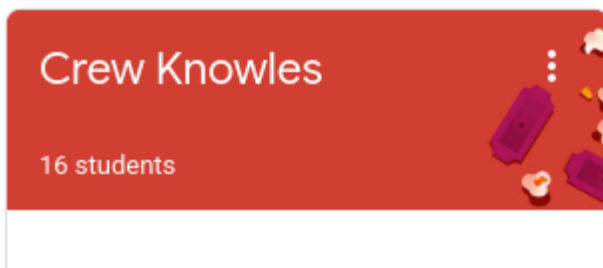


Select the orange 'Accelerated Reader' programme to complete any quizzes.

How to Google Classroom

1. Accept an email from your teacher inviting you to take part in Google Classroom
2. Follow the link and download Google Classrooms
3. Accept the invitation from your own class teacher to join the Classroom group.
4. You should now have access to the online virtual Classroom.
5. When on Google Classroom you should see the class that your teacher has invited you into e.g if you are in Miss Knowles class this is what you will find

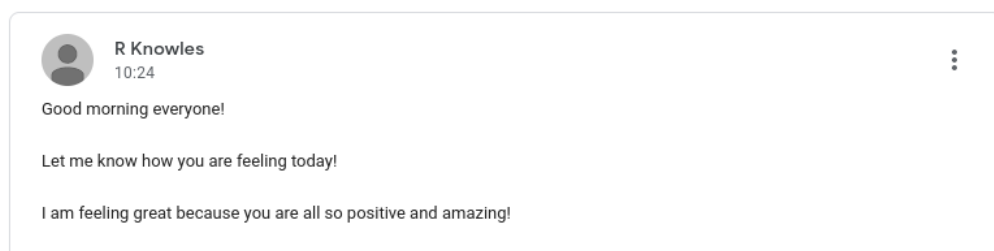
≡ Google Classroom



6. To post into the classroom there is a status bar to which you can write in and then post it



7. Your teacher will post in the morning to see how you are all



doing .

8. Your class teacher will also set you your work by add assignments and you will find all of these in the classwork section from the bar at the top

9. When in the section all the assignments will be listed ready to complete.



Inference - Thursday

Posted 10:39

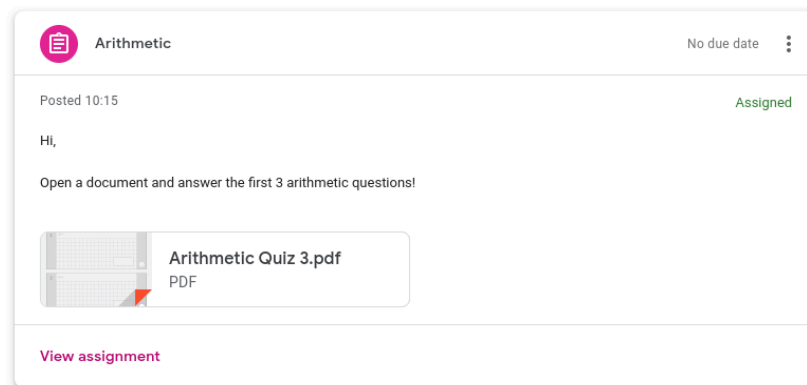


Arithmetic

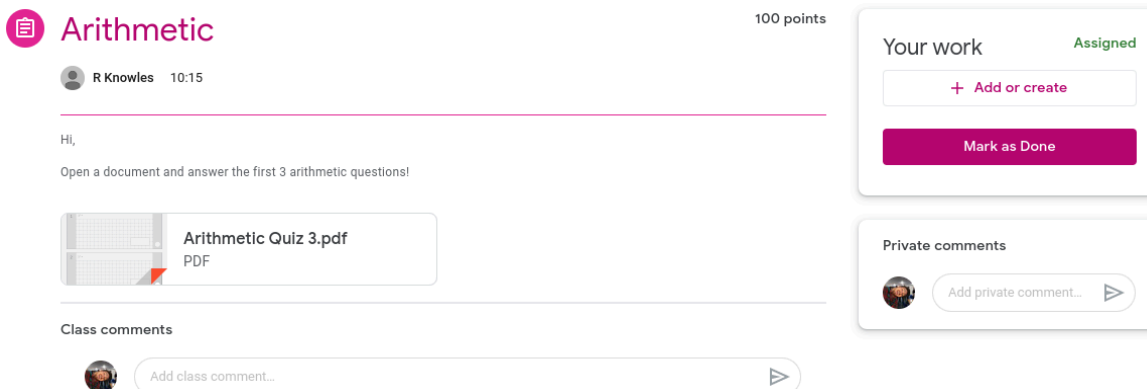
Posted 10:15



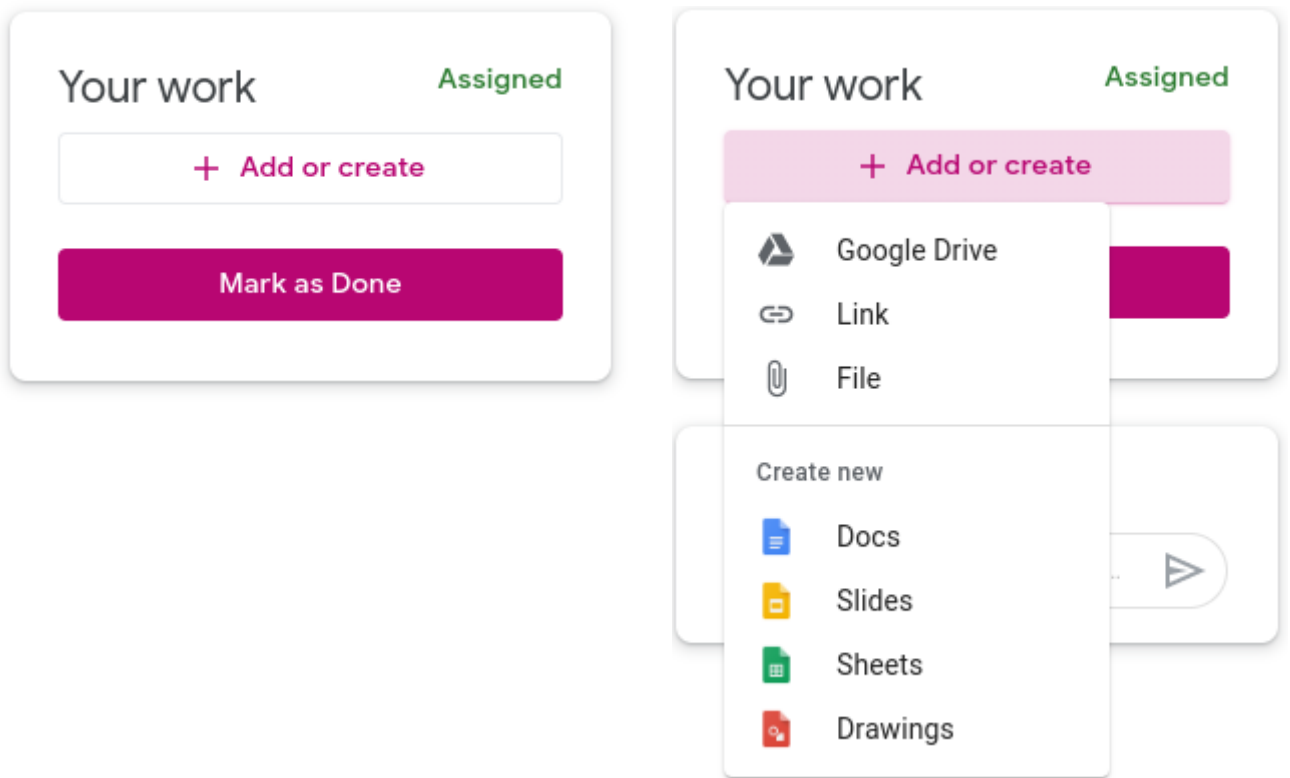
10. Select the assignment you want to work towards, you will see the instruction the class teacher has given you to complete. They may be an attachment to open or premade lessons.



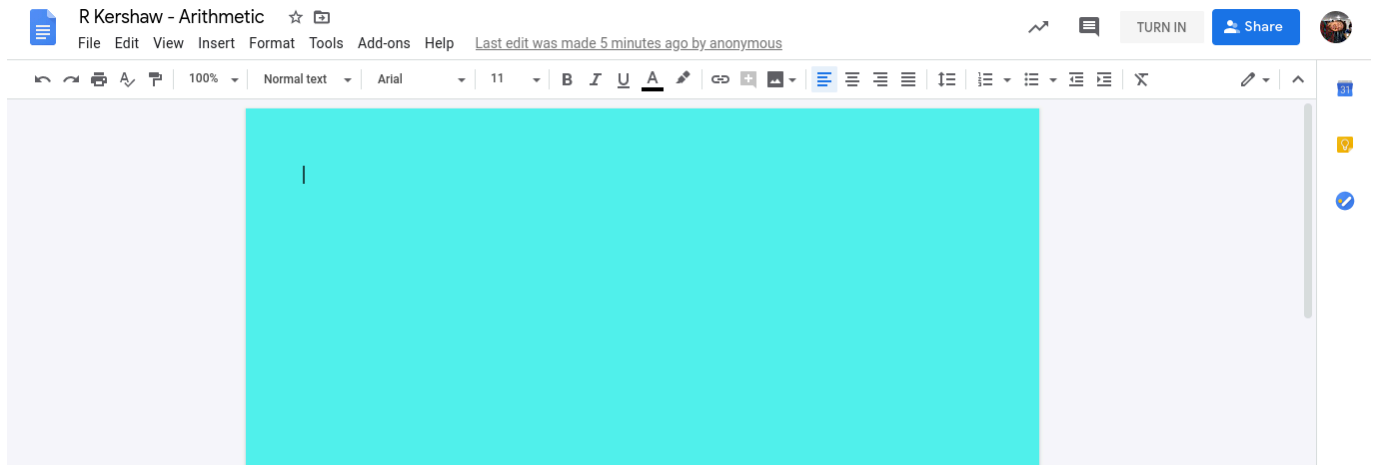
11. Click on “view assignment” to take you to the full assignment.



12. On the right side, there is a box titled “your work”. Click on “add or create” to start your work by either add a document from your drive or “create new”.



13. When clicking on “create new” it will open a new doc for you to type in and work in following the instructions from your class teacher



14. When you are 100% sure you have completed, in the top right corner next to the share button there is a “TURN IN” button click this to return to Google Classroom to hand it in.



TURN IN

Share



15. When you return to Google Classroom you will be asked to “hand in” click on this to hand in.

Hand in your work?

1 attachment will be submitted for "Arithmetic".

 R Kershaw - Arithmetic

Cancel **Hand in**

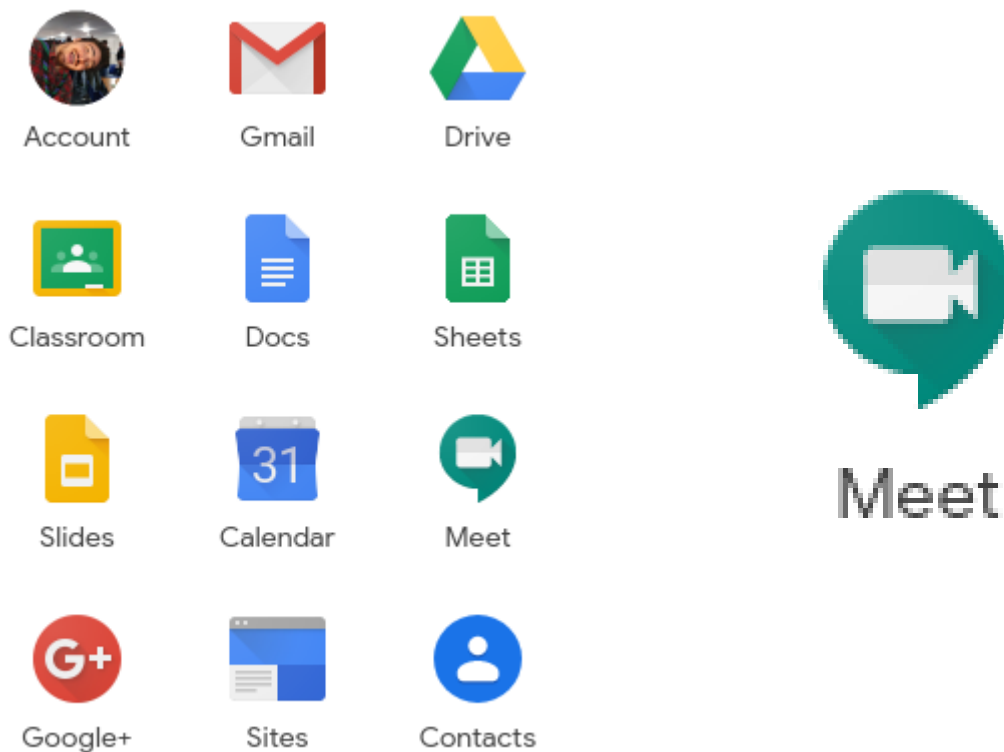
16. Once this is done you will not be able to edit your work (why need to 100% sure) until your class teacher has seen and checked it and will then either send back with a comment on what needs work, improving, I wonders e.c.t.

How to google hangout.

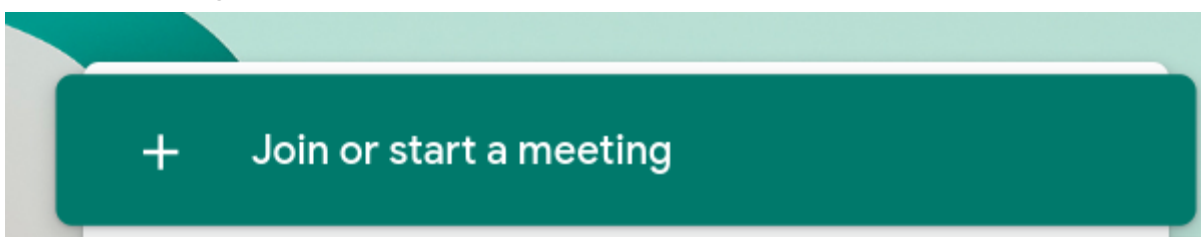
1. Log on to your Chromebook/ Google Chrome
2. Open a new tab and in the top right corner select the 9 dots that make a square



3. You will receive a drop-down of options and you need to pick the green speech sign with a white camera called “meet”



4. You will be taken to the Google Hangout page and will be asked to join or start a meeting



5. By clicking on this you will be asked to enter a meeting code which your class teacher will send you via an email in the morning (if you do not have an email you will need to email your class see *“how to email your teacher”*).

Join or start a meeting



Enter the meeting code or a nickname. To start your own meeting, enter a nickname or leave it blank.

Continue

6. Once you have entered the class hangout code the will need press “Join Now” and you will be added to the hangout, may be asked to allow the use of camera and microphone. PRESS ALLOW!

crewknowlws

No one else is here

Join now

 Present

meet.google.com wants to

 Use your microphone

 Use your camera

Allow Block

7. When on, you will join up with the rest of the class and your class teacher