

Breakthrough Miami Teacher Intern Job Description

What is Breakthrough Miami's Mission?

The mission of Breakthrough Miami is to inspire and prepare talented, motivated middle school students to enter and thrive in top college preparatory high school programs and enter a four year college. The program is equally focused on promoting careers in education for the outstanding high school and college students who teach, tutor, and mentor in Breakthrough Miami's Summer Institute and school year program. Please check out our website at www.breakthroughmiami.org.

Our Program

Breakthrough Miami is a comprehensive, **tuition-free** program that includes a six-week academic summer institute, school-year tutorials, a school year Saturday Academy, year-round counseling, and continuing advocacy for students and their families until high school graduation. The program is designed to help middle school students overcome cultural, economic, educational and other barriers that may hinder them from achieving their full academic potential. The goal of the program is to provide these students with the skills, encouragement, self-esteem and responsibility needed for academic success.

Our teachers are talented high school and college students interested in the teaching profession. Our young teaching staff are trained and closely supervised by experienced teaching professionals and educators. Our staff works closely with students in small classes (7 to 10 students) to encourage full participation and create opportunities for students to receive individual attention. A number of independent studies have shown that Breakthrough's program advances students academically in preparation for middle school and rigorous high school programs.

Summer Teacher Intern Responsibilities

Academic Responsibilities

- Every Teacher Intern will teach 3 classes of one academic subject. Teacher Interns will be responsible for creating a six-week plan and daily lessons plans with the support and guidance from a professional Mentor Teacher
- The 4 academic departments are English, Math, Science, Social Studies/Foreign Language.
- Mentor Teachers will formally observe every Teacher Intern's class at least once a week. Teacher Interns will be expected to attend a post-observation meeting with the Mentor Teacher in a timely manner after the observation.
- Teacher Interns will be expected to do weekly peer-observations throughout the course of the summer.

Exploratory Elective (Ex-EI) Responsibilities



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- All Teacher Interns will design and teach an Ex-El. Two Ex-El's occur each afternoon for 45 minutes and are explorations in talents, interests and hobbies. This is our opportunity to expose students to new ideas, through teaching and allow them to experience new interests and for you to share your passion and interests with others. Ex-El's in the past have included Cheer-dance, Step, Photography, Improvisational Theatre, The History of Double Dutch, Speech and Debate, Sewing, and Artistic Scavengers.

Village Responsibilities

- Every Teacher Intern will be assigned to a Village (similar to homeroom). Each Village will consist of between 10 and 12 students and 3-4 Teacher Interns. Villages serve a triple purpose—to efficiently manage the “housekeeping” details of running a program, to serve as an advisory/mentoring opportunity, and to develop a sense of community, spirit and camaraderie. There are numerous details to coordinate in Villages, and your teaching team will need to work cooperatively and creatively to effectively accomplish your goals each day. Attendance and participation every day is mandatory!

Advising Responsibilities

- Every Teacher Intern will serve as an advisor to a group of 3-4 students in his/her village. Teacher Interns will conduct Goal Setting Conferences at the beginning of the summer, complete weekly progress notes for each of your advisees, help in building a Student Success Plan for each of your advisees, and serve as primary family contact throughout the summer – making phone calls as needed/directed.

Staff Meetings

- Attend all scheduled program meetings for staff and academic departments

Final Evaluation Week Responsibilities

- Evaluation Week is the closing of the summer. Usually working from 9-5, Teacher Interns use this time to write evaluations for their students, complete a final program evaluation, reflect on their experience, and clear out staff rooms, classrooms and other areas.

Co-Curricular and Leadership Responsibilities

- At Breakthrough Miami the learning never ends. The co-curricular program refers to everything at Breakthrough outside of the academic classes. There are numerous opportunities for advising and building students interpersonal, leadership, problem solving, communication, and teamwork skills. Below is an outline of the various components of the co-curricular program. Teacher interns will have various responsibilities to fulfill within the co-curricular program depending upon their final summer assignments and interests.
 - Village – Attendance, Advising, Special Event Preparation
 - All School Meeting (ASM) – ASM's are held daily with the entire Breakthrough community to celebrate student accomplishments, reinforce program expectations, prepare for upcoming events, and to reinforce learning. Teacher Interns will all be assigned an ASM's to plan with their village. The basic template for an ASM includes the following:
 - Energizer
 - Word of the Day



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- Math Problem of the Day
- Announcements
- Spirit Torch (An award given to students to recognize accomplishments and/or exceptional behavior. Teacher Interns vote on the students who receive the award)
- Field Trips and Special Events
 - Family Night
 - Spirit Week/Olympics
 - Art-Explosion
 - Career Day
 - Culture Week
 - Celebration (End of the summer showcase for students and families)
- Examples of Leadership Responsibilities
 - ASM Coordinators
 - Summer Book Coordinators
 - Faculty Mental Health
 - Student Greeters (Morning and Afternoon)

Summer 2011 Program Dates:

Teacher Orientation: June 10-June 17
Summer Institute: June 20-July 28
Celebration: July 29
Evaluation Week: August 1-August 5

Hours:

8am-5pm

Internship Stipend:
College Students: \$2,200.00
High School Students: \$1,500.00

How to Apply:

The application is online at the following web-site: www.breakthroughmiami.org and click on "Sign-up to be a Teacher" or go directly to our national website at www.breakthroughcollaborative.org/teach. If you have any questions please contact Jeneen Garcia at 305-446-8209 or jeneen@breakthroughmiami.org.

Deadline: The deadline to complete and submit the application is March 7, 2011.



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