

AGENDA FOR: December 18, 2019

Ordinary Business

- Introduction and discussion of November 2019 minutes

CPTO Committees

- Equity and Diversity
 - After the first Community Conversation on Racism at Cambridgeport and morning-after debrief, it became clear that while listening to our community is important, concrete actions are needed to help members move forward. From that arose several action items that the CPTO could possibly facilitate:
 - Re-allocate funds from the budget to offer a training workshop for our white community members
 - Begin designing microaggression/macroaggression/racist incident reporting system and provide follow-up and accountability on the school and district level to ensure implementation
 - Dedicate a page on the CPTO website as a repository for documents, resources, meeting updates, and other information related to this work
 - Provide financial compensation to faculty and staff members helping to move this work forward outside of their regular hours
- Caring for Teachers
 - Need some people to help plan and set up welcome back breakfast on January 2
 - Need some people to help plan and set up dinner for Curriculum Night on January 23
 - Siobhan is composing memo to teachers about reimbursement and professional development policies
- Family Relations
 - For winter break support, we have received donations of 10 \$25 gift cards from Wegman's; 8 \$25 gift cards and 8 \$15 gift cards from Star Market; 2 \$25 gift cards from Market Basket; the CPTO purchased 12 \$25 gift cards from Target during 10% off sale
- Fundraising and Events
 - Kicked off Year-End Appeal: letters went home in backpacks last week; email sent to CPTO through Mailchimp; have asked Kristen to send schoolwide; share on Facebook
 - Would be great to have extra faces encouraging donations at drop-off this week

Events

- Turkey Trot (November 27)
 - Great success! Over \$2900 raised between donations, pie sales, and bake sale
- Harvard Square T Station Bake Sale (December 6)
 - Not as successful as previous T bake sales; raised about \$550
- Looking ahead to future events
 - Open Gym Night (January 10)
 - Checked with Mr. Lore and he said ideally 5 parent volunteers are needed; will put out request after winter break
 - Will order pizza
 - Make a Difference Day (January 11)
 - Natalie Dean and Jeffrey Goldenson taking charge and doing great!
 - Donation request sent to IKEA for shelves for 5th grade musical instruments
 - Donation requests to go to local hardware stores for supplies; would be great to have someone head this up
 - Need to arrange for donuts and pizza; would be great to have someone take charge

of this

- Math and Pasta Night (February 13)
 - Check in with Deepa and Katie about plans
 - Book date with facilities
 - Received \$100 gift card from Roche Brothers for meatballs
 - Will request pasta and sauce from Trader Joe's; salad from Bertucci's; bread from Iggy's; would be great to have someone help out with these asks
- Multicultural Potluck (March 18)
 - Check in with Kristen on what she needs support for
- Spring Fling (May 2)
 - Will begin process of asking past donors for contributions, updating contacts, and soliciting new donors; would be great to have help with this
- Art and Music event (date?)
- Ice Skating Afternoon (TBD)
 - Mr. Lore will send available dates at rink to Shannon and we will book a date that works with the school calendar
- CPORT Ninja Warrior Night (TBD)
 - Learned that PT/OT room not available; will follow up with Mr. Lore about moving forward
- Unity Day (TBD)
- Friendly Toast Night (TBD)
- CPORT at the Seaport (TBD)
 - Sell tickets to an event at King's?
- Disney Raffle
 - Thinking of starting online raffle after New Year and choosing winners at beginning of February

Other Business

- Family contribution to cover Farm School!