

Region 3A General Coalition Meeting

Date: December 13, 2022

Time: 1:00 pm-2:00 pm

Location: Held Remotely via Zoom:

<https://us06web.zoom.us/j/9980517196?pwd=YUpjeHozOXhLTjd1TFBUanh3SUc3dz09>

Meeting ID: 998 051 7196

Passcode: 053069

A. Wielgosz conducted a roll call of voting members.

-Voting members (all voting members attended virtually):

Amesbury	Deb Ketchen	present
Boxford	Kendell Longo	present
Georgetown	Bill Holt	present
Groveland	Rosemary Decie	absent
Haverhill	Mary Connolly	present
Ipswich	Colleen Fermon	present
Merrimac	Deb Ketchen	present
Middleton	Traci Mello	present
Newbury	Deb Rogers	present
Newburyport	Laura Vlasuk	present
Rowley	Frank Marchegiani	present
Salisbury	Jack Morris	present
Topsfield	Sue Winslow	absent
W. Newbury	Paul Sevigny	absent

A. Wielgosz conducted a roll call of non-voting members in attendance:

-Non-voting members in attendance (all non-voting members attended virtually):

Felicia Balbi, OPEM/DPH

Dan Witts, HMCC/MAPC

Elizabeth Robert, HMCC/MAPC

Anna Wielgosz, BME Strategies

Jason Peparah, BME Strategies

Caeli Tegan, BME Strategies

11/14 communities were represented and quorum was met.

Call to order

The meeting was called to order at 1:06pm.

1. Welcome and Introductions

- Deb Ketchen will be serving as the Amesbury representative for 3A, in addition to her role as Merrimac’s representative.
- Sue Winslow is the current contact person for Topsfield while the community fills Wendy Hansbury’s vacancy.
- Traci Mello is the Health Director for Middleton and replaces Derek Fullerton as that community’s 3A representative.
- New BME team members–Jason Peprah will be taking over many Coordinator duties for the coalition and Caeli Tegan will be assisting with special projects on the Planner side of the work.

2. Review and approval of minutes from previous EC meeting

- Previous minutes will be approved at the next 3A meeting.

3. Executive Committee Election

- **Deb Ketchen** has volunteered to serve on the 3A Executive Committee, filling the vacancy left by Derek Fullerton.
- **Jack Morris** made a motion to approve Deb Ketchen onto the EC. **Colleen Fermon** seconded the motion.

Roll call vote:

Amesbury	Deb Ketchen	yes
Boxford	Kendell Longo	yes
Georgetown	Bill Holt	absent
Groveland	Rosemary Decie	absent
Haverhill	Mary Connolly	yes
Ipswich	Colleen Fermon	yes
Merrimac	Deb Ketchen	yes
Middleton	Taci Mello	yes
Newbury	Deb Rogers	yes
Newburyport	Laura Vlasuk	yes
Rowley	Frank Marchegiani	yes
Salisbury	Jack Morris	yes
Topsfield	Sue Winslow	absent
W. Newbury	Paul Sevigny	absent

Motion passes.

4. Planner/Coordinator Updates

- Purchases: every community got an email this morning confirming their requested items. If you haven't already, please reply to that email if you have any questions about your allocation.
- Poster printer update: Georgetown is now the host site of the shared 3A poster printer. More information will be forthcoming about the processes and procedures for using the poster printer. The coalition thanks Georgetown for hosting the equipment.
- Use of leftover funds: We suggest that after February 1st, any funds left in communities' allocations be pooled and used for signage accessories corresponding to the shared poster printer. **Kendall Longo** made a motion to approve this use of funds. **Colleen Fermon** seconded the motion.

Roll call vote:

Amesbury	Deb Ketchen	yes
Boxford	Kendell Longo	yes
Georgetown	Bill Holt	abstain
Groveland	Rosemary Decie	absent
Haverhill	Mary Connolly	yes
Ipswich	Colleen Fermon	yes
Merrimac	Deb Ketchen	yes
Middleton	Traci Mello	yes
Newbury	Deb Rogers	yes
Newburyport	Laura Vlasuk	yes
Rowley	Frank Marchegiani	yes
Salisbury	Jack Morris	yes
Topsfield	Sue Winslow	absent
W. Newbury	Paul Sevigny	absent

Motion passes.

- We are also working on EDS Plan updates. Each community has been asked to confirm their list of EDS sites (add, remove, update), and we will systematically review all names, contact information, maps/diagrams, etc in every plan.
- Ongoing meeting date/time: We have heard from some communities that the current meeting schedule (second Tuesday of the month) is not ideal. The group has agreed to query all communities to determine whether there is a superior day/time for the 3A meetings. Several communities suggested a Wednesday or Thursday would be better. The Coordinator will follow up with all communities and confirm the January meeting.
- **Felicia Balbi**: The current 3A LSAC representative is Kendall Longo. The commitment is typically one meeting per month (2nd Monday of the month, 11-1pm). We need a new representative and are asking for volunteers to fill this role.

5. DPH Update (Felicia Balbi):

- Brendan Murphy from OMES is the new Healthcare Safety System Manager, working on facilitating hospital resurgence meetings.
- The state is currently at Tier 2 with the hospitals, which means that they meet weekly on Thursdays, report their bed counts, hold a conference call to review potentially impactful situations.
- COVID numbers are trending upwards, especially in both increased positive PCR tests and in wastewater tracking.
- Open position at OPEM: Resource and Inventory Coordinator position has been posted publicly.
- Winter response and planning has begun; working on preparation and stakeholder engagement.
- **A quarterly WebEOC drill is still planned for Q2—the likely drill will be to update contact information in WebEOC.**
- Ebola planning: currently working with regional partners to update plans.
- OPEM staff are working on mpox, tpoxx, and other therapeutic data reporting to the CDC.
- The FDA emergency use authorization for bebtelovimab therapeutic drug is no longer authorized; evidence showed it was not an effective therapeutic against the current covid variants.
- LSAC met on Monday 12/12/22 and reviewed the OPEM budget, and especially the disbursement of PHEP funding.
- Region 3 hospitals met on Monday 12/12/22, there was a special presentation regarding pediatrics in Massachusetts and a study that was conducted several years ago regarding their capabilities.
- The HHAN has an update where Dana Ohanessian has the ability to use the HHAN for ad hoc alerting—any town with access to the HHAN can do this. Felicia would like to bring in Dana to do a demo at the next coalition meeting. The group will do their WebEOC drill using the ad Hoc alerting to initiate the drill.
- Covid 19 Clearing House for Safety Checklist Flyer <https://massclearinghouse.ehs.state.ma.us/PROG-BID/CV26.html> Flyer got pushed out via email about COVID safety and comes in multiple languages.
- PHEP equity project for Region 3 (\$15k from PHEP budget), Phase 1 has begun. Data has been presented last week at kickoff meetings. **Beth Robert:** COVID-19 community impact survey is one source of data—the state had contracted with three different technical advisors to encourage participation (one of three was MAPC). Beth spoke to the MAPC team about the issue of variability of Region 3 areas and asked to dig deeper into available data.

6. HMCC Update (Elizabeth Robert):

- Q2 meeting was held about cyber awareness/security. It was recorded and is up on the HMCC website. Found it helpful as a non-IT person, both for work-related and personal cyber security. (<https://hmcereg3.org/2022/11/01/region-3-hmcc-presents-cybersecurity-and-infrastructure-security-agency-cisa-training/>)
- Q3 meeting will be held Feb 23rd, 11:30-4:30pm, in person in Haverhill at Northern Essex Community College. It will be a flood-based tabletop scenario. FEMA will host as a virtual tabletop, we will remote into FEMA with other participants from across the country.

- Q4 meeting will be partnering with Upper Merrimack MRC for a training day with a variety of speakers. The theme will be around Response Resiliency. Possible hands on sessions with CEUs will be offered.

7. Other Business

- None presented.

8. Next Meeting

- Tuesday, January 10th at 1pm (tentative)

9. Adjournment

- **Colleen Fermon** made a motion to adjourn. **Jack Morris** seconded the motion. The meeting adjourned at 1:59pm.

Documents and other exhibits used by the public body during the meeting:

-Region 3A Coalition Agenda for 12/13/22 meeting