

INCIDENT OBJECTIVES (ICS 202)

1. Incident Name: UEOC Active Shooter – Pre-Plan	2. Operational Period:	Date From: T+ 8 hours Time From: HHMM	Date To: Date Time To: HHMM
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3. Objective(s):

- 1. Activate and implement the Emergency Operations Plan**
 1. Notify EMAG members of an active shooter event through Alert system
 2. Report to and set up the UEOC to respond to the event
 3. Establish Operational Period and Initial Objectives for the UEOC
- 2. Establish a robust communication function within the UEOC**
 1. Continue the emergency notification alerts as information becomes available and verified
 2. Continue Campus Population Protective Actions for staff and students
 3. Notify stakeholders and partners of the event and the possible impact on and off campus
 4. Preparing for and delivering a press conference to assembled media
 5. Consulting with Policy group to determine closures or cancellation of classes, athletic, cultural, or other events on the campus
 6. Social Media monitoring and rumor control
 7. Create and distribution continual press releases and information through many media and social media channels
 8. Prepare staging areas, press conference locations, and attend to other needs of media resources reporting to campus
 9. Create and distribute campus information packets, press release schedules, and other information as dictated by the event
- 3. University Continuity of Operations Planning for critical functions**
 1. Arrange for continuation of classes, employees, and university functions from the loss of use of the impacted building(s)
 2. Arrange for EMAG/UEOC staffing and support for an extended event
 3. Plan for the continuation of student essential services: Urgent Care, Counseling Center, Food Services, Campus Recreation
- 4. Begin planning for a Family Assistance Center (FAC) to provide support for families impacted by the event**
 1. Select and announce a location for the FAC for the event
 2. Create a FAC staffing and security plan
 3. Setting up and staffing a hotline for at least the first 24 hours
 4. Arranging for Clergy, mental health professionals, and volunteers to support the FAC
- 5. Begin Mental Health Support operations for responders and students**
 1. Address the mental health needs of the responders directly involved in the shooting
 2. Notify mental health response partners of event and need for assistance
 3. Planning for and staffing of normal Counseling Services and Mental Health caseload and additional event related mental health needs campus-wide
- 6. Community Vigil Planning both Spontaneous and Planned Vigils**
 1. Create a Tribute / Vigil Planning Team to liaison with students and groups on campus and assist with the following issues:
 2. Determining location, crowd control issues, vigil security and safety, parking, bathrooms, Audio Visual and Information Technology Support, mental health handouts, volunteer management, fire safety concerns
- 7. Create Incident Action Plan and staff for the Next Operational Period in the UEOC**
 1. Determine next operational period and incident objectives
 2. Create staffing plan and notify UEOC / EMAG members of schedule for next operational periods

4. Operational Period Command Emphasis:

Emphasis during this operation period should initially be to gather information and prepare for the crush of media attention at the university. As the situation stabilizes and facts about the situation become known to UEOC staff, they should begin expanding efforts in favor of family support, mental health, and community mourning.

General Situational Awareness

Additional ICS forms will need to be filled out during the initial operations period as determined by the UEOC Command Group. For the first operational period, this document may be the only one required.

5. Site Safety Plan Required? Yes ☐ No ☐

Approved Site Safety Plan(s) Located at: _____

6. Incident Action Plan (the items checked below are included in this Incident Action Plan):

- | | | |
|-----------------------------------|--|--------------------------------|
| ☐ ICS 203 | ☐ ICS 207 | <u>Other Attachments:</u> |
| ☐ ICS 204 | ☐ ICS 208 | ☐ _____ |
| ☐ ICS 205 | ☐ Map/Chart | ☐ _____ |
| ☐ ICS 205A | ☐ Weather Forecast/Tides/Currents | ☐ _____ |
| ☐ ICS 206 | ☐ _____ | |

7. Prepared by: Name: _____ Position/Title: _____ Signature: _____

8. Approved by Incident Commander: Name: _____ Signature: _____

ICS 202 IAP Page Date/Time: Date

ICS 202

Incident Objectives

Purpose. The Incident Objectives (ICS 202) describes the basic incident strategy, incident objectives, command emphasis/priorities, and safety considerations for use during the next operational period.

Preparation. The ICS 202 is completed by the Planning Section following each Command and General Staff meeting conducted to prepare the Incident Action Plan (IAP). In case of a Unified Command, one Incident Commander (IC) may approve the ICS 202. If additional IC signatures are used, attach a blank page.

Distribution. The ICS 202 may be reproduced with the IAP and may be part of the IAP and given to all supervisory personnel at the Section, Branch, Division/Group, and Unit levels. All completed original forms must be given to the Documentation Unit.

Notes:

- The ICS 202 is part of the IAP and can be used as the opening or cover page.
- If additional pages are needed, use a blank ICS 202 and repaginate as needed.

Block Number	Block Title	Instructions
1	Incident Name	Enter the name assigned to the incident. If needed, an incident number can be added.
2	Operational Period • Date and Time From • Date and Time To	Enter the start date (month/day/year) and time (using the 24-hour clock) and end date and time for the operational period to which the form applies.
3	Objective(s)	Enter clear, concise statements of the objectives for managing the response. Ideally, these objectives will be listed in priority order. These objectives are for the incident response for this operational period as well as for the duration of the incident. Include alternative and/or specific tactical objectives as applicable. Objectives should follow the SMART model or a similar approach: <u>S</u>pecific – Is the wording precise and unambiguous? <u>M</u>easurable – How will achievements be measured? <u>A</u>ction-oriented – Is an action verb used to describe expected accomplishments? <u>R</u>ealistic – Is the outcome achievable with given available resources? <u>T</u>ime-sensitive – What is the timeframe?
4	Operational Period Command Emphasis	Enter command emphasis for the operational period, which may include tactical priorities or a general weather forecast for the operational period. It may be a sequence of events or order of events to address. This is not a narrative on the objectives, but a discussion about where to place emphasis if there are needs to prioritize based on the Incident Commander's or Unified Command's direction. Examples: Be aware of falling debris, secondary explosions, etc.
	General Situational Awareness	General situational awareness may include a weather forecast, incident conditions, and/or a general safety message. If a safety message is included here, it should be reviewed by the Safety Officer to ensure it is in alignment with the Safety Message/Plan (ICS 208).
5	Site Safety Plan Required? Yes ☐ No ☐	Safety Officer should check whether or not a site safety plan is required for this incident.
	Approved Site Safety Plan(s) Located At	Enter the location of the approved Site Safety Plan(s).

6	Incident Action Plan (the items checked below are included in this Incident Action Plan): ☐ ICS 203 ☐ ICS 204 ☐ ICS 205 ☐ ICS 205A ☐ ICS 206 ☐ ICS 207 ☐ ICS 208 ☐ Map/Chart ☐ Weather Forecast/ Tides/Currents <u>Other Attachments:</u>	Check appropriate forms and list other relevant documents that are included in the IAP. ☐ ICS 203 – Organization Assignment List ☐ ICS 204 – Assignment List ☐ ICS 205 – Incident Radio Communications Plan ☐ ICS 205A – Communications List ☐ ICS 206 – Medical Plan ☐ ICS 207 – Incident Organization Chart ☐ ICS 208 – Safety Message/Plan
7	Prepared by • Name • Position/Title • Signature	Enter the name, ICS position, and signature of the person preparing the form. Enter date (month/day/year) and time prepared (24-hour clock).
8	Approved by Incident Commander • Name • Signature • Date/Time	In the case of a Unified Command, one IC may approve the ICS 202. If additional IC signatures are used, attach a blank page.