

**District English Language Advisory Committee (DELAC)/
English Learner Parent Advisory Committee (ELPAC)
to the Local Control Accountability Plan (LCAP)**

Agenda/Minutes

November 3, 2021

6:30-7:30pm

Virtual Meeting via ZOOM

[Join Zoom Meeting](#)

ID: 81278232657

Present: [Shannon Potts](#), [Heather Peterson](#), [Sonya Dineen](#), [Eleanor Stuart](#), [Gabrielle Forster](#), [Danielle Schall](#), [Raquel Brito](#), [Nell Curran](#), [Brijit Lopez](#)

Parents: [Hannah Lee](#), [Kazuma Sekiba](#), [Asako Kuwajima](#), [Marina](#), [Fumika Suzuki](#), [Luisa](#), [Minami Abe](#), [Fumika Suzuki](#), [Mizuho Abe](#), [John Hu](#).

I IntroductionsShannon

II DELAC Responsibilities- let's review roles and responsibilities.

What is DELAC?

The committee is composed of school staff, parents of English learner students, other parents and community members who are interested in English learner programs. At least 51 percent of the committee must be made up of parents of English learner students who are not employed by the district.

Advisory Duties

The purpose of the DELAC is to advise, not govern, English learner services and programs offered by the district. As an advisory group, DELAC member duties include:

- Advise on the EL Master Plan for educational programs and services to English Learners.
- Advise and review a district-wide needs assessment on a school-by-school basis.
- Review and support district program goals and objectives for English Learner Services.
- Review annual language census.
- Review and comment on the district's reclassification procedures for English Learners.
- Review and comment on the written notifications to be sent to parents and guardians.
- Performing self-evaluation to determine if the DELAC is meeting its goals and appropriately representing the district's English Learners.

The overall goal of the DELAC is to improve our English learners' acquisition of fluency in English and to help our students achieve academic success.

DELAC Meetings

All DELAC meetings, including subcommittees, are required by law to be open to the public. Meeting agendas must be posted in a public place a minimum of 72 hours in advance.

An ideal DELAC meeting agenda should include student achievement data, reclassification data, and discussion aimed to increase parental involvement. Items not listed on the agenda cannot be voted upon.

III General Topics of interest for DELAC

- DELAC Parent Chair -
- Classroom Support -
 - [Imagine Learning](#) - Described the program and offered support as needed
 - [Reading Assessment](#) - Sites explained the fall reading assessments
 - EPIC
 - RazKids
 - CommonLit
 - NewsELA
 - Progress Reports/Conferences - [Translations Services](#) available, should have received a conference time, ELD progres reports to be delivered soon
 - Parent Questions/Concerns - What is the scope of the work for ELD? Modified grade level curriculum, focus on vocabulary,
 - Described the ELD program at LL and LE - Designated and integrated ELD
- Expanded Learning Opportunities -
 - Afterschool English Class Update (K-3) [Coming soon](#)
 - After school tutoring in English Language Arts (K-5) [If interested in tutoring, please contact Heather Peterson or Sonya Dineen](#)
 - Home Center at LE (4-8) [Available to all students After School M, T, & Th 3:15-3:34pm in the school's library.](#)
- Local Control Accountability Plan (LCAP) updates - Approved in June 2021
 - [Account Overview for Parents](#)
 - [2021-22 LCAP](#)
 - School Plan for Student Achievement DRAFTS (SPSA)
 - [Las Lomas - December Board Approval](#)
 - [La Entrada - December Board Approval](#)
- Assessment - ELPAC:
 - [Updates for the Fall Assessment/EL Designation Breakdown](#)

IV Pandemic Update

- Onsite Testing - [Questions about notification, Nell explained the difference between direct exposure notification and indirect exposure.](#)
- Onsite Vaccination - Announced the 2 vaccination events. Nov 10 and Nov 20
 - Consent Documents - https://my.primary.health/l/las_lomas
 - One Medical - https://docs.google.com/document/d/1RP6Cmoe37pMcxSzDIeZf_pxmXZnKXc3VGMGvHgVNu5k/edit

V Happenings on Campus..... Heather and Sonya

La Entrada

- Samaritan House
- Good Tidings Toy Drive
- Conferences Nov 8-12
- No School Nov 11
- Nov 15th - 5th and 7th graders - Healthy Kids Survey
- Nov 15th - 6th grader to Outdoor Ed at Jones Gulch
- November 19th Spirit Day - Dress at a Super Hero
- No School Nov 22-23 - Thanksgiving on Nov 25, 2021
- December 17 Spirit Day - Pajama Day

Las Lomitas

- Samaritan House
- Toy Drive
-
- Family Buddy
-

ELPAC Resources:

[Home Language Survey and Initial Designation](#)

[Initial ELPAC Overview](#)

[ELPAC for Parents](#)

ELD Frameworks: <http://www.cde.ca.gov/ci/rl/cf/>

Summary: http://www.scoe.net/castandards/Documents/summary_ela-eld_framework.pdf

Parent Brochures: http://www.scoe.net/castandards/Documents/summary_ela-eld_framework.pdf

Items for future agendas: School Plans (SPSA), Annual Report, LCAP, LCFF Plan Review

Next Meetings: February 2, 2022