FIRST Indiana Robotics Payment Terms & Instructions

FIRST LEGO League Explore (FLL-E) - Grades 1-3

National Costs

- National Registration, Season Set, and LEGO products are purchased through FIRST.

Local Costs

- Festival registration fees are paid to the festival host after registering. Fees typically range from $25-50. Festival hosts will communicate with teams directly.
    - If FIRST Indiana Robotics is the festival host: visit our payment portal. Teams will have the option to pay online with credit card or generate an invoice to pay by check.

Mailing payments to FIRST Indiana Robotics

- Mail to: FIRST Indiana Robotics
  1701 E Edgewood Ave
  PO Box 17493
  Indianapolis, IN 46227
- Include a copy of your invoice from the FIN payment portal (see above)
- Include the team number(s) in the check memo line

FIRST LEGO League Challenge (FLL-C) - Grades 4-8

National Costs

- National Registration, challenge set, and LEGO products are purchased through FIRST.

Local Costs

- Qualifying Tournament fees are paid to FIRST Indiana Robotics (FIN).
    - Fees are as follows:
        - Qualifying Tournament - $100
        - Semi-State (If qualified) - $125
        - State Championship (If qualified) - $125
    - FIN accepts checks, purchase orders, and credit card payments.
        - To pay by credit card or print an invoice: visit our payment portal.

            - Find detailed instructions on using the payment portal here.
        - To pay by purchase order: purchase orders, along with a copy of your invoice from the FIN payment portal (see above), should be emailed to info@indianafirst.org
        - To pay by check:
            - Mail to: FIRST Indiana Robotics
              1701 E Edgewood Ave
              PO Box 17493
              Indianapolis, IN 46227
            - Include a copy of your invoice from the FIN payment portal (see above)
            - Include the team number(s) in the check memo line
- Payment terms (including cancellation and late fees):
    - Teams can pay anytime before or after event preferencing.
    - Qualifying Tournament payment or purchase order is due one week **prior to the event.**
    - Semi-State and State payment or purchase order is due one week **after the event.**
    - No refunds will be issued if a team cancels within one week of the event.
    - Any team that has not made payment within 30 days following the event will be assessed a one-time $25 late fee.

FIRST Tech Challenge (FTC) - Grades 7-12

National Costs

- National Registration and store front items are purchased through FIRST.

Local Costs

- Indiana Qualifying Tournament Fees are paid to FIRST Indiana Robotics (FIN).
    - Fees are as follows:
        - 2 Qualifying Tournaments - $300
        - 1 Additional Tournament - $100
        - State Championship Registration Fee (if qualified) - $275
    - FIN accepts checks, purchase orders, and credit card payments.
        - To pay by credit card or print an invoice: visit our payment portal.
            - Find detailed instructions on using the payment portal here.
        - To pay by purchase order: purchase orders, along with a copy of your invoice from the FIN payment portal (see above), should be emailed to info@indianafirst.org
        - To pay by check:

        - Mail to: FIRST Indiana Robotics
          1701 E Edgewood Ave
          PO Box 17493
          Indianapolis, IN 46227
        - Include a copy of your invoice from the FIN payment portal (see above)
        - Include the team number(s) in the check memo line
- Payment terms (including cancellation and late fees):
    - Teams can pay anytime before or after event preferencing.
    - Qualifying Tournament payment or purchase order is due **one week prior to the event.**
    - State payment or purchase order is due **one week after the event.**
    - No refunds will be issued if a team cancels within one week of the event.
    - Any team that has not made payment within 30 days following the event will be assessed a one-time $50 late fee.

FIRST Robotics Competition (FRC) - Grades 9-12

All payments for FRC are done within the *FIRST* dashboard. Please check FIRST payment terms.