



PTO Meeting Minutes

September 16, 2025 @ 6
LRES Conference Room

Attendance:

President- Dani Roger Secretary- Jackie Duford
Vice President & Treasurer- Ariane Johnson
Publicity Coordinator- Jeanne Chouinard
Fundraising Coordinator- Kristen McRae Volunteer Coordinator- Laura Saint-Cyr
Vice Principal Louise Goulet
Amber Carrier, Courtney Veres, Amanda Ballum, Ann Ingalls (virtual)

Meeting Opened at 6:05

Welcome & Introductions

Past Events & Activities

- Night under the stars had strong turnout: 25 staff!
- 37 pizza orders, \$76 profit from pizzas
- Cost approximately \$500 to run
- Baby gates around trees were helpful
- Ideas for next year: ½ off pizzas for staff and provide waters, have waters and juice boxes for sale (any leftover could go toward Halloween party)
- Vice Principal reflected that it was nice to end the first full week of school on a positive note for staff

Principal's Update

- Asked if PTO would provide dinner for staff 9/25 (servapalooza followed by open house night)
- Day of state to visit for teacher of the year nominee Ms. Dube is 9/18. Tuckaway providing lunch- ready for pickup at 11:30.
- Serveapalooza 9/25- boot distribution starts at 9am- volunteers welcomed
- Open house 9/25 6-7:30
- Parent brought up concern about child getting into youtube content via another app, asked for resources/ parent educators- referred to Raymond Coalition- has had speakers in the past

- PTO asked V.P. about access to allergy friendly snacks for children who don't have them in class when others have snacks, will look into having each grade's team lead storing some.
- PTO asked about expected field trips to be able to budget for the year, noting recent request for Strawberry Banke- 1-3 grades anticipate a trip this year in addition to Burley Farms

•

Treasurers Report

- \$17,600 rough cash balance midway through Sept.
- Aiming to balance spending 50/50 between students and teachers

Upcoming Events and Activities

- Fall fundraiser starts 9/22
- Looked at calendar to assess if there is time for another fundraiser. Scheduled so far: Santa's secret store in December, Penny wars & bingo in February, Square 1 in March, Teacher Appreciation Venmo in April
- Brainstormed ideas: Giveback nights at local restaurants, skyzone on a break etc., Savers, "stuffy overnight", parents' night, crafting, comedian, save the shoes, teaming up with RCFY gala
- Motion to spend \$10 on ice- Laura proposes, Kristen seconds
- Spiritwear closes tomorrow, 43 keychains sold, have for sale at table for open house with old spirit wear for \$5
- Look into white pumpkins to decorate at PTO table for open house (Jackie)
- Dinner for staff for open house- olive garden, nicks?
- Ann will be picking up lunch for Ms. Dube's visit Thursday
- True Blue TIGER assembly 10/9- 2, 45 min performances. Total cost estimate to be \$1414.10 including milage- awaiting final approval and contract.
- Halloween Party: \$200 for DJ Laura motions, Ariane seconds, will post save the date to facebook
- Fall Family festival 10/18- will donate raffle basket- Amanda looking into ticket prices through work, Jackie will complete and deliver basket
- Look into cost of adding pictures with Santa to secret shop event?
- Can apply for \$500 grant through Imprint for being a 501C- look into getting school branded journals?

Publicity

- Looking for volunteers for servapalooza, Halloween party
- Leave google reviews for group that built playhouse
- Hopper points- discussed non-classroom staff as being able to team up in 3's to combine their points. Winning classroom or group each semester to win \$60 gift card or amazon spending

Updates Between Meetings

- Spend up to \$200 for night under the stars- Jackie motions, Jeanne seconds (popcorn, glowsticks, balloons, etc.)
- Amend cost of popcicles for meet and greet to \$260.10 Ariene Motions, Jackie seconds
- Spend \$28 at Walgreens for photos for Ms. Dube bulletin board Jackie motions Laura seconds
- Request received for Strawberry Banke field trip from Ms.McIveen \$780-800 Jeanne motions, Ariane seconds
- Spend \$57.48 for raffle basket Laura motions to approve, Ariane seconds

Approval of August meeting minutes

Motion to approve made by Ariane, Laura seconds.

Meeting Adjourn @ 7:41

Minutes prepared by: Jackie Duford

NEXT MEETING – October 14 6pm