



**Heritage Academy Gateway Campus
PTO Board Meeting Notes**

9 August 2022 at 7pm

Board Members Present:	Others Present:	Board Members Absent:
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* Attending Online

*Last month's meeting agenda has been provided on a separate page.
Please look over and review. We will approve them at the beginning of the meeting.*

Call to Order

Approval of Last Month's Meeting Minutes: Approved.

Introduction

- Bylaw Review - Sarah Hecht
Discussed Purpose Statement for PTO ([Link to ByLaws](#))

Reports

Principal's Report: Kathleen Lopez

The school year is going well.

Administration is focusing on a more positive/incentive plan (i.e. treat train/hero tickets).

Citizenship separated by grade level. Seniors are in a specialized class.

Treasurer's Report: Adam Thompson

Attached sheet.

Committee Reports:

- **Edukit Fundraiser report:**
 - K-5 148 kits
 - 6-8 82 kits
 - 9-12 63 kits
 - \$10 on top of each kit for fundraising ... 6-12 (145 kits).
Check should come for the PTO at the end of September.

Unfinished Business:

- **Proposed Amendments to Bylaws:**
 - Amendment 1 (correcting/simplifying language) ... vote: Melissa/Sarah - unanimous vote
 - Amendment 2 (Booster Club sponsorship) ... vote: Julie/Gretchen - unanimous vote

New Business

- **Meeting Schedule for 2022-23 School Year:**
 - Sept 20, Oct 18, Nov 15, Dec (NONE), Jan 17
Feb 21, Mar 28, Apr 11 (Elections), Apr 18, May 17
 - Approval - unanimous vote.
- **Budget for 2022-23 school year:**
 - Need to think of some committees to allocate money to (i.e. Teacher Appreciation, Citizenship, Dodgeball, Paper Drive, Constitution Week)
- **PTO Dues:**
 - Tabled for next meeting.
- **Credit Card Purchase Options for PTO:**
 - Adam will research and report back ... vote: Tyler/Melissa - unanimous vote.
- **Teacher Appreciation Chair:**
 - Tabled for next meeting.
- **PTO Board Member Social:**
 - Tabled for next meeting.
- **Constitution Week:**
 - Chair: Gretchen Gallup
 - Week of 9/12 - 9/15
 - \$50 budget ... vote: Adam/Sarah - unanimous vote.

Parent/Teacher Concerns:

- **Booster Clubs:**
 - Band/Orchestra (Instrumental Music Booster) - Form passed out.
- **Citizenship Classes:**
 - Each grade level has one topic and is doing projects using the teacher's own money for the whole grade level.
 - Proposed up to \$500 for each grade level per year to use for projects. Teacher will submit receipts for reimbursement.
 - Vote: Adam/Tyler - unanimous vote.
- **Carpooling:**
 - Add option on form to indicate if # of scholars in K-12 grade

Open Discussion by Members of PTO Board:

Items for current communication by Communications Coordinator:

Meeting Adjourned

Next Meeting: September 20, 2022

Thank you for attending our PTO Meeting. Your time and participation is invaluable.

****We appreciate your help in keeping our meeting to no more than an hour by staying on topic.**

Please save all side questions and comments to individuals for after the meeting**