



**AGM MINUTES 2024 and  
GENERAL MEETING MINUTES**  
**Thursday 7th March 2024 @ 7.15pm**  
**Via Google Meet online video meeting**

**AGM MINUTES**

<b>ITEM NO.</b>	<b>AGENDA ITEM</b>	<b>WHO</b>
1	<b>Chairman's welcome, introductions &amp; apologies</b> SD welcomed everyone to the meeting & introduced the existing committee.  <u>Apologies received</u> – John Tobin, Mark Seaman, Dan Rough  <u>Attendees</u> – Scott Dick, Donna Inwood, Bridget Head, Luke Coker, Garry Young, Gemma Kitson, Eve Goncalves, Paul Adams, Suzy Ford, Jon Pritchard, Anita Wong	SD
2	<b>Notice of AGM meeting</b> SD formally opened meeting & 21 days notice was given of intention to hold the meeting, published via Facebook & Whatsapp. The reason for meeting is to vote in new committee & to discuss the operation of Hawks BMX Club throughout 2024.	SD
3	<b>Minutes from last AGM (February 2023)</b> BH informed all present that a link to documents for the meeting had been posted in the Hawks BMX Google Drive page and sent via email to all those that had pre-registered to attend. SD asked those present if anyone had anything to query or add to the minutes. No one raised an issue & all present at meeting agreed those specific minutes.	All
4	<b>Chairman's report (2022)</b> SD read his report to the meeting. <u>HIGHLIGHTS</u> – 1. Mains electricity installed at the club after 22 years 2. Hawks south regional was the largest attended as we hosted a Novice round. 3. 61 Hawks competed in the south regionals. 3 winners. Cody Coker and Johnny Jackson and Patrick Devine in the Novice Tripe Crown. 4. Hawks have 2 British champs and a National champ. 5. 1 x E4, 1 x E8 plate 6. 10 Hawks went to Glasgow for the Worlds. 1 W plate returned. 7. Successful Autumn / Winter club race series attended by John McDonnell MP and the deputy mayoress. 8. The cub awards evening was a great success - lots of smiley faces. 9. Membership has grown and we have had reasonable attendee numbers even during the winter months.  2024 to date updates 1. Funding agreed for installation of mains water. Work to begin on 18th March. 2. MK / Hawks inter club race. Hawks hosted the 1st round. MK round postponed following their flooding, 3. 10 new first aiders at the club.  SD stated his intention to step down as chair. Full report published to the HAWKS AGM DOCUMENTATION folder on Google drive – for reference.	SD

5	<p><b>Treasurer's report (2023)</b>  Summary report discussed  Treasurers Report 1st Jan 2023 – 31st Dec 2023</p> <p>2023 Full Accounts &amp; 2024 Interim Accounts</p> <p>Operational Account: We opened the year with £2,317.26, income amounted to £45,428.57 and closed with £5,663.54</p> <p>£33,729 in rider subs &amp; membership fees – approx. £5K more than 2022</p> <p>Coaching is the largest expense, which accounts for £20,669.00, again lower than session payments.</p> <p>Savings Account opened with £10,285, transferred from Ops account for savings £5,000.00. Electric grant - £4,467</p> <p>Expenses – final electric items £3,646, Truck Acct £200 &amp; Top up OPs £1,000</p> <p>Closed with £14,958</p> <p>1st Jan 2024 – 29th February 2024 so far:</p> <p>Operational Account - Opened with £5,663.54</p> <p>Total income is £34,589 of which £5,846 is from membership &amp; weekly fees.</p> <p>£16,000 is fundraising for the water &amp; £5K top up from savings account.</p> <p>Paid out £2,816 in coaching.</p> <p>Balance as of 29th February 2024 is £7,807</p> <p>Savings Account opened with £14,985, transferred Angus Irvine from Ops account £5,000.</p> <p>Expenses – Top up to Ops account £5,000.</p> <p>1st Jan 2024 – 29th February 2024:</p> <p>Ringfenced Items Funds Spent O/S</p> <p>Water (Angus Irvine Funds) 5,000.00 5,000.00</p>	D1
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6	<p><b>Appointment of committee for 2023</b></p> <p><u><i>Chairperson</i></u></p> <ul style="list-style-type: none"> <li>▪ Currently - Scott Dick</li> <li>▪ New Co-Chairs - Eve Goncalves &amp; Gemma Kitson</li> </ul> <p>Proposed by</p> <p><u><i>Vice Chairperson</i></u></p> <ul style="list-style-type: none"> <li>▪ Currently - Vacant</li> <li>▪ New Vice Chair - Dan Rough was suggested by EG and GK, however as DR unable to attend this needs to be finalised following AGM.</li> </ul> <p><u><i>Treasurer</i></u></p> <ul style="list-style-type: none"> <li>▪ Currently - Donna Inwood - Donna gave notice that she wanted this to be her final year as treasurer. No volunteers to the role. Donna to stay as interim until the position can be filled.</li> <li>▪ New Treasurer - Donna Inwood,</li> </ul> <p><u><i>Club Secretary</i></u></p> <ul style="list-style-type: none"> <li>▪ Currently - Gemma Kitson</li> <li>▪ New Secretary - Vacant</li> </ul> <p><u><i>Membership Secretary</i></u></p> <ul style="list-style-type: none"> <li>▪ Currently - Eve Goncalves</li> <li>▪ New Membership Secretary - Jon Prichard (not proposed or seconded)</li> </ul> <p><u><i>Rider's representative</i></u></p> <ul style="list-style-type: none"> <li>▪ Currently - Chay Young</li> <li>▪ New Rider's Chay Young and Anita Wong</li> </ul> <p><u><i>Track Manager</i></u></p> <ul style="list-style-type: none"> <li>▪ Currently - Luke Coker</li> <li>▪ New Track Manager - Luke Coker, with support from Garry Young</li> <li>▪ Proposed by Seconded by</li> </ul> <p><u><i>Club Welfare Officers</i></u></p> <ul style="list-style-type: none"> <li>▪ Currently - Gemma Kitson &amp; Eve Goncalves</li> <li>▪ New Club Welfare Officer - Gemma Kitson &amp; Eve Goncalves</li> </ul> <p><u><i>Social Media</i></u></p> <ul style="list-style-type: none"> <li>• Anita Wong</li> </ul> <p><u><i>Funding Sub-Committee</i></u></p> <ul style="list-style-type: none"> <li>• Paul Adams, Martin Blake, Suzy Ford</li> </ul>	All
7	<p><b>Additional committee roles/appointments</b></p> <ul style="list-style-type: none"> <li>○ Spond Admin - Jon Prichard.</li> <li>Race Admin &amp; Sqorz - Leighton Sanders</li> </ul>	All

8	<p><b>Review of Hayes Hawks BMX Club Constitution</b></p> <p>Everyone should be familiar with this - asked the meeting if anyone has anything they want to edit, add or remove.</p> <p>This is widely available on the Club website and was also published to the HAWKS AGM DOCUMENTATION folder on Google drive - for reference.</p> <p>Explained any proposed changes to the constitution would need to be checked by BC Compliance and then voted in at next meeting.</p> <p>No changes made</p> <p>The current constitution is still a valid document &amp; another review of this can be done at the next AGM (2025).</p>	All
9	<p><b>Any other business AGM related</b></p> <p>No one raised any other business relating to the AGM.</p>	All

10	<p><b>Close AGM</b></p>	SD
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## GENERAL MEETING MINUTES

ITEM NO.	AGENDA ITEM	WHO

1	<p>Hayes Hawks BMX club updates</p> <ul style="list-style-type: none"> <li>• GK suggested that welfare officers are recruited from other sessions within the club. For example Novice and Intermediate</li> <li>• EG suggested that if the club went cashless, this might attract a new treasurer. All agreed to go ahead with this with a start date of 6th April 2024. EG to complete comms.</li> <li>• To reduce the load on the membership secretary with weekly registers, GK proposed a system where this was be loaded onto an iPad. SD has the club iPad - he will return to the club. <ul style="list-style-type: none"> <li>○ Committee roles - to be discussed and agreed at next committee meeting.</li> <li>○ 2023 Membership update <ul style="list-style-type: none"> <li>114 members via BC.</li> </ul> <p>All agreed that recruiting additional members was a priority for 2024.</p> </li> <li>• Fundraising <ul style="list-style-type: none"> <li>There is a fundraising sub committee who will meet to discuss plans going forward for 2024.</li> <li>Priorities are extending the lease with LBH as without this larger streams of funding are likely to be unavailable.</li> <li>Additionally PA received a quote for a company to support with planning permission. This would be in the region of £5K</li> </ul> </li> <li>• Ongoing costs <ul style="list-style-type: none"> <li>Water costs will be an additional utility cost for the club in 2024.</li> <li>EG to speak to affinity water about their business rates.</li> </ul> </li> <li>• Regional Race <ul style="list-style-type: none"> <li>All agreed that regional planning meetings were a priority from now.</li> <li>SD has shared the Events Doc which LBH council have asked us to provide.</li> <li>We need to develop a standard operating procedure for regional racing so organising becomes easier year on year. This will be worked upon over this year</li> </ul> </li> </ul> <p>LK has suggested cutting the existing pens from the ground and re-positioning them to free up the need for temporary barriers. All agreed this would need to be discussed and agreed with Jenny at LBH council.</p> <p>Regional Planning meeting - 21st April at 8pm.</p> </li><li data-bbox="1408 98 1559 1648">All</li></ul>
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2	<p>Club racing</p> <p>2 series planned for 2024.</p> <p>Spring / Summer. 3 sates. Already open for registrations.</p> <p>Autumn / Winter series.</p> <p>All agreed that Saturday club coached racing worked very well. Leighton had mastered Squorz and was happy to lead on race admin.</p> <ul style="list-style-type: none"> <li>• Gazebo</li> </ul> <p>We have a new gazebo which is very heavy and needs at least 4 people to erect / take down. Agreed the aim would be to use this for regional racing.</p> <p>GK stated that a request for volunteers for the gazebo at Nationals would be put out. LK , EG and GK have other team responsibilities at Nationals and can't take responsibility for the gazebo. It was agreed that volunteers would be locked in prior to booking a pitch.</p> <ul style="list-style-type: none"> <li>• LYG</li> </ul> <p>Clashes with Bournemouth</p> <p>Unlikely that any regional riders will miss Bournemouth. However, we could ask other club members if they would ride / be TM for a team.</p> <ul style="list-style-type: none"> <li>• BMX Race Hub</li> </ul> <p>The club has been contacted for donations for BMX Race Hub. Club agreed to donate £200.</p>	All
4	Any other business – none raised	All
5	o Next committee meeting - 11th April at 8pm.	All
6	Close meeting	SD