# **DAVICE JONES**

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As a highly motivated scholar, I am looking to enhance my experience in the dental field of research and medicine. The dental field is my personal career aspiration because of the opportunity it provides to give back to the community, create long lasting relationships, and continue my undying passion for learning.

### EXPERIENCE

#### May 2021-August 2021

## DENTAL/PERSONAL ASSISTANT, DR. TIMOTHY MARSHALL D.D.S

• As a dental assistant, I worked in the lab to ensure the cleanliness and productivity in the office such as but not limited to using the autoclave, ultrasonic cleaner, and restocking the supplies in each of the rooms. As a personal assistant, I completed tasks that aided in the efficiency of the dental office.

#### May **2022** – May **2023**

## BUILDING SUPERVISOR/ INFORMATION DESK STAFF, LONGWOOD UNIVERSITY

• As a building supervisor, I responded to all emergencies after hours in the building, ensured everyone was helped and safe in the building. As information desk, I was responsible for knowing about all the events in the building and being able to communicate with customers while helping them find what they needed.

#### **EDUCATION**

## **CLASS OF 2023**

BACHOLORS OF SCIENCE IN BIOLOGY, LONGWOOD UNIVERSITY

Minor in Chemistry Cormier Honors College Scholar LIFESTEM Scholar GPA: 3.614

Dean's list: 4 semesters President's list: 1 semester

#### SKILLS

<ul><li>Advan</li></ul>	nced hand dexterity	•	Experienced with delegating
<ul><li>Excelle</li></ul>	ent time management	•	Experienced with big data and CT scans

# **ACTIVITIES**

I am passionate, colorful, and outgoing. I thrive in fast-paced environments with multiple projects happening at once. I love to create, whether it be pottery, stained glass, jewelry, or painting. Being outside and connected to nature is where I thrive and reset. I am an avid hiker, rock climber, and backpacker, I plan to hike the AT one day.