

Working Group Overview:

LocalGov_Base theme

Aim

Oversee the creation of a new theme for LocalGov Drupal to:

- improve the **best practice** in code and libraries
- enhance **sustainability**
- improve **scalability** for others to build on
- encourage this as **the obvious choice** for councils to use as the base theme

Domain (area of authority)

- Establish guiding principles in front end for LocalGov Drupal project.
- Create a new theme (localgov_base)
- Ensure best standards are followed & documented
- Assist the transition from the old to new themes
- Document the transition from the old to new themes
- Document the theme options available to councils (and the benefits of localgov_base)
- Recommendation for long term governance of the front end.

People and Roles

Members: Mark, Will, Finn, Maria, Chris, Dan, Tom

Leader: Mark

Facilitator: Will

Note-taker: Rotate (not Will)

Notes on roles: roles rotate every three months or thereabouts (to be decided)

Leader pays attention to the aim and domain (operations) of the working group and its members, reports to wider team as needed

Facilitator facilitates working group meetings, pays attention to equivalence during meetings, prepares agenda for working group meetings

Note-taker makes sure meeting notes are taken, supports planning of agenda, keeps track of all documents of the circle and ensures they are stored logically

Meeting schedule

Weekly, Tuesday @ 1pm for 8 weeks.

Communications

Slack channel: #frontend

Documents: [Drive](#)

Task management: Github, set up a new project “LocalGov Base”