Personal Information Collection and Usage Agreement

For Applying to the Native English Speaking Teacher Trainer Position

For administrative purposes regarding the appointment of new instructors, Gyeonggi-do Institute for Language Education requests your consent to collect and use your personal information, in accordance with the Personal Information Protection Act.

1. Consent to use and keeping of personal information

Personal information to be collected and used	Purpose of collection and use of personal information	Period of retention and use of personal information
Name, Gender, DOB, Nationality, Address, e-mail address, phone number, Diploma(s), Transcript(s), Work Experience	Hiring Process	Until the end of the hiring process

I am aware that I have the right to refuse to provide my personal information, and if I do refuse, I will not be able to continue the hiring process of the Native English Instructor position.

□Agree □Disagree

2. Consent to use and keeping of personally identifiable information

Personal information to be collected and used	Purpose of collection and use of personal information	Period of retention and use of personal information
Passport Number, Alien Registration Number	Hiring Process	Until the end of the hiring process

I am aware that I have the right to refuse to provide my personal information, and if I do refuse, I will not be able to continue the hiring process of the Native English Instructor position.

□Agree □Disagree

3. Consent to use and keeping of sensitive information

Personal information to be collected and used	Purpose of collection and use of personal information	Period of retention and use of personal information
Criminal Background Check	Hiring Process	Until the end of the hiring process

I am aware that I have the right to refuse to provide my personal information, and if I do refuse, I will not be able to continue the hiring process of the Native English Instructor position.

□Agree □Disagree

Date:

Name (Printed): Signature: