



TASK 1 - ANALYSE THE REPORT

TO: The principal of Forest Hills High School

RE: An evaluative report on two classes at F.H.H.S.

The purpose of this report is to evaluate two classes I have been attending as a freshman at Forest Hills High School. I will name which class is the best, in my opinion, and which class needs improvement. The present report reflects not only my own opinion, but some of my classmates' opinions as well. It is mainly based on facts and my personal judgement after analyzing them.

Several classes are great, but the best is History. What makes this class awesome is the fact that we learn as if we were traveling in a time machine. The teacher is so skilled at bringing History alive that we can fully understand it. He makes use of several varied and interesting activities such as group work, debates, movie watching, digital projects, discussion groups, among others. The purpose of what we learn is shared with us, so we know exactly what is behind each activity. Also, some of us take part in a discussion group that meets twice a month. Consequently, we take charge for our own learning. Moreover, the subjects we learn are engaging and make us think, and I would say the pacing is student-friendly because I don't feel pressured all the time.

Unfortunately, there is a class that has been disappointing, which is English Literature. First of all, some authors are really difficult to understand, so we need constant support from the teacher. However, our teacher keeps lecturing in a monotonous voice as if she were talking to herself. She is the one who does all the talking, and we can't help but fall asleep in class. To make matters worse, every class is the same, which makes us demotivated. Also, the amount of reading we have to do is unbelievable! I wish the reading schedule were more feasible. Another problem is that the tests don't reflect what we have learned in class, and this is very unfair. On top of that, the assignments are very hard, so I'm afraid I'm going to fail this class.

In conclusion, while one class is extremely effective and engaging, the other has been leaving students unmotivated and unwilling, and therefore, it needs improvement. Having said that, I would like to give a thumbs up to the History class, and point out that some aspects should be changed in the Literature class, such as the class planning and dynamics, as well as its syllabus and assessments.

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CLASS: 267

1. Look at a model:

Read the report above. Then answer the following questions with a partner.

- a. Who is the report addressed to?**
- b. What is the report about?**
- c. What does the writer like about the best class?**
- d. What does the writer dislike about the class that needs improvement?**

After you have finished, tell your teacher and ask for the answers.