

#### **EVENT BOOKING FORM**

# PLEASE MAKE A COPY OF THIS FORM BEFORE COMPLETING AND FORWARD THIS COPY TO THE EMAIL ADDRESSES BELOW.

Some good event guidelines to remember:

- Make the event information as clear and simple as possible.
- The fewer barriers the easier it is for people to book with confidence
- With more confidence people will likely book straight away.
- Give everyone time to incorporate the event into their personal calendars
- Begin advertising your event at least 4 weeks in advance.
- Remember GHYC values when promoting your event to make sure everyone is included.

This form is being completed by: Deborah Nicholson

Date: 18/10/2025

### **Event information**

	Event Name	Beaujolais Boat Hop.		
0)	Type of event	Social		
<u>()</u>	Start time	5pm, Friday 21st November		
<b>(</b> )	End time	10pm		
<b>②</b>	Event Scope	Bonsoir! Get ready for one of our most cherished annual gatherings — the Boat Hop, this year with a delightful French twist! We'll be celebrating the arrival of Beaujolais Nouveau in true Parisian style, aboard boats moored in the marina.		
=	Full event description	Register as a HOST on your own boat. Please advise berth no. and number of guests you can entertain.  Or  Register as a HOPPER where you will be a Guest. Hoppers will take along their favourite Tipple.  Schedule:  • 5:00 PM – Rendezvous at GHYC to kick off the evening. • Then, board your first boat to enjoy a bottle of Beaujolais Nouveau paired with elegant canapés. • 6:30 PM – Time to 'hop' to your next boat for more wine and mingling. • 7:30 PM – Everyone returns to the club for a light French-inspired meal, accompanied by French-themed music to keep the ambiance flowing.  Dress casually, but feel free to add a touch of French flair — a beret, stripes, or a splash of red wine chic!  It is essential to book with the office by 17th November. Details will be emailed to Host boats with expected guests by 20/11.		

## Bookable information website

Services required		Details — including ticket price, dates etc		
Bookings/registration close dates	17/11/2025	\$30 per person		
Are advance bookings required	Yes	If you would like to be a host, please provide details of your b (yacht or power), how many guests it can comfortably host, a if there are any access issues.		
Maximum number	50			
Is the event child friendly	Yes			
Bar required	Yes			
Special bar licence required	No			
Restaurant/Food service		The kitchen will prepare 2 small sharing platters, 1 with hot food snacks (first boat), and 1 with crudites (2nd boat). Followed by a French themed menu back at the club.		
		Suggestions only:		
		Chicken Stew: Coq au vin or Chicken fricassee		
		Salad: Warm goats cheese salad or Nicoise Salad		
		Beef: Steak with bearnaise sauce or Beef Bourguignon Desserts: ?		
Door charge		N/A		
Cash float		N/A		
Other				

# Advertising

Options	Details		
Wot's on top	Yes		
GHYC FB	Yes		
Community FB	No		
Marina promotion	No		
Community noticeboards	No		
Press release	No		
IMAGE REQUIRED	Power Boat image with red wine & snacks and a french flag, as a suggestion please.		

# Optional extras required

Options	Details		
Decorations	No		
Music	Playlist is being created		
Audio visual	N/A		
Showers	N/A		
Outdoor deck required	N/A		
Extra car parking	N/A		
Pool table/darts/games	N/A		

#### Organizer details:

Contacts name	Role for the event	Phone / email	
Debbie Nicholson	Event Organiser	027 209 0337 whiteheadnicholson@gm ail.com	
Pamela Hooper	Event helper	022 694 0345 hoopersnz@gmail.com	
Beryl Rowlands	Event helper	021 0237 7816 beryl0537@gmail.com	

#### Additional notes:

When you have completed this form please email it to:

- <u>kim@skillpod.co.nz</u> for marketing and communications
- <u>adamnicholson8989@gmail.com</u> for bar and meal information
- dianelindsay01@gmail.com for club house and admin setup
- admin@ghyc.co.nz