



# NYS AFLT 107<sup>th</sup> ANNUAL CONFERENCE PURCHASE ORDER REQUEST FORM

November 8-9, 2024 \* Niagara Falls Convention Center, Niagara Falls, NY

**Use this form if your district requires a registration form to process a PO. Do not submit this form to NYSAFLT. When you have a PO and are ready to register, please use our online form to register.**

Full Name: \_\_\_\_\_ Check here if first time attendee:

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Preferred E-Mail: \_\_\_\_\_

School Affiliation: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_

**REGISTRATION FEE SCHEDULES:**

ON-SITE CONFERENCE – circle one:	by 10/7	by 10/25	after 10/25
Member – Full Conference	\$150	\$165	\$180
Member – One Day Rate	\$130	\$145	\$155
Full-time Student Member	\$65	\$75	\$85
Retiree	\$100	\$115	\$130

For a \$35 additional fee, you may attend a 3-hour pre-conference workshop. \$ \_\_\_\_\_  
See separate listing for details.

**MEALS:**

Lunch on Friday and Saturday is included for all participants. Breakfast is on your own. Awards banquet tickets (Friday) may be purchased below.

<b>Awards Banquet Dinner – See website for menu details:</b> <div style="text-align: right; margin-top: 10px;"># ____ of dinners x \$75 =</div>	\$
Enter total fees (REGISTRATION AND BANQUET) here:	\$

- Payment Options:**
- Purchase Order:** Register with our online registration form and upload your Purchase order there. Email questions to [info@nysaflt.org](mailto:info@nysaflt.org).
  - Credit Card:** DO NOT USE THIS FORM IF PAYING BY CREDIT CARD. REGISTER ONLINE.

**NO REFUNDS AFTER October 25th There will be a \$15 fee assessed for returned checks**  
**PURCHASE ORDERS MUST BE RECEIVED BY 10/25/24**

**NYS AFLT**  
 16 N. Greenbush Rd, Suite 201  
 Troy, NY 12180  
 716-836-3130  
[NYS AFLT W-9 Form](#)