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Result: Approved / Disapproved
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**THE UNIVERSITY OF HONG KONG
FACULTY OF ENGINEERING
INNOVATION ACADEMY**

**Application for the Funding Scheme for student projects/activities
by Tam Wing Fan Innovation Fund**

*Please note that this application should normally cover the period from January 1, 2027 to December 31, 2027. **Applications and the supporting documents should reach the Innovation Academy by October 30, 2026 (Friday).***

A. Project profile

Project Information							
Project title:							
Name of Student Interest Group (SIG) (if applicable):							
Hosting Department in the Faculty of Engineering (if applicable):							
Category:		Please check ☐ the box(es) below if the project covers the related area(s): ☐ Development of projects/activities ☐ Participation in endorsed overseas experiential learning activities; ☐ Promotion of STEM / Innovation in the community; or ☐ Others (Please specify: _____)					
Expected start date:							
Expected end date:							
Supervisor(s) / Advisor(s)							
#	Department	Position	Name	Phone number	Email		
1.							
2.							
Project Contact Person <i>(Please provide at least 2 contact persons if the team size is larger than 2.)</i>							
#	Role <i>(e.g. leader, section lead, etc.)</i>	Name	Curriculum	Year	Phone number	Email	Student ID
1.							
2.							
Total Number of Members in the Project							
Core members							
#	Role <i>(e.g. leader, member, etc.)</i>	Name	Curriculum	Year	Phone number	Email	Student ID
1.							

2.							
3.							
4.							
5.							

B. Project Summary (Not more than 1,000 words)

(a) Objectives:

(b) Deliverables and Timeline Chart:

1.

2.

(For example)

	1 st month	2 nd month	3 rd month	4 th month	5 th month	6 th month	7 th month	8 th month	9 th month	10 th month	11 th month	12 th month
Deliverable 1												
Deliverable 2												

(c) Execution Plan: *(How do you achieve the objectives and deliverables listed in part(a) and (b)?)*

(d) Technology Insights in the Project:

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C. Proposed Knowledge Exchange Activities (Not more than 200 words)

(a) Among the Team (e.g. Tech documentation)
(b) To Innovation Wing members (e.g. sharing, workshops, etc.)

D. Funding request

- The funding request should normally cover the period from January 1, 2027 to December 31, 2027 and should be clearly stated in the following table with detailed justifications.
- **The funding request is only valid while the applicant remains a registered student of the University. Funding cannot be used to support activities / expenses that occur after graduation.**
- Applicants are advised to observe the terms and conditions as stated on the “General Application Guidelines for Funding Scheme for student projects/activities by Tam Wing Fan Innovation Fund”.
- Please attach a full budget proposal of your project with this application and submit to the Innovation Academy.

	Item	Detailed specification	Estimated Amount (HK\$)	For office use only
A. Equipment				
1				
2				
3				
4				
5				
B. Consumables and other expenses				
1				
2				
3				
4				
5				
C. Subsidy for student travel and accommodation in overseas experiential learning activities / out-of-classroom activities				

1				
2				
3				
Total funding request to this scheme:				
Total budget:				
Other relevant information:				
Other funding source(s): Please indicate the total funding from alternative sources (such as the HKUEAA Ir Dr Joseph Chow Memorial Learning Fund, Centenary Scholarship Fund Student Experiential Learning Activities, HKU Gallant Ho Experiential Learning Fund, departmental funding, etc.)				
Funding source		Amount	Status	
1			☐ Application submitted ☐ Application approved. ☐ Others: _____	
2			☐ Application submitted ☐ Application approved. ☐ Others: _____	
3			☐ Application submitted ☐ Application approved. ☐ Others: _____	

E. Sustainable Development Goals

Please identify which of the following United Nations Sustainable Development Goals (SDGs) are most relevant to your project proposal (you might choose more than one)

More details: <https://sdgs.un.org/goals>

☐ Goal 1: No Poverty	☐ Goal 2: Zero hunger	☐ Goal 3: Good health and well-being
☐ Goal 4: Quality education	☐ Goal 5: Gender equality	☐ Goal 6: Clean water and sanitation
☐ Goal 7: Affordable and clean energy	☐ Goal 8: Decent work and economic growth	☐ Goal 9: Industry, Innovation, Technology and Infrastructure
☐ Goal 10: Reduced inequality	☐ Goal 11: Sustainable cities and communities	☐ Goal 12: Responsible consumption and production
☐ Goal 13: Climate action	☐ Goal 14: Life below water	☐ Goal 15: Life on land
☐ Goal 16: Peace, justice and strong institutions	☐ Goal 17: Partnerships for the goals	

F. Submission and endorsement

☐ I acknowledge that there are required project deliverables for the Funding Scheme. I shall submit timely by the end of the project or each academic year: - Media links: Poster - 36 inches width * 54 inches height with 150dpi (5,400 * 8,100 pixels) Images - including one cover image and at least 5 project images in printable quality. Video – a one-minute video for publicity purpose - A project completion report - A written student sharing from each team member Acknowledgement of support of the Faculty of Engineering and the respective funding source(s) on the poster, images, videos, written reports or other written publications.			
☐ I acknowledge that by the interim report deadline (June 30, 2027), I shall submit a 2-minute video summarizing project progress timely.			
☐ I understand that there will be events/visiting tours arranged by the Innovation Academy and/or Tam Wing Fan Innovation Wing. The Supervisor/Advisor (or their delegates) will help to introduce the projects to visitors upon requests made by the Innovation Academy and/or Tam Wing Fan Innovation Wing.			
☐ I acknowledge that should there be any deviation in the implementation of the proposed project after funding approval, I shall timely inform the Innovation Academy for endorsement.			
	Applicant	Supervisor / Advisor	Head of the Hosting Department (if applicable)
Signature:			
Name:			
Department:			
Date:			

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☐	Approved	Equipment		HK\$
		Consumables & other expenses		HK\$
		Students' travel & accommodation		HK\$
Remarks:				
☐	Disapproved			
Remarks:				

Endorsed by _____ Date: _____

Director of Tam Wing Fan Innovation Wing,
Faculty of Engineering, HKU

Endorsed by

Date:

Head of Innovation Academy,
Faculty of Engineering, HKU