

SANDPIPER GOLF AND COUNTRY CLUB, INC.
Architectural Change Request Form

Date Received _____

Request No. _____

Name _____ Tele# _____

Address _____ Owner Occupied _____ Rental _____

Nature of Request

Describe _____

Property Survey Attached * Yes _____ No _____ Desired Date to Begin Work _____

Using Licensed Contractor Yes _____ No _____ Name of Contractor _____

*Delays in approval are common when property surveys are required to determine property lines, but not included. If in doubt, submit a property survey along with your request for a quicker response to your request.

*Awnings must be of a solid color and consistent with the house. Include a color sample for review.

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Committee Action

Date of Initial Review _____ Approved _____ Denied _____

Reason _____

Date of Subsequent review *(If Necessary)* _____ Approved _____ Denied _____

INFORMATION SHEET

ARCHITECTURAL CHANGE REQUESTS

- Architectural Change Requests must be submitted to the Architectural Committee for approval for any exterior change in appearance to a property or residence.
- The Architectural Committee meets the second and fourth Tuesday of each month. Please submit requests in time to allow for review prior to the meeting. Including as much detail as possible such as diagrams, measurements and a survey if needed.
- Approved Request Forms must be posted in a front window of the residence visible from the street and remain there for as long as the project is in progress.
- Projects must begin within 30 days and be completed within 90 days of approval, unless otherwise noted on the request.
- Do not begin any project until committee approval has been received.
- Through the wall/window air conditioners are not permitted.
- Additions must match the existing appearance of the home (stucco on block homes, vinyl siding on vinyl homes, brick on brick sided homes.) Color should match existing structure.
- Roofs on additions with adequate pitch should be shingled to match the existing roof.
- All driveway repaving whether concrete or pavers requires a city permit.
- Additions such as screen rooms with soft roofs must be at least 5 feet from the rear and side property lines in Sandpiper West, and 5 feet from the rear and 7 feet from the side property lines in Sandpiper East
- Additions with hard roofs in Sandpiper West must be located at least 15 feet from the rear property line and 5 feet from the side property line. Those in Sandpiper East must be located at least 20 feet from the rear property line and 7 feet from the side property line.
- Always check whether a City permit is required in addition to Architectural Committee approval.
- The full version of the Architectural Rules and Restrictions Handbook can be found online at www.SandpiperGCC.com