

Laura Secord PAC Meeting Minutes

Date: Tuesday September 26, 2023

Attendees: Anna Bishop (Co-Chair), Robyn Wong (Co-Chair), Naomi Adams (Communications), Tatiana Ruvalcaba (Member-at-large/Translation Coordinator), Ozgur Alay, Charissa Dhaliwal, Krysty Ng, Courtney Morrice, Denix Kaynar, Tammy Frederickson, Jamie Philips (Member-at-large), Neil Rowe, Simone Mandarino, Alexandra Moran, Meliz Akyol Alay, Melissa Rodrigues, Laura Braude, Rebecca Megyesi (Member-at-Large/ Anti-Racism Committee), Rachele Crordon, Tomi Johnson, Tricia Grzybowski, Melanie Leitner, Kalen Chang (Treasurer)

Admin/ Staff: Lauren Brisebois, Cynthia Ramamonjisoa, Danielle Durant

1. Territory Acknowledgement, Opening
 - Meeting opened by PAC Executive Co-Chairs Anna Bishop and Robyn Wong at 6:30pm
2. Introductions
 - Introduce PAC Exec members in attendance: Anna Bishop (Co-Chair), Robyn Wong (Co-Chair), Naomi Adams (Communications), Tatiana Ruvalcaba (Member-at-large/Translation Coordinator), Jamie Philips (Member-at-large/ Arts/Choir Committee), Rebecca Megyesi (Member-at-Large/ Anti-Racism Committee)
 - Activity: Introduce self to neighbours (name, child/children's name and grades)
3. Approve Minutes from AGM
 - **Motion:** Naomi moved to approve minutes from June 6, 2023 Laura Secord PAC Annual General Meeting.
 - All PAC meeting minutes are posted online [Meeting Minutes | Laura Secord Pac \(secordpacwebsite.wixsite.com\)](https://www.secordpacwebsite.wixsite.com)
4. Admin Update and Q&A
 - Introduced new Vice Principal, Cynthia Ramamonjisoa
 - Updates on staffing – have filled all vacant positions in school
 - Gr 7 Camp last week, thanked everyone for support
 - Cross country started, for Gr 2-7. Coaches set up online teams meeting from 4:00-4:30pm, tomorrow Sept 27, 2023
 - School will soon be undertaking mid-October class review – to ensure all students have supports they need
 - Communication of student learning will be in 3 reports this year: Dec 1, Mar 12 and June 1. Competency scale the same. Meet the teacher events Oct 25 and 26 – will have early dismissal.
5. Treasurer's Report
 - Kalen Chang (Treasurer) gave the report.
 - Reviewed the budget from last year.
 - Expenses:
 - Special events: e.g. pumpkin patch, subsidy to Grade 7 camp.
 - PAC operations: includes PAC meeting, DPAC memberships, gifts for retiring teachers.

- School wide funding: provide \$20 per student for student learning and \$75 per classroom teacher, also includes supporting sports equipment, curling, Indigenous dance workshop, moosehide day activities, track and field expenses.
- Special funding: use for specific expenses e.g. resources
- Revenue (fundraising)
 - Major fundraisers are pizza hot lunch and Purdy's chocolate sales
 - Also get BC gaming grant
- **Motion:** Kalen moved to approve the financial statements from 2023/24, seconded by Anna

6. Upcoming Events and Fundraisers – Call out for volunteers

- Anna reviewed the events, explained we are looking for volunteers to assist with all events. New volunteers filled many of the vacancies. See table below for list of event/ fundraiser leads:

EVENT/ FUNDRAISER	LEAD	TIME OF YEAR
1. Welcome Back Coffee	Anna Bishop	September
2. Truth and Reconciliation Day Coffee/ Info Booth	Rebecca Megyesi	September
3. School Spirit Wear/Costume Swap	Jamie Phillips & Courtney Morrice	October
4. Pumpkin Patch	Lindsie Tomlinson (Tamara Berger, Alexandra Moran, Andy shadow)	October
5. Halloween Dance	Michelle Rizzardo & Barrett Brownlee	October
6. Scholastics Book Fair	Robyn Wong (Meliz Alay & Evangelene Alaraj shadow)	November
7. Alternate Book Fair (TBD)	Charissa Dhaliwal	TBD
8. School Spirit Wear	Lindsie Tomlinson (Shadow TBD)	November
9. Family Portraits	Anna Bishop & Lydia Wagner	November
10. Grad Hoodies	Lindsie Tomlinson & Sami Kuse	November
11. Purdy's Chocolates	Anna Bishop	Nov/Dec.
12. Created By Kids Gift Cards	Tatiana Ruvalcaba	TBD Nov/Dec.?
13. Winter Warmer	Jamie Phillips & Diana Denton	December
14. Talent/ Special Interest/ Open Mic Show	Curtis Andrews	TBD
15. Movie Night	Cindy Blanquiseo & Jenny Hyman	TBD

16. Earth Day	Deborah Mackay, Emma Butt & Tammy Frederickson	April
17. Parent Social	TBD	April/May
18. Spring Carnival/Family Festival	Courtney Morrice, Tatiana Ruvalcaba, Alex Moran, Charissa Dhaliwal	April/May
19. PAC Exec Nomination Committee	Tatiana, Rebecca, Lindsie, Jamie	May
20. Bike/Walk to school week	TBD	May/June
21. Sports Day Treats	Anna Bishop, Sandra Cordova, Jennifer Huynh	June
22. Teacher Appreciation Breakfast	Anna Bishop	June
23. Grade 6/7 Dance	Daisy, Anabel, Tatiana, Robyn, Lindsie	June
24. Grade 7 Graduation Committee	TBD	June
25. Grade 7 Yearbook	Carolyn Rigby	June
26. Pride Event	TBD	June
27. Pizza Hot Lunch Coordinator	Anna Bishop	Year round
28. Weekly Hot Lunch Coordinator	Carolyn Rigby	Year round
29. Spirit Bear Coffee and Raven Tea (Fundraiser)	Caroline Kansy	Year Round
30. Mabel's Labels (Fundraiser)	Courtney Morrice	Year round
31. Tru-Earth (Fundraiser for gardening)	Mme. Durant	Year round
32. Return-It Express (Fundraiser)	Anna Bishop	Year round

7. The meeting was adjourned at 8:00pm

Next PAC Meeting is Tuesday, November 14 at 6:30pm