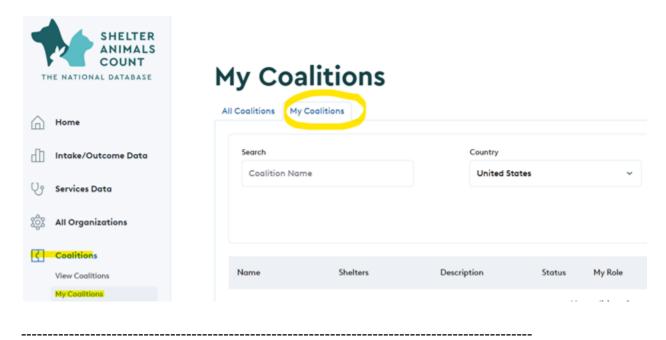
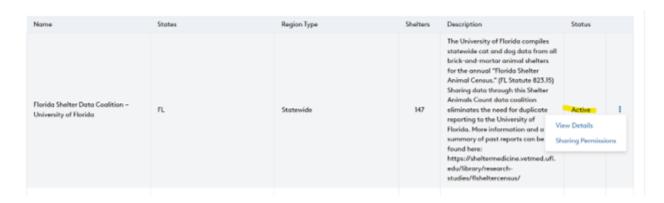
Double-Checking your shelter is a member of our Coalition:

You can select "Coalitions" from the sidebar menu, and then either select the sidebar menu item "My Coalitions" or the tab labeled "My Coalitions."



If you <u>are a member</u> of our data-sharing coalition, you will see it listed under your coalitions, and our coalition Status will be "Active."



Double-checking you are opted in to share Intake/Outcome Data with our coalition:

Click the 3 dots on the right side of our coalition listing under "My Coalitions."

Choose "Sharing Permissions."

You will see 4 options for Shared Data:

All Intake/Outcome Data

All Community Services Data

No Intake/Outcome Data

No Community Services Data

To ensure we can export your data, please make sure that the box next to "All Intake/Outcome Data" is checked.

If the box next to "All Intake/Outcome Data" is NOT checked, click the blue "Edit" button.

Florida Shelter Data Coalition - University of Florida

Detail Sharing Permissions	
Shared Data All Intake/Outcome Data	□ No Intake/Outcome Data
All Community Services Data	□ No Community Services Data
	Edit

Check the box (it will be blue with a white checkmark when it's selected).

Shared Data	
All Intake/Outcome D	ata

Then, select the blue "Update" button.



Note: at this point, we aren't collecting Community Services Data.

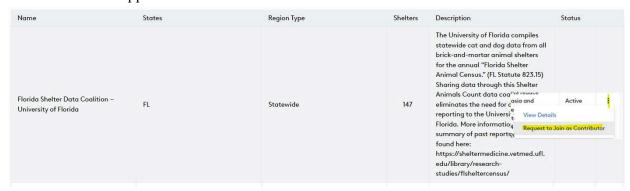
If you <u>are NOT a member</u> of our data-sharing coalition, you will NOT see it listed under your coalitions."

To find and join our coalition, click on "All Coalitions"



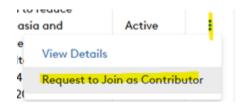
Enter "Florida Shelter" in the search bar and click enter or "Search."

Our coalition will appear in the list below and our coalition Status will be "Active."



To join our coalition, click the 3 dots on the right side of our coalition listing.

Choose "Request to Join as Contributor"



It will automatically send us a request to join our Coalition.

You will receive an email letting you know when we've accepted your request.

Once you receive the email notification that you're in our coalition, please log in to your SAC account and make sure you're able to share Intake/Outcome Data.

Adding permission to opt in to share Intake/Outcome Data with our coalition:

Click the 3 dots on the right side of our coalition listing under "My Coalitions."

Choose "Sharing Permissions."

You will see 4 options for Shared Data:

All Intake/Outcome Data

All Community Services Data

No Intake/Outcome Data

No Community Services Data

To ensure we can export your data, please make sure that the box next to "All Intake/Outcome Data" is checked.

Florida Shelter Data Coalition - University of Florida

Detail Sharing Permissions Shared Data	
All Intaks/Outcome Data	No Intake/Outcome Data
□ All Community Services Data	□ No Community Services Data
	Edit

Click the blue "Edit" button.

Check the box next to "All Intake/Outcome Data" (it will be blue with a white checkmark when it's selected).



Then, select the blue "Update" button.



Note: at this point, we aren't collecting Community Services Data.
