

BONITA VISTA MIDDLE SCHOOL

Home of Crusaders

650 Otay Lakes Road

Chula Vista, CA 91910-6998

Telephone: (619) 397-2200

<http://bvm.sweetwaterschools.org>

Student/Parent Handbook 2025 – 2026

Amy Cruz, Principal

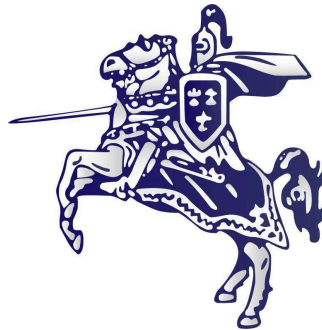
Robert Bonilla, Assistant Principal

Hernan Negrete-Hernández, Assistant Principal

Nancy Mariscal, School Psychologist

Ashley Schroeder, ASB Advisor

Ivan Quijas, Athletic Director



Sweetwater Union High School District Board of Trustees

Marti Emerald, Dr. Adrian Arancibia, Nicholas Segura, Arturo Solis, Elva Lopez-Zepeda

Superintendent: Dr. Moises Aguirre

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Declaración de no discriminación: El distrito Sweetwater Union High School District prohíbe la discriminación, la intimidación, el acoso (que incluye el acoso sexual), o la intimidación escolar (*bullying*) en función percibida o real de edad, ascendencia, color, discapacidad, género, identidad de género, expresión de género, estado migratorio, nacionalidad, raza, u origen étnico, religión, sexo, orientación sexual, de la persona; o por asociación con una persona o un grupo con una o más de dichas características percibidas o reales. En caso de preguntas o quejas, favor de comunicarse con el Dr. Vernon Moore, Oficial de Cumplimiento de Equidad en el 1130 Fifth Avenue, Chula Vista, CA 91911, teléfono (619) 691-5564, vernon.moore@sweetwaterschools.org; o con Robert Hughes, Coordinador del Título IX en el 670 L Street, Suite G, Chula Vista, CA 91911, teléfono (619) 600-4900, compliance@sweetwaterschools.org; y con Sonia Picos, Coordinadora del Artículo 504 en el 1130 Fifth Avenue, Chula Vista, CA 91911, teléfono (619) 691-5564, sonia.picos@sweetwaterschools.org.

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Bonita Vista Middle School

Mission Statement

Bonita Vista Middle School values the whole person. Our mission is to prepare individuals for **academic, personal, and professional** success. We foster an environment that supports self-directed lifelong learners who adapt to innovations in society, have a sense of compassion and empathy, and make a positive contribution to the world.

...

SCHOOL COLORS

Royal Blue, White & Gray

SCHOOL MASCOT

Crusader

SCHOOL THEME

Preparing Tomorrow's Leaders

...

2025-2026 Foci

IB Middle Years Program: We aim to develop students' confidence in managing their own learning and making connections between their learning in the classroom and the real world by developing learners who are...

- **Inquirers**, we love to ask questions and find out new things. We are curious and enjoy learning on our own.
- **Knowledgeable**, we learn a lot about different subjects and understand important ideas that matter in the world.
 - **Thinkers**, we solve problems and make decisions by thinking carefully and creatively.
- **Communicators**, we share our thoughts and ideas clearly and confidently in different languages and ways. We also listen well and work well with others.
 - **Principled**, we are honest and fair. We respect others and take responsibility for what we do.
- **Open-minded**, we appreciate our own cultures and are open to learning about other people's cultures and ideas. We try to see things from different points of view.
- **Caring**, we show empathy, compassion and respect. We want to help people and make the world a better place.

- **Risk-takers**, we are brave and try new things, even if it means making mistakes. We stand up for what we believe in.
- **Balanced**, we know it's important to take care of our mind, body, and feelings. We try to spend time on different activities to stay healthy and happy.
- **Reflective**, we think about what we have learned and how we can improve. We understand our strengths and work on our weaknesses.

Instructional Expectations Dual Language

GENERAL INFORMATION

2025-2026 Student Academic District Calendar

ACADEMIC HONESTY POLICY

Academic and personal integrity begins with doing your own work. Taking credit for someone else's work—whether it's from another student or a source like a website or book—is unacceptable.

Plagiarism is copying someone else's work or material from any source (including the internet or published works) and presenting it as your own.

Cheating includes dishonest behavior during tests or quizzes, such as using unauthorized materials or having access to answers.

Both cheating and plagiarism are serious offenses that damage your credibility as a student.

Consequences for Cheating or Plagiarism

First Offense:

1. A zero on the assignment or test (no make-up allowed).
2. Parent/guardian will be notified by the teacher.
3. Possible failing grade in citizenship.
4. Referral to the counselor for academic integrity intervention.

Additional Offenses:

At least one of the following will occur:

1. A zero on the assignment or test (no make-up allowed).
 - Referral to the assistant principal and possible disciplinary actions, such as:
ARC (Academic Recovery Center, afterschool)
 - Detention
 - In-school suspension
3. Conference with the student, parent, teacher, and assistant principal.
4. Failing grade in citizenship (at the teacher's discretion).

Note: Both the student who provides answers and the one who receives them are equally responsible and will face the same consequences.

ADVISORY

The **Advisory period** is a 30-minute class held Monday through Thursday. It is designed to help students improve their academic performance and receive support.

You will receive a **citizenship grade** in this class and are expected to follow school and classroom rules.

Advisory is for:	Advisory is not for:
<ul style="list-style-type: none">• Completing academic work• Reading for pleasure• Peer tutoring• Teacher tutoring• Club/school activities• Library research• Writing lab activities• Make-up tests/assignments	<ul style="list-style-type: none">• Talking/socializing• Eating• Sleeping• Watching videos/TV• Using cell phones or other electronic devices• Disrupting others

Important: To visit another teacher's class during Advisory, students

ASSOCIATED STUDENT BODY (ASB)

619-397-2250

The ASB represents the student body of Bonita Vista Middle School and works to create a positive school culture.

ASB Responsibilities Include:

- Rewarding good citizenship and academic achievements
- Promoting school spirit
- Hosting events like assemblies, dances, contests, and spirit days

Student Store:

Located near the Adaptive Building, between the Boys' and Girls' P.E. areas.

- Sells snacks, spirit gear, and other items
- Open during 7th/8th-grade lunch and during ASB periods

Student ID Cards:

All students will receive a school ID card (distributed after Fall school pictures). Students must carry their ID at all times for:

- Buying tickets to school events
- Checking out library books
- Attending field trips

Lost cards must be replaced at the ASB office for a small fee.

- **Clubs & Organizations:**
BVM offers a variety of clubs open to all students.
- Listen to announcements for meeting info.
- Want to start a club? See the ASB Advisor.
- A full list of clubs is available at the main office and ASB.

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If you feel that you have been discriminated against, please click on [this link](#) to contact the Compliance Office and speak to the nondiscrimination coordinator.

DANCES

ASB-sponsored dances are held after school.

Dance Rules:

- Once you enter, you must stay until the dance ends (unless picked up early by a parent/guardian).
- All students must follow school rules and dress code.
- Only BVM students in **good standing** (not on the non-privileged list or under suspension) may attend.
- **Student ID** is required for entry.

Transportation:

Students must have a ride arranged **before** the dance. Parents must pick up students **no later than 15 minutes** after the event ends. Late pickups will affect eligibility for future dances.

Assemblies

Assemblies celebrate student success, showcase performances, and build school spirit.

Expectations:

- Walk with your 5th-period class quietly and in order.
- Sit in your assigned area.
- Show respect to speakers and performers.

Improper behavior may result in loss of assembly privileges.

ATHLETICS

BVM believes that athletics play a valuable role in student development and school pride.

Sports are offered in three seasons: Fall, Winter, and Spring.

Participation is open but **not guaranteed**. Students must try out every year and meet eligibility criteria.

To Participate:

1. Register at homecampus.com
2. Submit your clearance form to Mr. Quijas.
3. Wait for approval before attending tryouts, practices, or games.
4. Grades are checked after every progress report.

Eligibility Requirements:

- Registered through Home Campus.
- Maintain **2.0 GPA in both citizenship and scholarship**.
- Fall athletes have a 6-week grace period; Winter/Spring athletes must meet requirements based on the previous grading period.
- Must meet CIF amateur standards.

Questions?

Contact Athletic Director Ivan Quijas at ivan.quijas@sweetwaterschools.org

Athletic Clearance Requirements

Before trying out for any sport at BVM, you must be officially registered and cleared to participate.

Steps to Get Cleared:

1. **Register Online:**

Complete the online clearance packet at <https://www.homecampus.com/register>.

2. **Submit Clearance Form:**

After completing your online registration, print your clearance confirmation and give it to Mr. Quijas.

Note: A physical exam is not required to participate.

3. **Wait for Approval:**

You may only attend tryouts, open gyms, or practices once your clearance has been approved.

4. **Grade Checks:**

The Athletic Director will review your academic progress at each grading period to ensure you remain eligible.

5. **Participation:**

Once cleared and eligible, you may participate in team tryouts, scrimmages, practices, and games.

Athletic Eligibility Requirements

To participate in any school sport, student-athletes must meet the following criteria:

● **Clearance:**

You must be fully registered and cleared through Home Campus.

● **Academic Requirements:**

Maintain a minimum:

- **2.0 GPA in Citizenship**
- **2.0 GPA in Scholarship**

- **Seasonal Eligibility:**
 - **Fall Sports:** Students have a 6-week grace period at the start of the school year. Eligibility is then determined by the **first progress report**.
 - **Winter & Spring Sports:** Eligibility is based on **grades from the most recent grading period** (final grades from the prior semester or summer school, if applicable).
- **Amateur Status:**
All athletes must meet **CIF amateur status rules** to remain eligible.

ATTENDANCE

According to the California Education Code (EC 48200), all students between the ages of 6 and 18 are required to attend school full-time, unless exempted by law.

Why Attendance Matters

Regular attendance is key to academic success. It:

- Provides consistent access to lessons and curriculum
- Encourages classroom participation and collaboration
- Builds social skills like communication and teamwork
- Instills habits of punctuality, responsibility, and discipline

Frequent absences disrupt learning and may limit academic progress.

Students are considered **truant** if an absence is not excused within **10 school days**.

Missed Work During Absences

It is the student's responsibility to:

- Ask teachers about missed assignments
- Check with a "study buddy"
- Review assignments on **jupitergrades.com**

Excused Absences

California permits excused absences for the following reasons:

- Illness or medical appointments
- Medical, dental, optometric, or chiropractic services
- Funeral of an immediate family member
- Court appearances

Excessive Excused Absence Contract

The Sweetwater Union High School District defines excessive absence as more than 5 days per semester (or 10 per school year).

Students who exceed this may be placed on an Excessive Excused Absence Contract.

Unexcused Absences

The following are not legitimate reasons for missing school:

- Oversleeping
- Any personal business that could be handled on own time

- Working for an employer
- Missing the bus
- Car trouble

Reporting Absences and Tardiness

- Call the Attendance Office **619) 397-2202**.
- Send a written note with your student.
- Parents may also report a full day absence through the [BVM Google Attendance Form](#).

Automated Calls will notify parents of absences each evening between 5:00–9:00 p.m. If you’ve already reported the absence, you may disregard the message.

Short-Term Independent Study (5–15 Days)

If your student will miss 5 days minimum to maximum 15 days for the whole school year, contact the attendance office in advance to set up a Short-Term Independent Study Contract.

This may also be initiated by school administrators.

Contact: rubi.deleon@sweetwaterschools.org

Leaving Campus During the Day

Students may not leave school without permission.

To sign out a student:

1. Parent/guardian must visit the Attendance Office in person.
2. A **valid photo ID** is required.
3. An **Off-Campus Pass** will be issued at that time.

Students leaving without a pass will be marked **truant**.

Passes will not be issued during the last 20 minutes of the school day.

TARDINESS POLICY

Why Being on Time Matters

Punctuality is essential for: Showing respect for teachers and classmates

1. Getting the full benefit of class instruction
2. Developing lifelong responsibility
3. Reducing personal stress
4. Maintaining a positive classroom environment

Definition of Tardy

A student is considered tardy if they are not in the classroom before the bell rings.

- **Excused Tardy:** Parent/guardian provides a written note or calls the Attendance Office.
- **Unexcused Tardy:** No parent contact or reason given. These may be cleared in **Saturday School**.

Tardy Consequences

- **5 tardies and/or 5 unexcused absences** may result in an **F in Citizenship**.
- **5 or more tardies in any one period during a week = automatic lunch detention** (parents will be notified).
- Additional consequences may include:
 - Parent contact
 - After-school or Saturday detention
 - In-school or home suspension
 - Campus Beautification

Tardy Sweeps

To reduce tardiness:

1. **Tardy Sweeps** will be conducted randomly during the school year.
2. Administrators may assign **detention** or **Saturday School** for students caught in sweeps.
3. Students arriving late to **1st period** may be assigned **same-day lunch detention**.

Truancy

Truancy is defined as:

- An unexcused absence from any part of the school day
- Being **20 or more minutes late** to class
- Missing one or more classes without valid excuse

Teachers may **not allow makeup work** for truant students. Parents will be notified.

SATURDAY SCHOOL

Saturday School allows students to:

- Clear **up to 16 tardies** or **1 full-day absence**
- Receive extra instruction or academic intervention (at teacher discretion)

Details:

- Runs from **8:00 a.m. to 12:00 p.m.**
- Late arrivals will be **sent home** and must return on a future Saturday
- **No-shows** will be added to the **Non-Privilege List**
- **Dates will be posted and families will be emailed the week of an upcoming Saturday School.**

Saturday School cannot be used to clear **future absences or tardies**.

Celebrations on Campus

Celebrations of any kind are not allowed at school.

This includes—but is not limited to—the use of:


- Balloons
- Flowers

- Cake, cupcakes or ice cream
- Confetti
- Eggs or flour
- Water or soda

Any student participating in unauthorized celebrations may face disciplinary action.

Reminder: Students are expected to follow all school rules and policies. Not reading them is not an excuse for violating them.

Counseling Services

 (619) 397-2215

How Counselors Support Students

Our counselors help students succeed by supporting their personal, academic, and social development. Counselors are available during the school day to meet with students and parents.

Students:

- You can request to see your counselor by emailing them through Jupiter Grades or by stopping by the main office.
- Counselors are available during **nutrition break, lunch, and after school**—no appointment needed.

Parents:

- We recommend meeting with your child's counselor at least once per semester to stay informed and involved in your student's progress.

Schedule Changes

Schedule changes are only allowed during the **first 10 school days** of each semester and only for the following reasons:

- A missing class period or required class
- Two classes scheduled during the same period (duplicate)
- Incorrect course level (e.g., placed in the wrong grade or ability level)
- Completion of a course in summer school or credit recovery

After the first 10 days, **no schedule changes** will be permitted.

During the first 10 days of school, counselors may adjust student schedules to ensure appropriate class placement. We appreciate your patience during this process.

8th Grade Promotion Requirements

Participation in the promotion ceremony is a **privilege**, not a right. Students may lose this privilege due to:

- Disciplinary actions during the **second semester**

- **Suspensions** in the second semester

Academic Requirements

To be eligible for promotion:

- Students must earn **at least 21 out of 24 credits** (12 classes in both 7th and 8th grade) with grades of **D or higher**
- Students must pass all core classes (Math, Science, Social Science, English/Language Arts, and PE) in both years
- Students must clear **all fines and outstanding payments**
- Students must be in **good standing**

Note: Students must attend the **promotion practice** to participate in the ceremony. No practice = No ceremony.

Promotion Ceremony Opportunities

Student Speakers:

Two students will be selected to speak at the promotion ceremony. Details on how to apply will be provided during the second semester.

Cover Art Contest:

Students may submit a design for the promotion pamphlet cover contest. Only those participating in the ceremony may enter.

Dress Guidelines for Promotion:

- Semiformal dress
- Slacks with a collared shirt and optional tie
- Jackets or sweaters
- Shoulders must be covered
- No high heels. Flat shoes or wedges only due to turf
- Suits are welcome but not required

VIP Seating

Parents of 8th graders who serve as elected representatives in the following groups may sit in the **VIP Tent**:

- School Site Council
- DPAC
- ELAC

Crisis & Emergency Procedures

BVM has an emergency response plan in place. Students and staff participate in regular drills throughout the year.

Important Guidelines:

- **Do not use phones** during a crisis unless instructed. Calling or texting can cause panic and

miscommunication.

- **Do not call the school** during an emergency. Phone lines must remain open for communication with first responders.
- **Do not rush to campus.** Doing so may interfere with emergency personnel.

Communication During Emergencies:

- The principal will send updates via email, phone call, and/or text. Make sure your contact info is current—update any changes with the registrar.
- If parent pickup is required, you will be contacted directly. Please remain calm and follow all staff instructions.

Reporting Safety Concerns:

Students should report to a teacher, counselor, or administrator if they know or hear that:

- A student has a **weapon** or **drugs**
- A student **threatens to harm themselves or others**

You do not decide whether a threat is "just a joke." Report it immediately—**you could be saving a life.**

Daily Bulletin

Important announcements are made daily over the intercom during **Period 1**. Students are responsible for listening and staying informed.

Delivery of Items to Students

No items may be delivered to students during the school day. This includes:

- Cell phones or money
- PE clothes or sports gear
- Food, snacks, or birthday treats (e.g., cake/cupcakes)
- Balloons, flowers, or celebratory items

Deliveries are also not allowed through school gates.

Per **Board Policy 5030 – Student Wellness**, students and parents are not allowed to order or deliver food from outside vendors during school hours.

Disciplinary Policy

Behavioral Expectations

All students are expected to follow district policies, school rules, and state laws to help maintain a safe and respectful campus environment. Please review these expectations with your child.

State Laws and School Rules

- Students must follow directions from all school staff and show respect to those in authority.
- Behavior expectations apply during school hours, on the way to and from school, and at all school-sponsored events.

- Regular, on-time attendance is expected.
- Hazing or any act that degrades or injures another student is strictly prohibited, including disruptive birthday celebrations.
- Vandalism or damage to school property will result in consequences. Parents/guardians are financially responsible for damaged or lost textbooks, electronics, or other school property.

Serious Violations

- Continual disobedience, profanity, defiance, or assault may result in suspension or expulsion.
- Possession, use, or sale of drugs, inhalants, or dangerous substances can lead to suspension, expulsion, and possible arrest.
- Possession or distribution of weapons, explosives, or dangerous objects will result in serious disciplinary action.
- All school-related activities must be supervised by school staff. Students are expected to follow behavioral guidelines during these events.
- BVM students must always act respectfully and responsibly. This is the "Crusader Way."

Bullying and Harassment

Bullying or harassment based on race, gender, ethnicity, sexual orientation, language, physical ability, or any other identifiable trait is not tolerated. Name-calling, threats, physical/verbal harassment, and intimidation will result in serious consequences, including suspension.

Horseplay Policy

Horseplay, "friendlies," and roughhousing are prohibited. All such actions will be treated as physical altercations.

Campus Behavior Guidelines

On Campus:

- Walk at all times—no running or chasing.
- No sitting on railings or walking on benches.
- Show respect to others. No public displays of affection (PDA).
- Stay within designated areas; do not block hallways.
- Walk bikes on campus.
- Dispose of trash properly.
- Do not damage school property.

During Breaks and Lunch:

- Eat in designated areas.
- Do not sit on tables or throw food.
- Clean up after eating.
- No saving spots or cutting in line.
- An activity pass is required to be in classrooms.

- No running.

In Classrooms:

- Show respect to teachers and classmates.
- Come prepared with supplies and assignments.
- Follow instructions and ask for help when needed.
- Be seated before the bell rings.
- Keep up with assignments and keep the room clean.
- Do not eat in class; food belongs in lunch areas.
- No disruptive behavior.
- No hats or head coverings indoors.
- Physical contact (fighting, play-fighting, PDA, etc.) is not allowed.

Additional Rules:

- Beverages must be in containers with sealed or screw-top lids. No open cups or glass containers.
- Stuffed animals and toys unrelated to learning are not allowed.

Consequences for Misbehavior

Campus Beautification: Used instead of detention or as a corrective measure.

Student Referral: Referred to the Assistant Principal (AP) for further action. May include detention, conflict resolution, parent/teacher meeting, police involvement, suspension, or expulsion.

Lunch Detention: 30-minute lunch-time detention. Students report directly, then eat their lunch in the designated room/location.

Behavior Contracts: For students with repeated behavior or attendance issues. Outlines expectations and consequences for future violations.

Social Adjustment Transfer: Students with ongoing issues may be transferred to another Sweetwater school or alternative program to support behavior improvement.

Suspension: Student is sent home (1–5 days) and prohibited from attending any SUHSD school/events. A parent meeting with the AP is required. Teachers are not obligated to provide work. A re-entry meeting is held upon return.

Expulsion: The student is removed from the district and assigned to an alternative education program.

Per Education Code §48900, the following behaviors may result in suspension, transfer, or expulsion:

- Vandalism, theft, arson, graffiti
- Fighting or assault
- Possession/sale of weapons, explosives, or dangerous objects
- Possession of drug paraphernalia or imitation weapons
- Gang involvement

- Robbery or extortion
- Possession/sale of alcohol, drugs, tobacco, or similar substances
- Profanity, obscenity, or vulgarity
- Disruption of school activities or defiance of authority
- Harassment or threats
- Sexual harassment
- Terrorist threats or hate crimes
- Gambling

Intra-District Transfers: Students not meeting expectations may be transferred to another Sweetwater school. Those transferring to BVM must maintain acceptable behavior, attendance, and a 2.0 GPA in scholarship and citizenship to remain.

Definitions

Threat: A statement (spoken or written) made with the intent to cause fear, even if there is no intent to follow through.

Hate-Motivated Crime: An act motivated by hostility based on race, religion, disability, gender, nationality, or sexual orientation, including phone calls, emails, or other electronic communications.

Sexual Harassment: Includes unwelcome sexual comments, gestures, looks, rumors, physical contact, or displays of vulgar material. For full policy, refer to the main office. (Title IX, BP 5145.7)

Student Discipline

In addition to the policies outlined in this handbook, Bonita Vista Middle School enforces four essential behavioral rules throughout the school day—from the moment students arrive on campus until after school.

What Are BVM's Four Essential Rules?

- Rules enforced consistently by all staff members (focused on minor offenses)
- Rules students are expected to follow immediately, without reminders
- Breaking any of these rules results in an automatic consequence

Why Do We Have These Rules?

- To create a transparent and consistent discipline process
- To set clear behavioral expectations for students
- To support a safe, respectful, and focused school culture
- To help improve student behavior, learning conditions, and achievement

What Happens When a Rule is Broken?

- The teacher submits an online referral for the infraction.

- During class, the student may remain at the teacher's discretion.
- The Assistant Principal (AP) reviews the referral and assigns the consequence.

4 Essential Rules	EXAMPLES OF INFRACTION
IPAD MISUSE (monitored by the teacher in class)	<ul style="list-style-type: none"> • Watching non-educational videos • Playing games • Using social media, personal emails, or chat rooms • Taking photos or videos of staff or students without permission • Damaging the iPad • Using proxy servers or hotspots to bypass filters • Editing images to bully others
DRESS CODE/HOODIE	<ul style="list-style-type: none"> • Hoodies may not be worn on campus—indoors or outdoors—even on cold or rainy days • No sagging pants, shorts, or other inappropriate attire • Staff will determine dress code violations based on student and campus safety
CELL PHONES	<ul style="list-style-type: none"> • Phones and earbuds are not allowed during class time • Devices must be put away during class time

Graffiti and Vandalism Graffiti harms our school environment and wastes valuable resources.

Consequences for graffiti and vandalism:

1. Suspension and possible police involvement for students caught marking or possessing Sharpies, spray paint, or etching tools
2. Parents/guardians are financially responsible for vandalism costs
3. Students may be transferred to another school for serious damage
4. Graffiti on notebooks, backpacks, or book covers is strictly prohibited

Respecting school property is part of being a responsible Crusader. Let's work together to keep our campus clean and welcoming for all.

DISTRICT TELEPHONE NUMBERS

SPECIAL SERVICES:

Special Education

619-796-7500

<http://specialservices.sweetwaterschools.org/>

TRANSPORTATION:

Bus Passes

619-691-5527

<http://transportation.sweetwaterschools.org/>

STUDENT SERVICES:

Student Transfers

619-691-5564

<http://studentservices.sweetwaterschools.org/>

NUTRITIONAL SERVICES

Lunch Applications

619-691-5510

<http://nutrition.sweetwaterschools.org/>

Dress Guidelines

As you prepare for the school year, please review Bonita Vista Middle School's dress guidelines. These rules are designed to promote safety, comfort, and a positive learning environment for all students.

These guidelines apply:

- While walking to and from school
- During the school day
- At all school-sponsored events

Students must dress in a clean, neat, and appropriate manner suitable for school and school-related activities. Clothing should reflect good taste and modesty, and should never interfere with learning or disrupt the classroom or school environment. These guidelines align with California Title V, Section 302, and Sweetwater Union High School District Policy 5146.

Dress Expectations:

- Clothing must support students' health and safety.
- Clothing must not disrupt learning or interfere with the educational process.
- Clothing may not include references to gangs, drugs, alcohol, tobacco, obscenity, vulgarity, violence, or sexual content.
- Clothing that identifies a student with a gang or negative peer group is not allowed.

Prohibited Items Include:

- Clothing that exposes undergarments
- Head coverings, hair nets, or beanies (except for approved medical or religious reasons)
- Pocket chains
- Bandanas
- Hanging belts

- Sagging pants
- Hoodies worn over the head (indoors or outdoors)

Why These Guidelines Matter: Clothing that resembles gang attire can attract negative attention and pose a safety risk. Such attire may make students targets of actual gang members or send unintended messages about values and behavior. By choosing clothing that promotes respect, responsibility, and inclusion, students help build a safe and welcoming school culture.

Consequences for Dress Code Violations:

1. First Offense: Student must change clothes (or wear school-provided attire). Parent/guardian will be contacted.
2. Second Offense: Same as above, plus detention or campus beautification may be assigned.
3. Third Offense: Same as above, plus assignment to Saturday School.

Sun Protective Clothing

Per California Education Code Section 35183.5, hats and caps with a minimum 2.5-inch brim are allowed outdoors only. The brim must face forward at all times. Hats must be removed and stored when inside classrooms unless medically necessary and approved by the nurse.

Note: Items such as bandanas, do-rags, hairnets, skull caps, or knit caps are not allowed. Administration may ban specific hats if they become disruptive.

By following these guidelines, students contribute to a school culture that supports academic focus, personal growth, and mutual respect.

Grading Standards for Scholarship and Citizenship

Bonita Vista Middle School uses a letter grading system for both academic performance (scholarship) and behavior (citizenship). Grades are assigned as follows:

Letter Grade Scale:

- **A** – Outstanding Achievement / Exceeds Standards (4.0 grade points)
- **B** – Above Average Achievement / Meets Standards (3.0 grade points)
- **C** – Average Achievement / Approaching Standards (2.0 grade points)
- **D** – Below Average Achievement / Limited Progress (1.0 grade point)
- **F** – Little or No Achievement / Unsatisfactory Work / No Credit (0 grade points)

Progress Reports and Report Cards The school year is divided into two semesters. Final grades at the end of each semester are recorded on the student's official transcript.

Progress reports are issued every six weeks and provide a snapshot of student performance. These are not final grades but serve as a check-in to help students, families, and staff monitor progress.

Fall 2025	Fall 2025	Semester 1 Report Card	Spring 2026	Spring 2026	Semester 2 Report Card
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Progress Report 1	Progress Report 2		Progress Report 1	Progress Report 2	
September 5	October 31	December 19	February 27	April 24	June 5

Scholarship Grades Academic grades reflect the student’s mastery of course content. Teachers evaluate performance through:

- Class participation
- Presentations
- Group work
- Homework
- Tests and quizzes
- Projects, portfolios, experiments, performances, and exhibitions


Each teacher will follow a grading policy that aligns with district guidelines and will share these details through a course syllabus. If you have questions about grading, refer to the syllabus or contact the teacher directly.

Citizenship Grades Citizenship grades evaluate student behavior and classroom conduct. They are based on the following:

- Punctuality and attendance
- Class participation and engagement
- Completion of assignments and meeting deadlines
- Bringing required materials to class
- Use of class time effectively
- Respectful and responsible behavior in class

Citizenship reflects how well students contribute to a respectful, productive, and cooperative learning environment.

Health Services

 (619) 397-2206

All medical conditions should be reported during registration through the Infinite Campus Parent Portal. If your child has an IEP or 504 plan and a medical condition, please update Infinite Campus accordingly so the school nurse can provide appropriate support. For questions, contact Nurse Christine Stoddard at Christine.Stoddard@sweetwaterschools.org.

Emergency Contact Information

Parents/guardians must regularly update emergency contacts. A local emergency number is required in case the primary contact is unavailable. Students will only be released to individuals listed as emergency contacts. Students sent home for medical reasons must be picked up within 30 minutes of a call from the nurse.

Visiting the Nurse

Students must have a pass from a teacher to visit the nurse, except in emergencies. The health office is intended for students who are genuinely ill or injured. Do not send sick students to school. Students must not

call parents from personal devices before seeing the nurse; the nurse will evaluate the student and contact families if necessary.

Contagious Illnesses

Students with contagious illnesses (e.g., pink eye, measles, mumps) must stay home. Parents should consult the nurse to determine when the student may return to school.

Medication Policy

Students may not carry any medications, including over-the-counter items. Prescription medications, including inhalers, require a completed medication form signed by both a parent/guardian and a U.S.-licensed doctor. Medications must be brought to the health office in their original containers. Only inhalers may be kept with the student, if authorized. Contact the nurse for more details.

COVID-19 Guidelines

Students who are symptomatic should consider wearing a mask when experiencing respiratory symptoms and should test for COVID-19. If testing positive, follow the directions for students who test positive. Follow the [Considerations when a Child has Symptoms of Illness in Child Care or School](#) to determine if the student should be sent home or stay at home. The school follows SUHSD's most recent COVID-19 protocols. Refer to the district's [COVID-19 webpage](#) for updates.

Nurse Office Hours

The nurse is unavailable from 11:30 a.m. to 12:00 p.m. and for the first 10 minutes after Nutrition Break and Lunch.

Homework reinforces classroom learning and helps students practice skills independently. Teachers will explain their homework expectations in class procedures.

Homework Support

Academic Enrichment Center (AEC) is available Monday–Thursday, 3:15–4:15 p.m. in Room 305. For details, contact Ms. Monge at ana.monge@sweetwaterschools.org.

Homework Time Expectation

Students should spend at least 30 minutes per academic subject each night on homework and review. Recreational reading is also strongly encouraged.

Missed Work Due to Absence

It is the student's responsibility to check with teachers about missed assignments. Students should also consult a classmate or check JupiterGrades.

Note: Consistent attendance is crucial for academic success. Students are expected to complete all missed assignments due to absences.

Identification Cards (IDs)

1. Each student will receive a school ID card at no cost. School picture days are scheduled to issue these cards.
2. Students must carry their ID cards at all times, including during school hours and at school-sponsored events such as dances.
3. Students must present their ID cards to school staff, administrators, or campus security upon request.
4. ID cards also function as library cards. Students may not be able to check out library books or access the Internet without a valid ID.
5. Lost or stolen ID cards must be replaced. A replacement fee of \$5.00 is required and should be paid at the ASB. Replacement cards are processed through the ASB office. Visit the ASB link on the school website for more information.

Interventions

At Bonita Vista Middle School, we are committed to ensuring every student is prepared for high school graduation and future success in college or a career. This preparation starts now—at the middle school level. We believe that all students can succeed when provided with high-quality instruction and timely, targeted academic support.

If your student is completing homework consistently and demonstrating proficiency on assessments, they are well on track to earn a high school diploma. However, we understand that students learn at different paces. Some may need extra help to meet expectations. To support every learner, we offer several intervention programs designed to boost academic success.

Why Interventions Matter

When students participate in academic support programs, they see significant improvements—homework completion rates, for example, often rise from 50% to 90%. These interventions help students understand content more deeply, build confidence, and stay on track for promotion and graduation.

Please ensure your child attends school daily and participates in any assigned support programs.

Types of Interventions:

Re-Teach Sessions

Re-teaching gives students an opportunity to improve their understanding of material and retake assessments for a better grade. Students review content with their teacher before re-assessing. Parents will be notified via

phone call or Jupiter message if their student is assigned a re-teach session. Participation is strongly encouraged, as students who skip these sessions may struggle to pass the course.

Multi-Tiered Systems of Support Coordinator

Bonita Vista Middle School uses a restorative approach to resolving conflict and building a safe, respectful school community. Restorative practices allow students who have caused harm to understand its impact, take responsibility, and work to repair relationships.

Goals of Restorative Practices include:

- Supporting the needs of both the harmed and the one causing harm
- Promoting accountability through reflection and collaborative problem-solving
- Reintegrating individuals into the school community as positive members
- Fostering empathy and mutual understanding

For questions about MTSS, contact Ms. Leonhardt in Room 204 or at karla.leonhardt1@sweetwaterschools.org.

LIBRARY MEDIA CENTER

(619) 397-2230

Library Media Center

The Bonita Vista Middle School Library Media Center supports student learning by helping students become effective researchers and enthusiastic, capable readers. It offers a variety of print and digital resources to help students succeed academically.

Library Hours:

Open Monday-Thursday from 7:00 a.m. to 3:30 p.m.

Friday from 7:00 a.m. to 1:30 p.m.

Library Services:

- Book check-out
- Research assistance
- Homework support
- Textbook and iPad distribution

For more information, visit the BVM Library website: [BVM Library](#)

Library Policies:

- Students must check into the library by using their school ID number during lunch and before/after school.
- Students must show their school ID to check out any books.
- Students are responsible for all materials checked out in their name, including textbooks and iPads.
- Avoid placing beverages in backpacks with library materials.
- Library books are checked out for three weeks and may be renewed.
- Students may borrow up to three books at a time.
- Lost, overdue, or damaged items will result in a fine equal to the replacement cost, or until the item is returned.
- No eating or drinking in the library. Bottled water is permitted.

BVM News Team – Students interested in multimedia production or journalism are encouraged to apply to join the BVM News Team. Positions vary by role. Positions include: Video/audio crew, editors, writers, reporters, anchors, segment hosts, and social media crew. Please visit the library and ask [Ms. Sigala](#) for more information. The News Team meets Tuesdays and Thursdays after school. Students are also welcome to check into the library during lunch hours to work on BVM News Team projects on Mondays, Wednesdays and Fridays.

No experience needed.

Training is provided for video/image editing software such as: iMovie, CapCut, Canva, and YouTube.

iPad Usage Policies – Please Read Carefully

The iPad is an educational tool provided by the Sweetwater Union High School District and is school property. It may be inspected or confiscated at any time, and students should not expect privacy regarding content stored on their devices.

General Use:

- iPads are primarily for academic purposes. While personal use is allowed, schoolwork should always be the priority.
- iPads should be treated like any other school-issued material—students are expected to handle them with care.

Daily Use:

- Students should take their iPads home daily for homework and charging.
- If a charging brick, lightning cable, or the iPad is malfunctioning, bring it to the library for assistance.
- Students must bring a fully charged iPad to school every day. Repeated failure to do so may result in disciplinary action.

Care and Maintenance:

- The district-issued iPad case must remain on the device at all times. Worn cases can be replaced at no cost.
- Do not decorate or alter the iPad with stickers, writing, or personal labels. District labels and tags must not be removed.

Safety and Responsibility:

- Students should back up work regularly using their district provided iCloud account.
- Permission must be obtained before taking or sharing any photos or videos of individuals or groups.
- Any recordings must be used for educational purposes only.
- Publishing photos or videos of school activities requires school approval.

Prohibited Content and Behavior:

- No inappropriate or provocative images (e.g., pornography, weapons, drugs, gang symbols).
- Do not share personal contact information or that of others online.

Following these guidelines ensures responsible iPad use and protects the safety and integrity of our school community.

Prohibited Student Device Activities

The following activities are strictly prohibited when using school-issued devices, including iPads. Violations may result in disciplinary action, including loss of device privileges:

- Installing or sharing copyrighted materials without permission (illegal downloads)
- Engaging in any activity that violates SUHSD Board Policies or public laws
- Sending, accessing, uploading, downloading, or distributing materials that are offensive, profane, threatening, pornographic, obscene, or sexually explicit
- Using messaging services or social media platforms (e.g., Instagram, Snapchat)
- Playing internet or computer games that feature inappropriate content (e.g., extreme violence)
- Changing iPad settings beyond basic personal preferences (e.g., font size, brightness)
- Downloading apps not approved for school use
- Spamming or sending mass/inappropriate emails
- Accessing another student's account, files, or data without permission
- Using school internet/email for financial, commercial, or illegal purposes
- Sending anonymous or false communications via social media or web applications
- Participating in credit card fraud, electronic forgery, or other criminal activities
- Damaging, tampering with, or attempting to destroy school hardware, software, or data
- Accessing or transmitting harassing, threatening, or otherwise inappropriate materials
- Bypassing the district web filter using proxy websites or VPNs
- Jailbreaking a district-issued iPad
- Any other activity deemed inappropriate by the Sweetwater Union High School District

Damaged iPad/Accessory Charges Parents/guardians are financially responsible for damages or missing accessories related to school-issued iPads. The following are standard replacement costs:

- Cracked Screen: \$49.00
- iPad Replacement: \$325.00
- Missing/Damaged Case: \$18.00

- Missing Power Brick: \$22.00
- Missing Lightning Cable: \$10.00
- Cleaning Fee (for excessive dirt, stickers, or markings): \$20.00

Lost and Found

- Items found on campus are kept in the main office.
- Lost textbooks are returned to the library.
- Valuable or electronic items are secured in the office safe and will be disposed of at the end of the school year if unclaimed.
- All unclaimed items will be donated to charity at the end of each semester.

Lunch Time Song Request Click [HERE](#) to submit your song request for lunchtime playlists.

Main Office Passes Students must have a pass from a teacher to visit the main office unless it is before or after school or in case of an emergency. While in the office, students are expected to remain quiet and wait patiently. The office is not a place to socialize.

Non-Privileged List Students may be placed on the non-privileged list for the following reasons:

- Poor academic performance
- Behavior concerns
- Unserved Saturday School assignments

Students on the non-privileged list are not allowed to participate in school-sponsored events such as dances. 8th grade students on the list will not be permitted to attend 8th grade activities or the promotion ceremony.

Note: Any 8th grader who is suspended during the final quarter of the school year will automatically be placed on the non-privileged list and will not participate in the promotion ceremony.

Office Telephone The office phone is for emergency use only. Students should make personal or transportation arrangements at home. Students will not be called out of class for phone calls. Only emergency messages will be delivered during class time. If a student is feeling ill, they must report to the nurse. Students may not call home without permission from a staff member.

PHYSICAL EDUCATION

Girls' PE: (619) 397-2229

Boys' PE: (619) 397-2228

Physical Education is a required course in California. All students are expected to dress out and participate daily.

P.E. Uniform: Students must wear appropriate exercise attire: blue shorts or sweatpants, a gray T-shirt, lace-up athletic shoes, and socks. Spirit gear can be purchased at the ASB store. If there is a financial hardship, contact your P.E. teacher or assistant principal.

- Clothing must be worn properly.
- No jewelry that poses a safety risk (e.g., chains, earrings, rings).
- Long hair must be tied back.
- Clean "loaner" P.E. clothes are available through the P.E. department.

Locks & Lockers: Students must provide a combination lock, which will be engraved by the P.E. department. All items must be secured in lockers. Students are responsible for their own locks, gym clothes, and belongings. Sharing of lockers, combinations, or clothes is not allowed. The school is not responsible for lost items.

Hygiene: Students must dress for P.E. daily. Clothes must be taken home every Friday to be washed and returned the next school day. A hygiene kit with personal items is recommended.

Grading: P.E. grades include both Scholarship and Citizenship marks. Grading is based on participation, effort, attitude, tests, aerobics, and calisthenics. Absences must be made up as required by the teacher.

Medical Excuses: All students are expected to dress out, even with minor injuries or illnesses, and will be given modified activities. Refer to the teacher's syllabus for alternate assignments.

Parent Notes: A note from home may excuse a student from full participation for up to three days. The student must still dress out and will be assigned alternative work. Notes should specify the limitation. Menstrual discomfort is not an acceptable excuse for non-participation.

Doctor's Notes: For medical excuses longer than three days, a written note from a licensed U.S. physician is required. Notes must be submitted to the school nurse and include:

- Student's name
- Reason for the excuse
- Required activity modifications
- Effective dates
- Doctor's contact information
- Parent and physician signatures

Recognition Programs

Crusader of the Week Students may be nominated for Crusader of the Week for a variety of reasons including academic excellence, improved behavior, acts of kindness, and other positive contributions. Nominations begin

after the 10-day balance period at the start of each semester. Each week, one student from 7th grade and one from 8th grade will be recognized. If multiple students are nominated in a grade, additional nominees will be recognized in following weeks. Students may only receive this recognition once per school year. Honorees will be mentioned in the Principal’s Newsletter and morning announcements and will receive a certificate and a small treat.

Straight A Luncheon Students who earn straight A’s in both scholarship and citizenship for the fall semester will be invited to a special luncheon held in late January or early February.

Outstanding 8th Grade Students Each year, 8th grade teachers and staff nominate students who have demonstrated excellence across academics and extracurricular activities throughout the year. From these nominations, a select group of students will be chosen by the administration, counseling team, and school staff. These awards are presented at the 8th Grade Awards Night held in May.

REPORTING A PROBLEM

At BVM we have a very caring staff who are here to help you. If you have a problem, immediately bring your concern to the office, a lunch supervisor, a teacher, or an administrator. BVM’s phone number is 619-397-2200.

Situation Place To Go Situation Place To Go

Attendance	Main Office
Bike Problem	Main Office
Bus Tickets or problem	Main Office
Crime Report	Assistant Principal Or call 888-580-TIPS (anonymous)
Meal Services	Cafeteria
Lost Book & Fines	Library
Homework (<i>during illness</i>)	Counseling Center
Illness at School	Nurse
Leaving School (<i>during the day</i>)	Attendance
Lost & Found	Adaptive Building/Main Office
Lost PE Items	PE Coach’s Office
Lunch Application	Cafeteria
Medical Excuse	Nurse
Personal Problem	Counseling Center/Assistant Principal
Class Schedule	Counseling Center
Progress Reports	Counseling Center
School Transfer	Counseling Center

STAY CONNECTED

Main Office: (619) 397-2200
Principal’s Secretary: Ms. Bishop (619) 397-2225

Assistant Principal's Secretary: Ms. Montoya (619) 397-2201
Attendance: Ms. DeLeon (619) 397-2202
ASB: Ms. Schroeder (619) 397-2250
Cafeteria: (619) 397-2227
Counseling: Ms. Perez (619) 397-2220
Library: Ms. Colin (619) 397-2230
Nurse: Ms. Stoddard (619) 397-2206
Registration: Ms. Robles (619) 397-2214

OTHER WAYS TO STAY CONNECTED

BVM Website: <http://bvm.sweetwaterschools.org/>

Jupiter: Download to check student's grades & important messages

Residency Requirements

All students must provide proof of residency when enrolling. Acceptable proof includes a current utility bill and a signed affidavit.

If you move, new proof of residence is required. If you move outside Bonita Vista Middle School boundaries but wish to remain enrolled, please visit the registrar to request a continuance form.

For registration or residency questions, contact Ms. Robles. Additional information can be found at:
<http://bvm.sweetwaterschools.org/registration-and-residency/>

Immunization Requirements

Immunizations must be current for enrollment. Students entering 7th grade must show proof of the following:

- **Diphtheria, Tetanus, and Pertussis (DTaP, DTP, Tdap, or Td):** 5 doses (exceptions apply depending on age at administration)
- **Polio (OPV or IPV):** 4 doses (3 doses OK if one given after age 4)
- **Hepatitis B:** 3 doses
- **Measles, Mumps, and Rubella (MMR):** 2 doses (after 1st birthday)
- **Tetanus, Diphtheria, Pertussis (Tdap):** 1 dose (after age 7)
- **Varicella (Chickenpox):** 2 doses

Immunization requirements also apply to:

- Students who previously had a personal beliefs exemption before 2016 (no longer valid for 7th grade entry)

Medical exemptions must be coordinated with the school nurse. California law requires schools to verify immunization records for all new students and those advancing to 7th grade.

For questions or exemptions, contact the school nurse, Ms. Stoddard, at (619) 397-2206.

School Policies

Cell Phone Use

Cell phones are not allowed to be used in class. This includes making calls, texting, or using any phone applications. Students who need to call home may request to use the office phone or wait until passing period to call home. If a student is caught using a phone in class:

- The phone will be confiscated.
- The student will be assigned lunch detention.
- The phone may be picked up in the office after school.

Selling Items on Campus

Students may not sell any items on campus unless it is part of an official BVM fundraising activity approved by ASB. No buying or selling is allowed in classrooms. Selling food items is strictly prohibited and will result in disciplinary action.

Internet Use Policy

To use the Internet at school, students must have a signed parent consent form on file. Violating the school's Internet policy will result in the loss of Internet privileges.

Prohibited Items

Students should not bring personal items to school unless requested by a teacher with written notice. BVM and the Sweetwater District are not responsible for lost or stolen personal items, including electronics. The following items are prohibited and may be confiscated:

- Cell phones and other electronic devices
- Skateboards, sneaker skates, scooters
- Toy weapons (e.g., water guns, Nerf guns)
- Grooming items (e.g., makeup, perfume)
- Permanent markers, whiteout, spray cans
- Balls (must remain in the PE area)

Note: If an item ends up on the roof, it will not be retrieved until the next scheduled roof cleaning.

Consequences for Confiscated Items

- **First Offense:** Verbal warning from teacher
- **Second Offense:** Item held in the office, released only to a parent/guardian listed in Infinite Campus
- **Third Offense:** Disciplinary consequences and a parent-administrator conference required

Search and Seizure Policy

In accordance with BP 5145.12, school officials may search students and their belongings to maintain health, safety, and discipline. Illegal, unsafe, or prohibited items may be seized.

School Supplies

Textbooks and iPads

Distributed during the first two weeks of school. Students are responsible for keeping these items in good condition. Fines will be assessed for lost or damaged items.

Daily Materials

Students must bring the following materials to class every day:

- iPad
- Pen/pencil
- Binder and/or paper
- Any subject-specific supplies (see teacher's syllabus)

Financial Assistance

If a student needs help obtaining PE clothes or school supplies, they should speak with their counselor.

Special Education Services

Each student enrolled in special education will be assigned a case manager. The case manager serves as the main contact for students and parents and is responsible for:

- Monitoring academic progress
- Communicating with classroom teachers
- Ensuring accommodations are implemented
- Overseeing special education and related services
- Reviewing progress toward IEP goals

Special Education Staff and Contact Information:

Special Education Teachers/Case Managers

Gerard Armendariz
Karla Castro
Patricia Donahue
Summer Ehrig
Marco Dickinson

Email Address

Gerard.armendariz@sweetwaterschools.org
Karla.Castro@sweetwaterschools.org
patricia.donahue@sweetwaterschools.org
summer.ehrig@sweetwaterschools.org
marco.dickinson@sweetwaterschools.org

Special Education Staff

School Psychologist Nancy Mariscal
TBD-ERMHS Therapist
Donna Ryan - Adapted PE Teacher

nancy.mariscalhuizar@sweetwaterschools.org

DonnaRyan@sweetwaterschools.org

Transportation Guidelines

Skateboards and Scooters

Skateboards and scooters are discouraged because Bonita Vista Middle School does not have secure storage

for them. Students are not allowed to carry skateboards or scooters during the school day. If students choose to bring them, they do so at their own risk and must leave them in an unsecured location off campus.

Bicycles

- Bicycles may not be ridden on campus at any time, including in parking lots.
- Students must walk their bikes to the designated bike rack located at the south end of campus.
- Bikes must be securely locked and picked up by 3:20 p.m.
- Students must wear helmets and follow all traffic safety rules.

Traffic and Drop-Off/Pick-Up Rules

Traffic congestion is common during morning drop-off and afternoon pick-up. Please help ensure student safety and improve traffic flow by:

- Carpooling
- Dropping off students early or picking up later
- Using alternative, nearby drop-off locations
- Encouraging students to walk to school

Designated Drop-Off and Pick-Up Area

- The front of the school is the only designated drop-off (7:30–8:00 a.m.) and pick-up area (3:10–3:30 p.m.).
- Do not stop or park in red zones, private driveways, or in nearby business parking lots.
- U-turns in the school parking lot are strictly prohibited.
- Students must use crosswalks when crossing Ridgeback Road.

General Traffic Safety Rules

- Students should only cross at designated crosswalks.
- Obey all traffic laws and posted signs.
- Drive cautiously and courteously to keep students safe.
- Do not drop students off in the middle of the street.
- Follow directions given by BVM staff during arrival and dismissal.

Bike/Scooter Safety

Students riding bikes or scooters must:

- Wear helmets
- Obey traffic laws
- Walk their bikes/scooters on campus
- Lock them in the designated bike rack area inside the school gates

The Chula Vista Police Department School Resource Officers regularly monitor traffic and issue citations for violations. To report traffic concerns, contact:

- Chula Vista Police Department: (619) 691-5151

- BVM Administration: (619) 397-2200

School Bus Information

SWEETWATER BUS TRANSPORTATION (619) 691-5527

<http://transportation.sweetwaterschools.org/>

Students living 2.5 miles or more from Bonita Vista Middle School may qualify to purchase a bus pass or single-use tickets. Parents must submit a completed bus application starting July 1 to use this service.

For details on service boundaries, bus passes, costs, or other transportation questions, please contact the SUHSD Transportation Department at (619) 691-5527.

Bus Behavior and Rules

Students must cooperate with the bus driver at all times to ensure a safe and respectful environment. All school and district rules apply while riding the bus to and from school, per Education Code 48900.

Failure to follow rules may result in a bus citation, suspension from bus privileges, and/or additional school disciplinary actions.

Important Reminders:

- Students must have a valid bus pass, permit, or ticket to ride. No exceptions.
- For questions about long-term bus passes, contact the Transportation Department directly.

Universal Meals Program

Nutrition Services

Phone: (619) 397-2227

For the 2025–2026 school year, California has extended the Universal Meals Program to all public schools. As a result, **breakfast and lunch are free for all students** at Bonita Vista Middle School.

Breakfast

- Served from 7:50 a.m. to 8:00 a.m.
- Students who eat breakfast using their Student ID are **not eligible** for a second free meal during the nutrition break.

Nutrition Break

- A 10-minute break for students and teachers to rest and have a snack.
- Students must throw all trash into the bins provided and keep the campus clean.

Lunch

- BVM has two separate lunch periods:
 - **7th grade** lunch is first
 - **8th grade** lunch follows (see bell schedule for specific times).
- Students must stay in designated lunch areas.
- Lunch can be brought from home or purchased at the Cafeteria or ASB snack bar.
- Eating is not allowed outside of designated areas.
- All students are responsible for cleaning up after themselves.

Lunch Application

Even though all meals are free, we encourage families to complete and return the **Free and Reduced Lunch Application** to the main office. Completing this form helps the school receive additional funding.

Student ID Number for Meals

Students will use their school-issued **Student ID number** (located on the locator card) to receive meals

Videotaping a Teacher or Staff Member

Under California Education Code Section 51512: It is illegal for any person, including students, to use electronic listening or recording devices in a classroom without prior consent from both the teacher and the school principal. This law is in place to protect the integrity of the educational environment, as unauthorized recordings disrupt teaching and discipline.

Any non-student who violates this law may be charged with a misdemeanor. Students who violate this law are subject to appropriate disciplinary action.

California's Two-Party Consent Law: California law requires the consent of all parties involved before recording a private conversation. This includes both in-person and phone conversations. A “confidential communication” is one where a participant has a reasonable expectation of privacy. This means even in public spaces like hallways or classrooms, recording a teacher or staff member without permission may still violate the law depending on the context.

Disciplinary Consequences: Violating these recording laws—especially if done without consent—may result in consequences outlined in the SUHSD Student/Parent Handbook. This includes, but is not limited to:

- Detention
- Suspension
- Loss of iPad and/or network privileges
- Expulsion in severe cases

Additionally, misuse of devices (including recording without permission, possessing or sharing inappropriate content, or destruction of property) is treated as a serious disciplinary offense.

Visitors

Bonita Vista Middle School campus is open from 7:30 a.m. to 4:00 p.m.

All visitors are required by law to check in at the main office when arriving and departing from campus.

Anyone wishing to visit a classroom must obtain prior approval from the teacher at least 24 hours in advance and must secure a Visitor's Pass from the main office.

Only individuals listed on the student's emergency contact card or added through Online Registration (OLR) may be granted access to students. A valid government-issued ID is required.

Students from other schools are not permitted on or near the BVM campus during school hours. Similarly, BVM students are not allowed on or near another school campus without proper authorization.

Title IX Sexual Harassment Policy Protection for Students BP 5145.7

The Board of Trustees is committed to maintaining a learning environment that is free of sexual harassment of any student by any employee, student, or other person at school at any school-related activity. The Board prohibits, at school or school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

Criminal or civil charges may be brought against the alleged harasser. Sexual harassment may be considered a violation of laws relating to child abuse.

The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who has experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact his/her teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a district compliance officer. Once notified, the principal or compliance officer shall take the steps to investigate and address the allegation, as specified in the accompanying administrative regulation.

(cf. [0410](#) - Nondiscrimination in District Programs and Activities)

(cf. [1312.1](#) - Complaints Concerning District Employees)

(cf. [5131](#) - Conduct)

(cf. [5131.2](#) - Bullying)

(cf. [5137](#) - Positive School Climate)

(cf. [5141.4](#) - Child Abuse Prevention and Reporting)

(cf. [5145.3](#) - Nondiscrimination/Harassment)

(cf. [6142.1](#) - Sexual Health and HIV/AIDS Prevention Instruction)

The Superintendent or designee shall take appropriate actions to reinforce the district's sexual harassment policy.

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence.
2. A clear message that students do not have to endure sexual harassment under any circumstance.
3. Encouragement to report observed incidents of sexual harassment even where the alleged victim of the harassment has not complained.
4. A clear message that student safety is the district's primary concern and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved.
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and prompt action shall be taken to stop any harassment, prevent recurrence, and address any continuing effect on students.
6. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made.
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues.
8. A clear message that, when needed, the district will take interim measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation and that, to the extent possible, when such interim measures are taken, they shall not disadvantage the complainant or victim of the alleged harassment.

Reporting and Investigating Requirements [\[poster\]](#)

Employees are required to report any alleged sexual harassment to the appropriate administrator or be subject to disciplinary action up to and including dismissal.

Students shall be informed to immediately contact a staff member if they feel they are victims of sexual harassment. Within 24 hours, staff shall report complaints of sexual harassment to the principal or designee or to another district administrator. Staff shall similarly report any such incidents they may observe, even if the harassed student has not complained.

The principal/administrator or designee shall immediately investigate any report of the sexual harassment of a student.

Upon verifying that sexual harassment occurred, he/she shall ensure that appropriate action is promptly taken to end the sexual harassment, address its effects on the person subjected to the harassment, and prevent any further instances of the sexual **harassment as outlined in** Administrative Regulation 5145.7. In addition, the student may file a formal complaint using the district's uniform complaint procedures.

If the Superintendent or the principal of the school in which the student learner is enrolled determines that the student has committed sexual harassment as defined in Education Code [212.5](#), which is determined to be sufficiently severe or pervasive as to have an intimidating, hostile, or offensive educational environment, the student may be suspended from school or recommended for expulsion.

(cf. [5144](#) - Discipline)

(cf. [5144.1](#) - Suspension and Expulsion/Due Process)

(cf. [5144.2](#) - Suspension and Expulsion/Due Process (Students with Disabilities))

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student in violation of Education Code Section 212.5 shall be subject to discipline, up to and including having their employment terminated, as appropriate and in accordance with law and the applicable collective bargaining agreement.

(cf. 4117.7/4317.7 - Employment Status Report)

(cf. [4118/4218](#) - Dismissal/Suspension/Disciplinary Action)

(cf. [4119.11/4219.11/4319.11](#) - Sexual Harassment)

AR 5145.7 Sexual Harassment [[link](#)]

Investigations Shall be Confidential

The district prohibits retaliatory behavior against any complainant or any participant in the complaint process. Information related to a complaint of sexual harassment shall be confidential to the extent possible, and individuals involved in the investigation of such a complaint shall not discuss related information outside the investigation process.

Superintendent to Develop Regulations

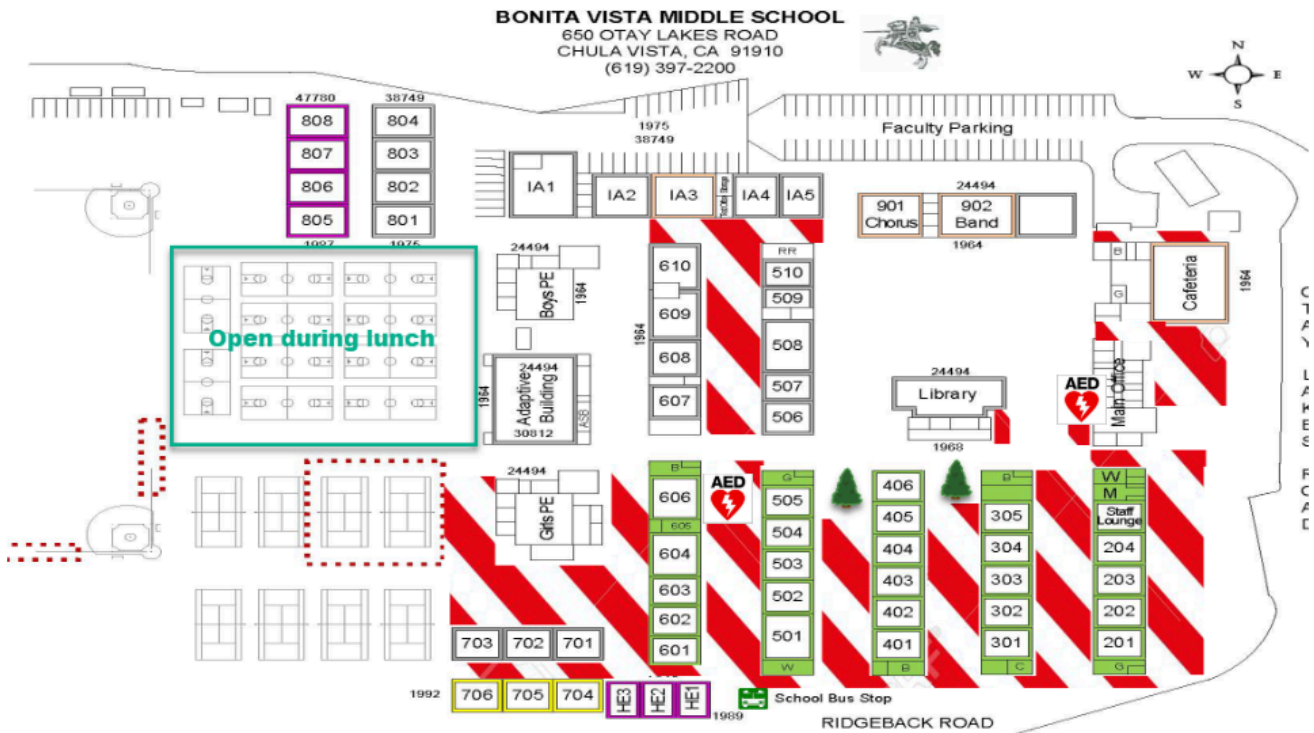
The Superintendent shall formulate such administrative regulations as necessary to implement this Board policy.

(cf. [3580](#) - District Records)

Complaint Procedure:

- Tell the harasser to STOP!
- Do not ignore or accept disrespectful behavior toward yourself or toward others
- If it does not stop, write down what happened. Include the place, date, time, and the names of witnesses.
- Report it as soon as possible to your parent, teacher, administrator, or counselor.

Student Boundaries during lunch and nutrition break



- Students are to refrain from hanging out in the red areas on this map during lunch and nutrition break.
- Students can sit in the grass up to the first tree in the 400 and 500 hallway only.
- Please refrain from blocking the main corridor from the 200 building to the 600 building.
- AED is located in the Main Office and in room 606

Board Policy 0410 Nondiscrimination in District Programs and Activities

Board Policy 0410 Nondiscrimination In District Programs and Activities

The Board of Trustees is committed to providing equal opportunity for all individuals in education. District programs and activities shall be free from discrimination, harassment, intimidation and bullying against an individual or group based on actual or perceived age; gender, gender identity or expression, or genetic information; sex, actual or potential parental, family, or marital status that treats students differently on the basis of sex; race, color, religion, ancestry, national origin, ethnic group identification, physical or mental disability, sexual orientation, immigration status; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. The Board of Trustees is determined to provide students, employees, community members and job applicants a safe, positive environment where they are assured full and equal employment access and opportunities, protection from harassment, intimidation, bullying, and freedom from any fear of retaliation for asserting their rights in accordance with law. The Board shall promote programs that ensure discriminatory practices are eliminated in all district activities.

This policy applies to all acts related to school activity or school attendance occurring within a school under the jurisdiction of the Superintendent of the District.

District programs and activities shall be free of any racially derogatory or discriminatory school or athletic team names, mascots, or nicknames. (Education Code 221.2-221.3)

All individuals shall be treated equitably in the receipt of district and school services. Personally identifiable information collected in the implementation of any district program, including, but not limited to, student and family information for the free and reduced-price lunch program, transportation, or any other educational program, shall be used only for the purposes of the program, except when the Superintendent or designee authorizes its use for another purpose in accordance with law. The District shall not use data collected to create a registry based on race, gender, sexual orientation, religion, ethnicity, immigration status or national origin.

The Superintendent or designee shall annually review district programs and activities to ensure the removal of any derogatory or discriminatory name, image, practice, or other barrier that may unlawfully prevent an individual or group in any of the protected categories stated above from accessing district programs and activities. He/she shall take prompt, reasonable actions to remove any identified barrier. The Superintendent or designee shall report his/her findings and recommendations to the Board after each review.

All allegations of unlawful discrimination in district programs and activities shall be investigated and resolved in accordance with the procedures specified in AR 1312.3 - Uniform Complaint Procedures.

The Superintendent or his/her designee shall notify students, parents/guardians, employees, employee organizations and applicants for admission and employment, and sources of referral for applicants about the district's policy on nondiscrimination and related complaint procedures. Such notification shall be included in each announcement, bulletin, catalog, handbook, application form, or other materials distributed to these groups. The notification shall also be posted in other prominent locations as appropriate. (34 CFR 104.8, 106.9)

In addition, the annual parental notification shall inform parents/guardians of their children's right to a free public education regardless of immigration status or religious beliefs, including information on educational rights issued by the California Attorney General. Alternatively, such information may be provided through any other cost-effective means determined by the Superintendent or designee.

(Education Code 234.7)

The district's nondiscrimination policy and related informational materials shall be published in a format that parents/guardians can understand. In addition, when 15 percent or more of a school's students speak a single primary language other than English, those materials shall be translated into that other language.

I. Commitment to Compliance with the Americans with Disabilities Act

District programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act and any implementing standards and/or regulations. When structural changes to existing district facilities are needed to provide individuals with disabilities access to programs, services, activities, or facilities, the Superintendent or designee shall develop a transition plan that sets forth the steps for completing the changes.

The Superintendent or his/her designee shall ensure that the district provides auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, note takers, written materials, taped text, and Braille or large print materials.

Individuals with disabilities shall notify the Superintendent or principal if they have a disability that requires special assistance or services. Reasonable notification should be given prior to the school-sponsored function, program or meeting.

II. Commitment to Compliance with Title IX

Title IX of the Educational Amendments of 1972 states: "No person . . . shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance." In accordance with federal Title IX statutes and similar State statutes, the Board prohibits any discrimination based on gender, sex, or sexual orientation in any District educational program or activity, including, but not limited to program and activities; course accessibility; counseling; physical education; athletics; sexual harassment; pregnant and parenting students; extra-curricular activities, programs and clubs.

The Superintendent shall adopt, and may periodically revise, administrative regulations necessary to implement and enforce this policy. The regulations shall provide an adequate description of this policy to parents, students, and employees; provide appropriate complaint and resolutions procedures; and establish due process for persons accused of harassment, discrimination, intimidation or bullying based on gender, sex or sexual orientation. All allegations of unlawful discrimination in district programs and activities shall be investigated and resolved in accordance with the procedures specified in AR 1312.3 – Uniform Complaint Procedures.

The Board of Trustees designates the following position as Coordinator for Title IX Nondiscrimination and all Title IX-related complaints should be forwarded to this person:

Chief Compliance Officer
670 L Street, Suite G
Chula Vista, CA 91911
(619) 600-4900
www.sweetwaterschools.org/TITLE-IX
or via email at compliance@sweetwaterschools.org

The Superintendent or his/her designee shall regularly coordinate trainings provided by qualified individuals for employees, students and community members, as well as publicize within the district the Title IX Policy and Administrative Regulations and the availability of complaint procedures. The Superintendent shall ensure that students receive age-appropriate information and education related to Title IX compliance.

Last Revised Date: 10/10/2022

Policy 1312.3 Uniform Complaint Procedures

Board Policy Manual
Sweetwater Union High School District

Policy 1312.3: Uniform Complaint Procedures

Status: ADOPTED

Original Adopted Date: 06/17/2013 | Last Revised Date: 01/29/2024 | Last Reviewed Date: 01/29/2024

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