

Privacy Policy – Field Force 2.0

This Privacy Policy explains how we collect, use, and protect your information when you use the **Field Force 2.0** mobile application (“App”). The App is developed and maintained exclusively for **LNJ Skills and Technology Pvt. Ltd.**, a company engaged in delivering skill development, training, mobilization, and placement services under NSQF-aligned government and private programs.

Although the App is currently published under a personal developer account (due to the temporary unavailability of a D-U-N-S number), all data is collected, processed, and managed in accordance with **LNJ Skills’ policies** and **applicable Indian data protection laws**.

1. Eligibility to Use the App

The Field Force 2.0 App is strictly intended for **authorized staff and partners of LNJ Skills**, including:

- Mobilizers
- Trainers
- Center Managers
- Placement Teams
- MIS & Administrative Users
- Other authorized internal teams

No external or public usage is permitted.

2. Information We Collect

To support operations under NSQF and other training programs, we collect the following types of data:

A. Personal Information (from Employees & Candidates)

- Full name
- Contact information (phone number, email)
- Date of birth & gender
- Address details
- Government-issued ID numbers (e.g., Aadhaar)
- Educational & skill background
- Photos, documents, PDFs, and scanned certificates

B. Program & Operational Data

- Candidate registration and mobilization details
 - Counseling notes and demographic profiling
 - Attendance, training progress, and assessment scores
 - Placement documentation, company details, offer letters, salary proofs
 - Visit logs and activity reports
 - GPS-based location (for field verification & check-ins)
 - Device information (model, OS, app version)
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3. How We Use Your Information

Your information is used **only for official program and operational activities**, such as:

- Registering and tracking candidates under NSQF and related programs
- Monitoring and assigning tasks to field staff

- Uploading required documentation for compliance audits
- Generating reports for internal teams and regulatory authorities
- Authenticating users and securing system access
- Facilitating communication and support within the App

We do NOT use your data for advertising, marketing, or commercial resale.

4. Data Storage and Security

We follow industry-standard security practices to protect your information:

- Data is stored in secure cloud infrastructure
- Encryption is used for data transmission and storage
- Role-based access ensures only authorized staff access sensitive data
- Continuous monitoring and security audits are performed

Data may be stored on servers within India or in jurisdictions compliant with Indian security guidelines.

5. Data Sharing & Disclosure

LNJ Skills does **not sell, rent, or trade** your personal data. However, information may be shared in the following circumstances:

- With government bodies or funding agencies for audit, reporting, and compliance
- With internal departments of LNJ Skills for operational needs
- With contracted technical service providers under strict NDAs & confidentiality terms

No data is shared outside these purposes.

6. Data Retention

We retain data only for as long as required to:

- Deliver training & placement services
- Meet regulatory & contractual obligations
- Complete government audits and documentation

Once data is no longer required, it is securely deleted from systems.

7. Children's Privacy

The App is **not intended for use by children**.

All candidate data is entered by authorized staff only.

No features target minors or provide entertainment-oriented content.

8. Your Rights

Authorized users may request:

- Access to their stored data
- Correction of inaccurate information
- Deletion of data (as allowed by program or regulatory guidelines)

For such requests, contact us using the details provided below.

9. Developer Identity Disclosure

Due to temporary technical limitations (absence of D-U-N-S number), the App is published under a personal developer account. However:

- **Ownership:** LNJ Skills and Technology Pvt. Ltd.
- **Operation:** Authorized technical team working with the company
- **Data Rights:** All collected information is the sole property of LNJ Skills

App store publishing method **does not affect data privacy or processing controls.**

10. Contact Us

For privacy concerns, data requests, or support, please contact:

LNJ Skills and Technology Pvt. Ltd.

A-12, HEG Towers

Sector-1, Noida – 201301, Uttar Pradesh

Email: contact@lnjskills.com