

**TITLE OF YOUR MANUSCRIPT (CAPITALIZE, BOLD, TNR, FONT 12,
CENTERED, NOT MORE THAN 12 WORDS)**

***Author's Name¹, Author's name², Author's name³ (no title, TNR 11, bold, centered)**

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Abstract: Write your abstract (180-200 words) here concisely. Use font TNR size 11, indentation 1 cm left and 1 cm right, and single spacing. Your abstract should provide a brief introduction of problems, the purposes of study, methods, major findings, and conclusion. Avoid abbreviations as much as possible. Abbreviations not on the abbreviations page should be spelled out upon first usage.

Keywords: *five keywords, alphabetical order, lowercase (except appropriate words, e.g. English), not more than two lines, single spacing - TNR 11, italics*

How to Cite: Author, A.A., & Author, B.B. (2020). Template for preparing manuscript for JELE: An English article. *Journal of English Literacy and Education*, x(x), xx-xx. <http://dx.doi.org/10.36706/jele.v8i2.xxxxx> (TNR 11, justify)

INTRODUCTION (TNR 12, BOLD, UPPERCASE)

Start writing your article here. This article contains 8-15 pages in length, including abstract, all tables, figures, and references. The submissions exceeding the limit may not be accepted. Use font TNR size 12, single spacing, and justify. Write your article in A4-size paper and submit your article in .doc format, .docx, or .rtf (not in .pdf format). Write your text in one-column format with a 3 cm margin at the top and bottom, 4,01 cm at left, and 2,49 cm at right. Page numbers are placed on top of the page. Avoid using pronouns "I, we, she, and he". Authors should keep tables and figures to a minimum and include them in the text. References should be cited both in text and in the references list and should conform to the most recent APA style guide. Authors are strongly suggested to carefully check the article prior to the submission of the article. Authors have the responsibility to avoid plagiarism at all cost. The editor of *JELE* examines resemblance of texts using similarity index software, allowing tolerance not more than 15%. If an initial review has made it clear due to high similarity percentage, your article is unsuitable to publish in *JELE*. In this part, you do not have to write the heading "Introduction". Use no indent for the first paragraphs and do not add space between paragraphs. In this Introduction, describe the background of your study. The gap(s) found in the literature is clearly stated on the basis of what is ideally required and what really happens in the reality. The context of the study is described for depth understanding of the setting.

Continue writing your second paragraph here. Indent the first line starting from this paragraph by 1 cm.

If this is your last paragraph, describe the purpose(s) or aim(s) of your writing here.

METHODOLOGY (TNR 12, BOLD, UPPERCASE)

Write your review of related literature here. This section should contain a clear and concise description and, when needed, justification of the conditions and procedures of the study, as well as the analytical tools or methodology used. All excluded observations, independent variables/manipulations, and dependent variables/measures must be reported, and authors should be sure to explain how the sample size was determined.

Subjects (TNR 12, Bold, Sentence case)

Your article should provide (a) Body of article (from Title to References, without tables and figures); (b) Figure Captions and Table Captions; (c) Figures (one figure per page); and (d) Tables (one table per page).

Please attach Cover Letter in a separated document file and uploaded in Supplementary Files.

Subheadings (TNR 12, Bold, Italic, Sentence case)

Tables must be numbered in the order in which they are referred to in the text. Tables should have an overall title and each column within the table must have a heading. Then, tables should contain sufficient experimental detail to be understood without reference to the text. Complex tables should be submitted as figures. Very large tables that cannot fit on a single page should be submitted as Supplemental Data.

Tables should be centered in the column OR on the page. Tables should be followed by a line space (11pt). Elements of a table should be single-spaced, however double spacing can be used to show groupings of data or to separate parts within the table. Table headings should be in 11pt. Tables are referred in the text by the table number. eg: Table 1. Do not show vertical line in the table. There is only horizontal line should be shown within the table. Tables are inserted in one column page setup.

Table 1. Formatting rules

Title	Title	Title	Title	Title
xxx	xxx	xxx	xxx	xxx
xxx	xxx	xxx	xxx	xxx
xxx	xxx	xxx	xxx	xxx

Description for the above table. All tables must be referred to in the text, and the text needs to give a full indication of the information that is included in every table. For example, if a table presents results of multiple statistical tests, the text must refer to them all, whether in a general way or individually. The full scope of a table can be indicated all at once or cumulatively by multiple references to the table.

Design and Procedures (TNR 12, Bold, Sentence case)

The research design is clearly described and appropriate for the purpose of the study.

Data Collection and Data Analysis (TNR 12, Bold, Sentence case)

Data collection and analysis procedures are clearly explained with a reference to the role and competency of the researcher(s).

FINDINGS AND DISCUSSION (TNR 12, BOLD, UPPERCASE)

Write your review of related literature here. Write the heading “FINDINGS AND DISCUSSION” (Bold typed).

The Findings section should include a summary of the collected data and analyses, which follows from the analytic plan. All results should be described, including unexpected findings. Authors should include both descriptive statistics and tests of significance.

Findings respond to the purpose of the study, and are presented systematically. Findings are supported with sufficient and relevant quotations, examples, tables and diagrams.

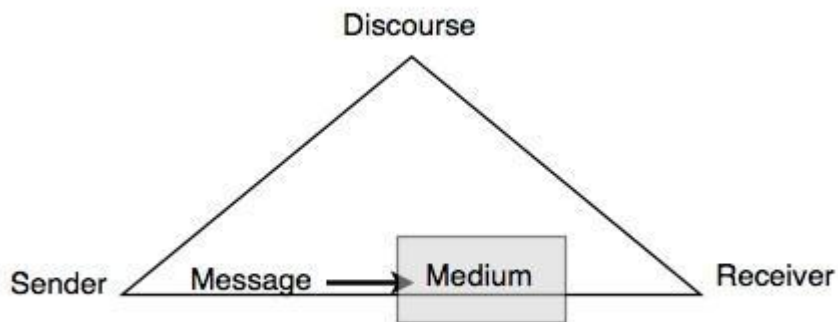


Figure 1. How to create figures in APA style. This figure illustrates effective elements in APA style figures.

Discussion section should discuss the findings in the context of the research question initially posed and the authors’ hypothesis. The Discussion should also explore the broader implications and significance of the findings, as well as specific recommendations for the direction of future research on the topic.

For scripts written in English, thousands are marked using commas; e.g.: 123456 is written as 123,456. Decimal points are marked with a period followed by two number digits; e.g.: 12.34. For figures lower than 1, the zero is not needed; e.g.: .12.

For qualitative research, data from interviews, observations, text interpretations, etc. are summarized into brief substantial resume or summary to be reported. These substantial findings can be presented in descriptive tables to facilitate ease of reading. Excerpts or extracts from interviews, observation results, texts, and others containing answers to research questions are presented in the discussion as authentic evidence.

In the Discussion section, the writer evaluates and interprets the findings. This section should begin with a statement of support or non-support for the original hypotheses in light of the findings. If the hypotheses were not supported, the author considers post hoc explanations. In interpreting the results, authors consider sources of bias and other threats to internal validity, imprecision of measures, overall number of tests or overlap among tests, effect sizes, and other weaknesses of the study (APA, 2010, p. 35).

CONCLUSION AND SUGGESTION (TNR 12, BOLD, UPPERCASE)

Write your conclusion here. Conclusion must be concise interpretation. Conclusion focuses on the interpretation of results rather than a repetition of the Findings section. Theoretical implications and practical significance of the study are discussed. Implications for further implementations and limitations of the current study are provided.

ACKNOWLEDGEMENTS (TNR 12, BOLD, UPPERCASE) (Optional)

Acknowledgements avoid identifying any of the authors prior to peer review. This section appears before references and after conclusion. The purpose of this section is to thank all of the people who helped with the research but did not qualify for authorship. Acknowledge anyone who provided intellectual assistance, technical help (including with writing and editing), or special equipment or materials.

This section also provides information about funding by including specific grant numbers and titles. If you need to include funding information, list the name(s) of the funding organization(s) in full, and identify which authors received funding for what.

REFERENCES (APA 7th Edition) (TNR 12, BOLD, UPPERCASE, ≥ 20 SOURCES FROM THE LAST FIVE TO TEN YEARS OF PUBLICATION)

Authors are obliged to refer to 80% reading sources from accredited journals and the rests are from proceedings, patent, research reports, etc. from the last five years of publication. References should be cited both in text and in the references list and should conform to the most recent APA style guide. The reference list should be arranged alphabetically following the guidelines of the Publication Manual of the American Psychological Association (7th Edition.). With all respect, all authors are required to cite the most relevant study from JELE that fits with their study.

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An entry from email, interview, letter, and telephone call are not needed to be included in the reference list.

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About the Author(s):

Name of author(s), followed a brief biodata about 50 words.

APPENDICES (Optional)

If necessary, the appendices are enclosed not more than in two pages.