



## ADMISSIONS POLICY FOR COLCHESTER CHRISTIAN ACADEMY

At Colchester Christian Academy, we love children and believe they are a gift from God. We are committed to teaching children to thrive and flourish in their educational goals, communities, homes and lives.

When applying to Colchester Christian Academy (CCA), parents/guardians will either fill out an application form found on our website at [www.colchesterchristianacademy.ca](http://www.colchesterchristianacademy.ca) under “Admissions” or a paper application form that can be picked up at CCA’s office during regular office hours.

With this application, a non-refundable fee of \$100 will need to be submitted before the application can be fully processed. It can be made in one of the following ways:

1. An e-transfer sent to: [finance@colchesterchristianacademy.ca](mailto:finance@colchesterchristianacademy.ca).
2. Paid at CCA’s office at 66 East Court Road, Bible Hill by debit, cheque or cash during regular office hours.
3. Mailed to: Colchester Christian Academy, P.O. Box 403, Truro, NS, B2N 5C5.

Mid-year applications will be considered in consultation with the Admission Review Committee.

A tour of the school and/or a meeting between parents/guardians, child, teacher and principal is available upon request.

CCA seeks to meet the needs of every enrolled student and, as such, it is important that there be a great fit between the student's needs and CCA's capacities. CCA offers admission to students with some learning exceptionalities, but it is CCA's goal that they meet learning outcomes with adaptations. Following an assessment of the application, and a written entrance evaluation, if the needs of a student applicant are beyond the scope of CCA, families will be notified promptly via phone and email.

When there are more student applications than openings available, the school establishes a waitlist on a first come, first serve basis. As these spots become available, CCA will let parents/guardians know as soon as possible. Should any parents/guardians choose not to take the spot, the next family on the waitlist will then be notified.

We are thankful for the tremendous growth in student enrollment. We look forward to reviewing your application!

Sincerely,

A handwritten signature in black ink that reads "Sonya Hughes". The script is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Sonya Hughes, Principal  
Admission Review Committee Chair