



## Sierra Elementary PTC Minutes

October 12, 2022 – 6:00pm

### 1. Call to order at 6:02 pm

Karen Levine-Flandrup called the meeting to order and welcomed attendees. She reminded attendees about the upcoming Fall Carnival.

### 2. Approval of minutes

Motion to approve the September 2022 minutes by Traci Knox  
Second: Leslie Rivera  
Approved, all in favor

### 3. Roll Call/Introductions

#### Board

Karen Levine-Flandrup, president  
Shannon Catanella, co-vice President  
Shannon McKiernan, co-vice President  
Destiny Flood, co-treasurer, *absent*  
Leslie Rivera, co-treasurer  
Traci Knox, secretary

#### Other Attendees

Carrie Trujillo, parent  
John Scroggs, parent  
Ana Calabrese, parent  
Danielle Briscoe, parent  
Valerie Duran, parent  
Irina Soares, parent  
Igor Sumaroka, parent  
Olga, parent  
Amanda Gibbs-Wallis, parent

#### Sierra Staff

Amy Westberg, principal  
Lisa Johnson, teacher  
Rebecca Burke, teacher  
Danielle Oakes, teacher

### 4. Events and Developments

PTC members shared updates on recent and upcoming events.

- a. FUNd Run update. Karen reported that \$21,645 (gross) was raised. Net results will be provided at next month's meeting. Karen thanked all volunteers, sponsors, and donors for making the event a success. Through fundraising, many school wide incentives were met, including pajama day and Sierra stickers for all students. While the incentive for a Sierra bookmark for all students was not reached, the PTC has donated the bookmarks to the library to sell during the upcoming book fair. The library will retain all proceeds from the sales.
- b. October Staff Appreciation, October 13, 2022. Carrie Trujillo reminded attendees that the PTC will host a staff luncheon tomorrow. The theme for this month's appreciation event is a fiesta in celebration of Hispanic Heritage Month. Carrie thanked all those who have volunteered to bring food or to help in other ways. Anyone interested in participating in future monthly appreciation events should contact Carrie.
- c. Fall Carnival: Friday, October 28, 2022. Shannon McKiernan reported that the Fall Carnival will run from 4:00 to 7:00pm and planning is well underway. The PTC will be sharing with Sierra families opportunities to volunteer, including donating prizes for

booths and volunteering to help with the event. At the carnival, the PTC will be selling limited edition spirit wear.

d. Auction: Saturday, March 25, 2023. Karen reminded attendees that the annual auction will be held at Quarry Park Adventures and is an adults only event.

**5. PTC Member of the Month**

Karen announced Danielle Briscoe as the PTC Member of the Month. Danielle does an amazing job planning and executing the family movie nights. We appreciate all of the time and effort she puts into making these events memorable.

**6. Treasurer Report**

Leslie Rivera provided the Treasurer's report for September noting that teacher accounts were funded during the month. The PTC accounts remain in good standing.

**7. Funding Requests**

Karen described each funding request.

a. October movie night expenses (\$100.17)  
Motion to approve: Karen Levine-Flandrup  
Second: Traci Knox  
All in favor

b. IDAC presentation preparation for Dance Program (\$1,200). Assembly during school day for kids to share dances with each other. This dance workshop teaches from the IB unit of inquiry.  
Motion to approve: Karen Levine-Flandrup  
Second: Shannon McKiernan  
All in favor

**8. Staff Message**

Principal Westberg provided the staff message. She expressed appreciation for the increased conversations with families in connection with school events. She thanked the PTC for donating bookmarks to the library and for funding teachers accounts and assemblies. The FUNd Run was incredible; great success. She said that the staff is excited about tomorrow's luncheon and that she has received great feedback on last Friday's Movie Night. She also noted that she will be having a Coffee with the Principal after morning drop off soon.

Mrs. Burke, on behalf of the teachers, thanked the PTC for everything it is doing for the teachers and staff.

Mrs. Johnson thanked parent supporters of the IDAC assembly. She noted that Sierra strives to have a rich school community and offer students great experiences.

**9. Round Table/Open Forum**

a. Danielle welcomed the new parents and were excited to see them. A brief conversation was had on opportunities to reach out to more parents. Ideas were:

- Add zoom link to Facebook events (Shannon C.)
- Text 15 minutes before the monthly meeting (Karen/Traci/Kimberly)

**10. Adjourn at 6:31**

There being no further business, Karen adjourned the meeting.