

Screencast Outline: Make a copy, add your name to the title and move to a folder in your Drive

- Note the key ideas or information you want to share in your screencast in order
- Begin by introducing the purpose of your screencast. Be brief, get to the point quickly.
- Break down your screencast (the ideas and information you want to share) into short parts
- Have each tab you want to record open in the order you want, before you start recording

Audio:	Audio:	Audio:
Link to Tab:	Link to Tab:	Link to Tab:

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