

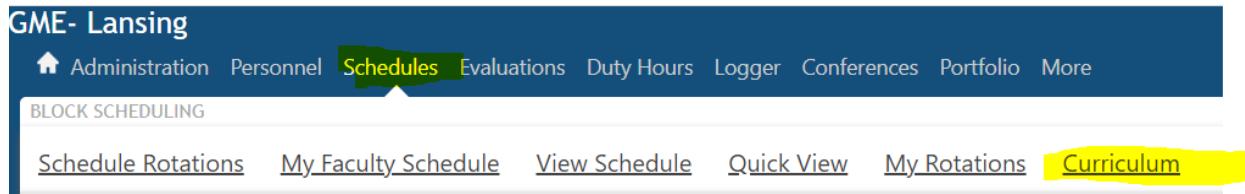
## **How to Create an Evaluation:**

Click on the [mapping document](#) to see evals that still need to be created and note where we are deficient in sub-competency data,

### **I. Resources Needed:**

#### **For Rotational Evaluations:**

**Rotation Goals and Objectives-** Rox or Carol can get this for you or you can find it in NI - Go to schedules, then Curriculum, then find the name of the rotation you want and click on it (it will ask you if you want to view the curriculum)



The screenshot shows a software interface titled 'GME- Lansing'. At the top, there is a navigation bar with links: Home, Administration, Personnel, Schedules (which is highlighted in yellow), Evaluations, Duty Hours, Logger, Conferences, Portfolio, and More. Below the navigation bar, there is a section titled 'BLOCK SCHEDULING' with several buttons: Schedule Rotations, My Faculty Schedule, View Schedule, Quick View, My Rotations, and Curriculum (which is also highlighted in yellow). The 'Curriculum' tab is the active one.

#### **Our Faculty Edited Milestone 2.0 document**

[https://docs.google.com/spreadsheets/d/1NwHbkZZ3J34gXJkWE8H2vBtG6SwX5\\_eRXu7PM5xMWt4/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1NwHbkZZ3J34gXJkWE8H2vBtG6SwX5_eRXu7PM5xMWt4/edit?usp=sharing) (remember this is editable by all so be careful with it and try not to erase things)

#### **Examples of New 2.0 Evaluations**

Check out some of the work on the new evaluations in the folder on the google drive that has been shared with you

<https://drive.google.com/drive/u/1/folders/1gT5mXUuEOtlaobJ5IPFGaVt34HuB7kVP>

#### **For Non Rotational Evaluations:**

**Refer to the Milestone 2.0 document as referenced above**

### **II. Building the Evaluation- Create a Word or Google document**

**Look at the G/O and the milestones. Identify which sub-competencies and milestones you want to be part of the evaluation. (see examples)**

**For rotations that have procedures associated with them use the following format:**

## Management of Procedural Care (PC 5)

Please rate the residents ability/experience performing the following procedures on your service

(insert name of procedure here)				
<b>Observes others performing the procedure</b>	<b>Identifies need for procedure and who should do it</b>	<b>Performed procedure with hands-on assist</b>	<b>Performed procedure independently</b>	<b>Confidently and competently teaches other do the procedure</b>

- Use the document we worked on as a faculty group as your guide- you may want to replace some of the “milestone” wording with our examples. You can also alter the wording to fit more appropriately with the rotation (ex adding acute care of hospitalized children for the peds inpt rotation) - look at the PGY 1 peds inpt and OB rotations for examples of this.
- Evaluation Elements can be either *developmentally scaled* or strict *yes/no*
  - Developmentally Scaled - would follow the levels 1-5 for a given sub competency
    - Example:

Sub competency	Medical Knowledge 2: Critical Thinking and Decision Making				
Level	1	2	3	4	5
Milestones	<ul style="list-style-type: none"> <li>-Able to separate important vs. less important facts when reporting patient history</li> <li>Interprets results of common diagnostic testing</li> </ul>	<ul style="list-style-type: none"> <li>Uses available information to construct reasonable differential diagnosis, reflecting patient presentation and disease prevalence</li> </ul>	<ul style="list-style-type: none"> <li>Able to successfully integrate complicated information to create more sophisticated differential in complicated patient</li> </ul>	<ul style="list-style-type: none"> <li>Exhibits continuous process re-evaluation in order to refocus differential diagnosis over time</li> </ul>	<ul style="list-style-type: none"> <li>Functions as team leader (along with faculty) to coach other residents on identification of clinical errors</li> </ul>

- Yes/No- would have a yes/no approach for a certain level. If creating this type of element you need to put in parentheses which Sub competency and to which level this item maps
  - Example:
    - Completed and reviewed family conference pre conference planning sheet with faculty before the family meeting (Prof2 L2) yes/no

- Look at some of the created evals for common subcompetency language- it is okay to copy the blocks and add it to your eval
- Please review the mapping document to help you understand where we have needs for data
- The following will be added to all outside rotations **Osteopathic Principles for Patient Care (OR PC 1)**  
**Tenets of osteopathy:** The body is a unit made of body, mind and spirit; the body has the ability to self regulate and heal itself; the structure and function of the body are directly related. Physician treatment should support these tenets.

Level 1	Level 2	Level 3	Level 4	Level 5
Can describe the inclusion of osteopathic tenets into patient care	Incorporates osteopathic tenets to promote health and wellness in patients with common conditions	Independently incorporates osteopathic tenets to promote health and wellness in patients with complex or chronic conditions	Mentors others to incorporate osteopathic tenets to promote health and wellness	Role models and teaches the effective use of osteopathic tenets to optimize patient health

When you are finished you can email the document to Amy Odom