Tab 1

# **Journal of Asia and Europe Relations**

Established in 2021, the Journal of Asia and Europe Relations is a flagship peer-reviewed journal of Student Think Tank for Europe-Asia Relations (STEAR). Interdisciplinary and wide-ranging in scope, the Journal of Asia and Europe Relations covers the latest research on all topics relevant to Asia and Europe relations that focus on theory, policy, and/or practice. The Journal aims to provide readers with a truly global and comparative perspective. This Journal is primarily aimed at policy issues and, ideally, the role of youth engagement. Published annually, all papers are submitted to an anonymous peer-review process conducted by young professionals, academics, future leaders of highly relevant fields.

# Editorial Policies The Review Process

The journal applies the requirements of a peer-review process, which is as follows: the editorial board reads all submitted papers. Only those papers that meet the quality and criteria of STEAR and are judged to be of potential interest to the audience

are forwarded for formal evaluation, generally by an editor and an Editor-in-Chief.

Editors are expected to identify weaknesses in argumentation or content-related errors, assess the work's novelty, and offer suggestions for improvement. Based on their evaluation, editors advise the Editors-in-Chief by choosing from among several possibilities:

- · Accept
- · Accept with minor revisions
- Reconsider with major revisions
- · Reject.

Each editor returns а peer-review form to the Editors-in-Chief, who evaluate the editors' comments and return the revision forms to the authors, along with a judgement on the degree of revisions required. As well as providing feedback to the authors, the editorial team edits the papers based on suggestions from the editors. The authors of modify the papers their submission in line with the editors' comments and send a revised version back to the Editors-in-Chief; this process is repeated until the paper is accepted by the Editors-in-Chief.

### Anonymity

During the peer-review process, reviewers are anonymous to authors to maintain referee confidentiality and to preserve the anonymity of the review process.

#### License to Publish

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#### **Disclaimer**

The editorial board and team cannot be responsible for errors in information contained in this journal or consequence(s) arising from the use of them. The opinions expressed in this journal are those of the author(s) and should not be attributed to the Student Think Tank for Europe-Asia Relations and its editorial office.

## **Author's Guideline**

- Written in around 2,000-3,000 words (excluding footnotes). This generally includes:
  - a. **Abstract** of around 150-200 words with **5 keywords**
  - b. Introduction of around 300-600 words
    Outlining the background (context), state-of-the-art, research question/problem statement, research gaps, main argument or hypothesis, purposes of the journal article, and outline of the article.
  - c. Theoretical framework and/or methodology of around 300 400 words Outlining the type of data used in the article, how the data is obtained (source), positionality (if needed), the method used to analyse the data,
  - d. **Discussions (and Analysis)**, divided into different headings and subheadings. This should make the majority of the paper.
  - e. Conclusion of around 300-600 words
- In-text referencing and an alphabetised bibliography in the latest APA edition (7th). Please see <a href="https://example.com/here">here</a> for more information.
- Any statistics, images, figures, or tables should be properly referenced
- All forms of methodology and research are welcome
- We use standardised British English (over American English).
- Please use double quotation marks except for quotes within

- quotes. Do not italicise sentences within quotation marks.
- Spell out every abbreviations and acronyms on its first mention
- Italicise non-English words and names, title of books, films, journals, etc.
- If you intend to use non-English expressions, please also provide the translation in brackets and the transliteration in English.

# **Submissions**

- Annually, the Editorial Office will publish a Call-for-Article (CfA) specific theme for the publication of the journal in that year. Articles that are submitted during this period of time and are relevant to the theme will receive a priority.
- However, we also open ourselves to submissions outside of CfA if they are highly relevant to our scope of Europe-Asia relations.
- Please submit your article (with abstract) to
- steareditorial@gmail.com in a MS Word format with a complete bibliography. It has to be in a complete format. Any articles submitted (without abstract or bibliography) will not be processed by our Editorial Team.
- Formatting:
  - a. Font: Montserrat or Times New Roman
  - b. Size: 12 pt (For titles, headings, and subheadings: 14 pt)
  - c. Spacing: 1.5 (For abstract: single)