

Town of Buckland Information Technology Planning Committee

Mission

The Mission of the IT Planning Committee is to support the Select Board and Town Administrator in strategic planning, improvement of the confidentiality, integrity and accessibility of Town of Buckland data.

Duties

Committee members will be asked to perform research on available technologies, make supporting presentations to garner support from stakeholders, and assist the Town Administrator in the preparation of IT grants, all in compliance with the Open Meeting Law, Conflict of Interest Law, and other applicable laws.

It is anticipated that the Committee would meet monthly, to review IT strategic plans, including but not limited to, security and storage of data, including security and data backup strategies; IT asset upgrade cycle; and vendor proposals for upgrades. The IT Committee shall provide reporting of activities to the Select Board and Town Administrator quarterly.

Membership

It is anticipated that a 3–5 member committee will be established. Minimum recommended qualifications include knowledge of IT best practices.