

Regular school Board Meeting

Necedah Area School District

Necedah EC-12 – Library Media Center

May 19, 2025

1. President Dan Dutscheck called the meeting to order. Present were board members Herried, McNally, Horak for the opening of the meeting. Also present were Pupil Service Director Matthew Sherwood, Elementary School Principal Jessica McCracken, Middle/High School Principal Mark Becker and Superintendent Tanya Kotlowski.
2. President Dan Dutscheck began the meeting with The Pledge of Allegiance.
3. Motion by Roger Herried, second by Mike Horak to approve the agenda, Motion carried.
4. Citizens Forum:
 - 1 No one came forward.
5. Motion by Roger Herried, second by Mike Horak for approval of the minutes for the Regular Board meeting, Monday January 20, 2025. Motion carried.
6. Motion by Roger Herried, seconded by Mike Horak to approve the following: Vouchers and EFTs - Checks for approval: 85205-85297, 85299-85325, 85328-85343, 85345-85349, 85351-85360 - Wire Transfers/ACH 202400XXX ending in 390, 394, 420-427, 435-436, 438, 442-443, 446-447, 451-454, 457-459, 462-467, 470-479, 483-493

7. New Business:

- a. Board Development - SUSO Program - Deputy Meyer: Deputy Jessica Meyer provided information about the new Speak Up Speak Out program and details about the 2025 Safety Night event. - Has had 2 tips so far.
 - Had Detective come - sextortion is now an issue, children will be contacted online by individuals they are in contact with, and trying to get photos from students to extort them. Nude pictures is the biggest thing they are asking for from students. Then they ask for money to not share the photos. - It is a very serious thing, one incident started at 11 pm and the student was gone by 12 and has never been found.
- b. Student School Board Representative Proposal: The following presentation will be shared by Aiden Noth. - Next steps for a student representative board policy.
 - Discussion: if it should be a 1 or 2 year elected position by the student council board.
 - Should the student be voted from the student body or from the student council members. –
 - Student should be a Junior and serve their Junior and Senior years.
 - Position would possibly be filled at the end of the school year, the last day when the student council positions are filled for the next school year.
 - Possibility of inviting the class presidents as a stakeholder on policies that will affect the student body.
 - Tabled for next meeting.
- c. Building and Grounds Facility Planning Report: The building and grounds along with transportation committee meet on Monday, May 19th at 4:30 pm. Updates to the plans below will be provided at the meeting and were included in the link for board members to review.
 - Information Technology – supervisor Kris Saylor provided a 5- year replacement plan
 - Building and Grounds – supervisor Adam McCracken provided a 6- year replacement plan and a new replacement plan for 25-26.
 - District level – Supervisor Tanya Kotlowski provided a 100- year capital improvement plan and a 4- year deferred Maintenance plan.
 - Transportation – Supervisor Billy Forsythe and Tanya Kotlowski provided a 5- year transportation replacement

plan.

Motion: by Matthew McNally, second by Dan Dutschek to approve the building and grounds facility planning report. Motion carried.

d. Discussion sending students on an overnight music trip to St. Louis presented by Mrs. Jackson

Motion by Roger Herried and seconded by Mike Horak to approve the discussion of sending students to St. Louis for an overnight music trip in 2026. Motion carried.

e. Request for Proposal (RFP) Bus Contract: As we face a significant deficit budget in 2026-27, with no changes to our revenue through the biennium budget, Tanya feels it is important to tackle any possible savings to build trust with our taxpayers that we are considering all aspects of expenses. One of the periodic considerations school districts make is to think about a busing contract. She feels it is important to make this consideration through an RFP this year, given our significant deficit budget for 2026-27. Brent Richter, our representative from CESA 5 who is helping with the high-level budgeting process, has gone through this and offered to help her with it.

Motion: by Roger Herried, second by Mike Horak to approve the RFP for a bus contract for 2026-27. Motion carried.

f. Overnight Field Trip to Buckhorn State Park - N-Gage Academy: The students will camp overnight at Buckhorn State Park on Thursday, May 29th. This will be part of their "Outdoor Week" and allow them to do a telescope activity with UW Stevens Point that night.

Motion: by Dan Dutschek, second by Matthew McNally to approve N-Gage Academy overnight field trip to Buckhorn State Park. Motion carried.

g. Open Enrollment Applications 2025-26: The following links will provide you with the open enrollment information for 2025-26. There is one application to deny, per board policy.

Motion: by Matthew McNally, second by Roger Herried to approve the open enrollment applications for 2025-26 as provided except the one that was denied. Motion carried.

d. Resignation/Hiring Recommendations:

. Resignations:

- Molly Moseley, High School Science Teacher

Motion: by Mike Horak, second by Roger Herried to approve the resignation of Molly Moseley. Motion carried.

- Vanessa Larson, Elementary Teacher

Motion: by Matthew McNally, second by Mike Horak to approve the resignation of Vanessa Larson. Motion carried.

- Brielle Lueck, High School Social Studies Teacher

Motion: by Mike Horak, second by Roger Herried to approve the resignation of Brielle Lueck. Motion carried.

- Regina Sage, Elementary Special Education Teacher Motion: by Roger Herried, second by Mike Horak to approve the resignation of Regina Sage. Motion carried.

Hiring: Forms included in board packets:

- Andrew Thies, Instrumental Music Teacher (resume is in the board packet)

Motion: by Matthew McNally, second by Mike Horak to approve the hiring of Andrew Thies as the instrumental music teacher. Motion carried.

- Elijah Klema, HS Social Studies (resume and recommendation are included)

Motion: by Roger Herried, second by Matthew McNally to approve the hiring of Elijah Klema, HS Social Studies

teacher. Motion carried.

ii. Request for Leave:

1. None at this time.

Hiring: Reminder: Board is provided information about support staff hires and resignations through administrative recommendations; however, the board is required by statute to approve new teacher and administrative positions.

0. Support Staff Hiring/Resignation and Teacher Reassignment Report:

Hires:

None at this time.

Resignations:

None at this time.

iii. Acceptance of Donations/Grants:

1. None at this time.

Administrative reports:

- Jessica McCracken, Grade School Principal

- o 4th Grade performed at the new park dedication with recorders and singing. Pictures included.
- o Cake provided to celebrate.
- o Summer School numbers are slightly down. No issue finding teachers and volunteers to work it.
- o Finishing up assessments. Many more this year due to ACT20.
 - Some classrooms show every student went up in the IREADY.
- o PATT Palooza went well in April.
- o Summer PD included PLC training, and ACT20.
- o Still looking to hire a teacher.
- o Mother's day shopping thanks to Julie Carter went well.
- o 165 students participated in Family Engagement night (55%).
 - Put video together to show the work, and student hallways are lined with student work.
 - Announced assistant principal day that won the raffle.
- o A lot of field trips are coming up.
- o No student track and field day this year, discussion about doing it every other year due to the amount of work that is necessary.
 - Time PE teachers need to prep the students over 1-2 months.
 - Some students did not like the event and some students loved the event.
 - Find the time where there are no field trips and have a good weather day etc.
- o Upcoming Dates:
 - May 27: Cardinal countdown begins with dress up days.
 - May 22: PATT meeting commons Thursday.
 - May 23: Kindergarten and senior walk at 8:30 am
 - June 6: last day of school, 5th grade clap out 3:15 pm
 - June 16: Summer school begins

- Mark Becker MS/HS Principal

- o Updates

- Spring Celebrations and Events
- Honors Ceremony - Thank you!
 - Seniors were crying and overwhelmed by the support of the community.
- Middle School concert went well. It might be planned in the future during the school day in future years.
- Senior Presentations - Completed - These went very well.
- Earth Day Clean-up - April 29 - 3 volunteer hours
 - Another Positive event that was a great overall experience
- Music Update -
 - Amazing work by our students led by Mr. and Mrs. Jackson at our MS/HS Spring Concert
- Graduation - Saturday, May 24, 2025 - 10am
 - 3 Graduation Speakers
- 8th Grade Promotion - Jun 4, 2025 - 7pm
- Finalizing Summer School Enrollment
 - Middle school classes (7-8 students) and Credit Recovery will run with Mr. and Mrs. Mach.
 - Cardinal Strength and speed this week, running 2 sessions this week.
 - Getting the sport schedules together.

o Cardinal Callouts

- Staff - continued efforts to build relationships with students and build connections to enhance student learning.
- Academic and Career Planning Update
- Assessment Update
 - ACT, ACT Aspire, and Forward Testing are all complete

o Professional Development

- Focused on finishing professional development options for the summer.
- Middle School Team will attend DPI's Innovation Institute from June 23-26
 - 6 team members
 - Focus on Student Engagement/Empowerment
- Project-Based Learning and training.
- MS/HS Retreat Days to plan for next year
- Keys to Literacy Content Area Reading Strategies

• Tanya Kotlowski

Updates:

- o Final Documents: The following document is finalized for sharing, as a result of our community events. [Link to Vision, Mission and Commitments](#)



- VISION
- Leadership and learning without personal limitations and beyond institutional boundaries.

- MISSION

- We will effectively prepare every student for an ever-changing world by ensuring authentic engagement and utilizing transformative learning solutions.

- LEARNING PROFICIENCIES STATEMENTS

- Citizenship: Students will understand their relationship to the world they live in as shown by demonstrating respectful, engaged, dependable, and

self-controlled behaviors which inspires confidence and persistence in themselves and others.

- Communication Skills: Students will develop the ability to model empathetic listening skills with others, while also interpreting and creating communications to various audiences via appropriate media technologies and personal interactions.
 - Life Skills: Students will become prepared for life and career by focusing on critical thinking, problem-solving, creativity/ imagination, and collaboration/teamwork using passions, interests and strengths.
 - World-Class Knowledge: Students will meet rigorous standards in Language Arts and Mathematics for college and career readiness. Future readiness also includes students studying World Language, Science, Technology, Engineering and Mathematics (STEM), Arts and Social Sciences.

- SCHOOL COMMITMENTS



- Growth Mindset - We support each other in taking risks to grow professionally and positively, with the belief that all students can learn at high levels.
 - Empowering/Learning Environment -
 - We empower all staff to think about varied instructional approaches and respond creatively to provide flexible learning environments that positively impact student engagement and learning.
 - We craft a learning environment that is flexible, collaborative, and cultivates individual passions, interests, and strengths.

- Relationships - We create relationships and interactions that strengthen our students, schools, community, and world.
- Communication - We communicate and collaborate effectively with and among all people.
- Student Expectations / Accountability -

- We create an environment where we support and celebrate each other, take risks, and share the belief that all students can learn at high levels.
- We develop responsible citizens equipped to live in an interconnected digital world.
 - Integrity - We do the right thing for the right reason, at all times.
- Belonging - We commit to creating a culture where all are seen, heard, and valued for their authentic selves.

- o Town Hall Meeting/Village and Township: I plan to share financial forecast updates at a town hall meeting at 5:30 pm at the Village/Town Hall on Monday, June 9th. My purpose is to provide a current reality, and anticipation of the next biennium budget.
- o Business Services Update: I have been working with Brent Richter, our CESA 5 business manager regarding our forecast and planning for 2025-26. He continues to monitor the end of year balance. He said we will definitely be within a 10% surplus or deficit.
- o Teacher Compensation Incentive Plan: We have teachers who have taken advantage of the incentive plan. A couple with Master's Degree recipients, as well as a reading teaching license. Increases in salary have been given to those deserving.

Closed Session Notes:

Motion by Mike Horak, second by Roger Herried to adjourn to closed session pursuant to Wisconsin Statutes Sec. 185(1)C considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Wisconsin Statutes Sec. 19.85(1)(a) deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body.

Roll-call vote of four "yes". Motion carried.

CLOSED SESSION:

1. Board discussed the resignation, severance agreement for Pam Darnell
 - a. Approve the retirement of Pam Darnell, last day will be July 11th, 2025.

Motion: by Matthew McNally, second by Mike Horak to approve the retirement, resignation and severance agreement for Pam Darnell. Motion carried.

2. Board discussed Heather Dahms two-weeks' notice.
 - a. Interviews have been arranged to possibly hire someone from CESA for her position.

Motion by Mike Horak, seconded by Roger Herried to move out of closed session and reconvene in open session. Motion carried.

During closed session the resignation, severance agreement for Pam Darnell was approved.

Motion: by Mike Horak, second by Roger Herried to adjourn. Motion carried.

Respectfully submitted by:
Matthew McNally, DC, DCCJP
Clerk