

Unreached Network Internship and Foundational Training Payment Instructions

1. Please pay the required fees for the Internship and the Foundational Training by bank transfer, at the required times (usually at application, unless otherwise agreed), into the following account:

Bank: Metro Bank, 89-93 Putney High Street, London, SW15 1SR
Account name: Hummingbird Trust
Sort Code: 23-05-80
Account number: 55354111
Reference: (Internship 24) & name
IBAN: GB56MYMB 23058055354111
BIC: MYMB GB2L

Please make sure that the correct reference is used as this is an account that holds money for several aspects of the Unreached Network. We want to make sure that we can accurately and easily trace all of your payments and that they 'go' to the right 'pot' within this account.

Please note that this account also accepts international transfers.

2. Please email interns@unreached.network once a transfer has been made so that she can confirm receipt.

If an invoice or formal notification of the receipt of the fees is required, or you would like to talk about a payment plan to help with the costs of the training, then please email karen@unreached.network.

Costs and times

	<u>Unreached Network Internship</u>	<u>Unreached Network Foundational Training</u>	<u>Unreached Network Year 2 and Year 3 programs</u>
<u>Application Fee</u>	£30	£30	£30
<u>Balance due</u> (If the application and fee was received before 30th April)	£1410	£810	£660
<u>Balance due</u> (If the application and fee was received after 30th April)	£1626	£936	£764

Unreached Network Internship

- The £30 non-refundable application fee (deposit) is due with the application.
- The balance of £1410 or £1626 (depending on when your application was received) is due upon acceptance to the course. See the table above for details.
- If you would like to talk about a payment plan then please note this with your application, or email karen@unreached.network to talk about one.

**Unreached Network is a working name of registered charity Hummingbird Trust
[reg. no. 1210491]**

Unreached Network Foundational Training

- The £30 non-refundable application fee (deposit) is due with the application.
- The balance of £810 or £936 (depending on when your application was received) is due upon acceptance to the course. See the table above for details.
- If you would like to talk about a payment plan then please note this with your application, or email karen@unreached.network to talk about one.

2nd and 3rd year programs

- The £30 non-refundable application fee (deposit) is due with the application.
- The balance of £660 or £764 (depending on when your application was received) is due upon acceptance to the course. See the table above for details.
- If you would like to talk about a payment plan then please note this with your application, or email karen@unreached.network to talk about one.

If you have any queries about finance or the programme itself, please email interns@unreached.network.