

Mount Diablo Elementary PFC General Meeting Minutes

May 13, 2025

Agenda Item	
Call To Order	The meeting was called to order by Lindsay at 7:07pm in MDE Room 22. A Zoom component also simultaneously in session. The minutes from the April meeting were presented for approval. Megan makes a motion to approve minutes with grammatical errors corrected per Kelly. Whitney seconds motion and minutes approved unanimously.
President Report Alli Battistelli & Lindsay Gage	<ul style="list-style-type: none">• Lindsay welcomes everyone to the meeting, thank you so much for coming!
Recording Secretary Kelly Jenson	<ul style="list-style-type: none">• No report. <p><i>Approved minutes will be uploaded to the PFC Google drive and the PFC website.</i> https://www.mdepfc.org/</p>
Treasurer Report Tiffany Waller & Pauline Li	<ul style="list-style-type: none">• Tiffany provides an overview of the treasurer report:<ul style="list-style-type: none">○ Balance sheet as of May 4th: we have a little over \$176K and a playfield budget that will be absorbed into the operating budget after this year.○ Majority of expenses fell under Eagle-a-Thon, auction and musical.○ Adjustments: outstanding checks and 5th grade promotion○ Also a line item for a 2024 event that is TBD for payment funding.○ Operating budget review:<ul style="list-style-type: none">■ Fundraising for this year has been great but a little short from last year. Have some offsets from earlier in the year that will help.■ Expenses coming in still so the number will come down.■ Our overall number will go up with last fundraising efforts.○ Expense report review:<ul style="list-style-type: none">■ PFC worked to keep costs down to achieve fundraising goal. We help to cover instructional assistance and intervention funding and technology available for students. Garden instruction also a part of this.○ Carryover budget review:<ul style="list-style-type: none">■ One of the things covered in this is the teacher stipends, but we try to fund if the carryover budget cannot support.■ Funding leftover from the playfield budget goes to PE equipment, 5th grade amp, outdoor experiences at MDE.• Tiffany asks for any questions or need to clarify. No questions.• Tiffany introduces the 2025-26 budget for next school year.<ul style="list-style-type: none">○ We have an operating budget and carryover budget. We try to exceed our goal to be able to fund items in the carryover budget.○ Modest shifts include pivoting funds to support teacher intervention.<ul style="list-style-type: none">■ Looking at funding 2 teachers: one intervention teacher and one instructional assistant.■ We are continuing to support our garden instruction as listed.■ See attachment on website for complete budget.

	<ul style="list-style-type: none"> ■ Increase from last year is just a little over \$2000. ● Question regarding PledgeStar and use of it for Eagle-a-Thon: Tiffany states we will use PledgeStar unless Austria has a platform we can successfully use. ● Diana Zimmer notes on Zoom that music and library instruction are not part-time employees. ● Review of operating income: <ul style="list-style-type: none"> ○ Forecasted budget to meet the needs of the budget is to fundraise around \$126,000. ○ Tiffany walks through some of the fundraisers to help achieve this goal including Otis, Auction, Ed fund, Eagle-a-Thon, etc. ● Question on Zoom regarding Concert in the Park line item: MJ reports we are fundraising at only 4 concerts this year compared to 8 last year so that is why the amount is less. ● Whitney makes a motion to approve the operating budget for 2025-2026. Tiffany seconds the motion. The budget is approved via majority with online and in person voting. ● See full budget report on website: https://www.mdepfc.org/
Principal Report Sara Harris Miranda Romo	<ul style="list-style-type: none"> ● Mrs. Harris and Mrs. Romo join via zoom. <ul style="list-style-type: none"> ○ Mrs. Harris gives a huge thank you to the MDE staff! Construction has been very challenging and she appreciates you all so much. Huge shout out to Mrs. Zimmer and Mrs. Gourlay for moving on short notice. ○ Open house is this Thursday! There will be food trucks from 5-6pm in the circle, then open house from 6-7pm. ○ 5th grade celebration on June 2nd. ○ The district has purchased us a new marquee. It will be installed this summer.
Teacher Liaison Danielle Lovejoy Michelle Howisey	<ul style="list-style-type: none"> ● Miss Lovejoy gives a heartfelt thank you for the teacher appreciation week! Thank you so much and we are really looking forward to the next 14 days!
Parliamentarian Laney Cline-King & Brian Jenney	<ul style="list-style-type: none"> ● Brian and Laney start with elections for the 2025-26 Parent Faculty Club. ● Laney clarifies that all voting is not anonymous. Any ballot voting is anonymous when there is more than one candidate, but if there is not more than one candidate it is via hand vote and that is NOT anonymous. <ul style="list-style-type: none"> ○ Open positions for Executive Board: <ul style="list-style-type: none"> ■ Co-Presidents ■ Co-Treasurer ■ VP Fundraising ■ Co-VP of Events ■ Communications Secretary ■ Recording Secretary ○ These are in their first term and will continue another year: <ul style="list-style-type: none"> ■ Parliamentarian ■ Co-Treasurer ■ Co-VP of Operations ■ Co-VP of Events ● Ted Meriam officially resigns as the Co-VP of operations in order to run for

co-president.

- Any position that is left open, the executive board will have to fill by executive vote after this meeting.
- All positions elected tonight will serve a 2 year term through the end of school year in 2027.
 - Co-President:
 - Lindsay Gage and Ted Meriam are nominees to run together. No other nominations are announced.
 - Laney makes a motion to elect Lindsay Gage as a Co-President. Megan seconds motion. Lindsay is nominated by majority vote. Ted Meriam introduces himself to the community. Laney makes a motion to elect Ted as co-president. Tiffany seconds the motion. Ted is elected by majority vote.
 - Co-Treasurer:
 - Jessica Kimbrel and Vlada Karalnik are the nominees. No other nominations are announced.
 - Jessica introduces herself to the community on Zoom. Vlada is not present tonight.
 - Jessica Kimbrel is elected by majority vote.
 - VP of Education:
 - Natasha Aria and Rajshree Achayra are the nominees. No other nominations are announced.
 - Rajshree introduces herself to the community on Zoom. Natasha Aria is not present tonight.
 - Rajshree is elected by majority vote.
 - VP of Fundraising:
 - Cheryl Layung is the nominee. No other nominations are announced.
 - Brian makes a motion to elect Cheryl VP of Fundraising. MJ seconds the motion. Cheryl is elected by majority vote.
 - Recording Secretary:
 - Whitney O'Connor is a nominee. No other nominations are announced.
 - Brian makes a motion to elect Whitney as recording secretary. MJ seconds the motion. Whitney is elected by majority vote.
 - Co-VP of Events:
 - Keri Hogan is the nominee. No other nominations are announced.
 - Brian moves to elect Keri as Co-VP events. Sarah seconds the motion. Keri is elected by majority vote.
 - Communication Secretary:
 - Christina Smith is the nominee. No other nominations are announced.
 - Brian makes a motion to elect Christina as communication secretary. Laney seconds the motion. Christina is elected by majority vote.
- Laney reports we still have some open committee positions to fill including Ed fund, Dine and Donate, movie nights, Maker's Market, and Concerts in the Grove Coordinator.

Education Megan Eorio-Panza	<ul style="list-style-type: none"> • Megan reports she will help Raj with VP of Education and Ed Fund! • Trying to get a spirit wear sharing table at the open house in fall. Would love for donations!
Operations MJ van Leeuwen & Ted Meriam	<ul style="list-style-type: none"> • MJ welcomes new executive board members. Ted and I have been working on a welcoming/onboarding process for new families. We want to create a warm and welcoming culture to new families and current families. We want to make sure the PFC is visible and want to share the PFC bios so everyone knows who we are and why we are here. We are a partnership! • Ted gives a shout out to all of our chairs who have worked SO hard this year!
Events Molly Berry & Sarah Brinkman	<ul style="list-style-type: none"> • Sarah welcomes everyone and big thank you to the staff's outstanding performance at the talent show. I am excited to work with Keri next year! There aren't any more events on the calendar for this year.
Fundraising	<ul style="list-style-type: none"> • Congrats on the success of Eagle-a-Thon!! Tiffany reports we are close to \$25K when expenses are taken out. Thanks for everyone's hard work to make it happen! • VR Lounge play and donate at Odyssey Lounge in Clayton this Wednesday and Thursday. • MJ reports we still need volunteers for the Concerts in the Grove! The first one is this upcoming Saturday. Please let me know if you can make it - we need 3 for each concert. • Whitney notes that there is a Father's Day 5K Run put on by Sunrise Rotary. They donate a portion of the proceeds to the school.
Communications Whitney O'Connor	<ul style="list-style-type: none"> • No report.
Parent Advisory Committee (PAC) Laney Cline King	<ul style="list-style-type: none"> • Laney provides an update about the PAC meeting, but did not get a great understanding of the topic presented this month. She will link the PAC minutes/slides on the PFC website. • The district has adopted a new math curriculum that will begin next year. • Dr. Clark briefly mentioned the executive order around DEI - the state of CA has not adopted it as law so MDUSD is continuing to do what they have always done. They will not be changing anything unless required by law. • As of next year, all of the high schools in MDUSD will have Yonder bags for cell phones.
New Business/Open Forum	<ul style="list-style-type: none"> • No new business.
Meeting Adjourned	Meeting is adjourned by Lindsay at 8:26pm.
Attachments	<ul style="list-style-type: none"> • <i>Full treasurer report is available on the PFC website.</i> <ul style="list-style-type: none"> ◦ https://www.mdepfc.org/ • <i>Approved Minutes</i> <ul style="list-style-type: none"> ◦ https://www.mdepfc.org/about-us/meeting-minutes