

## Creating a PowerSchool Parent/Guardian Account

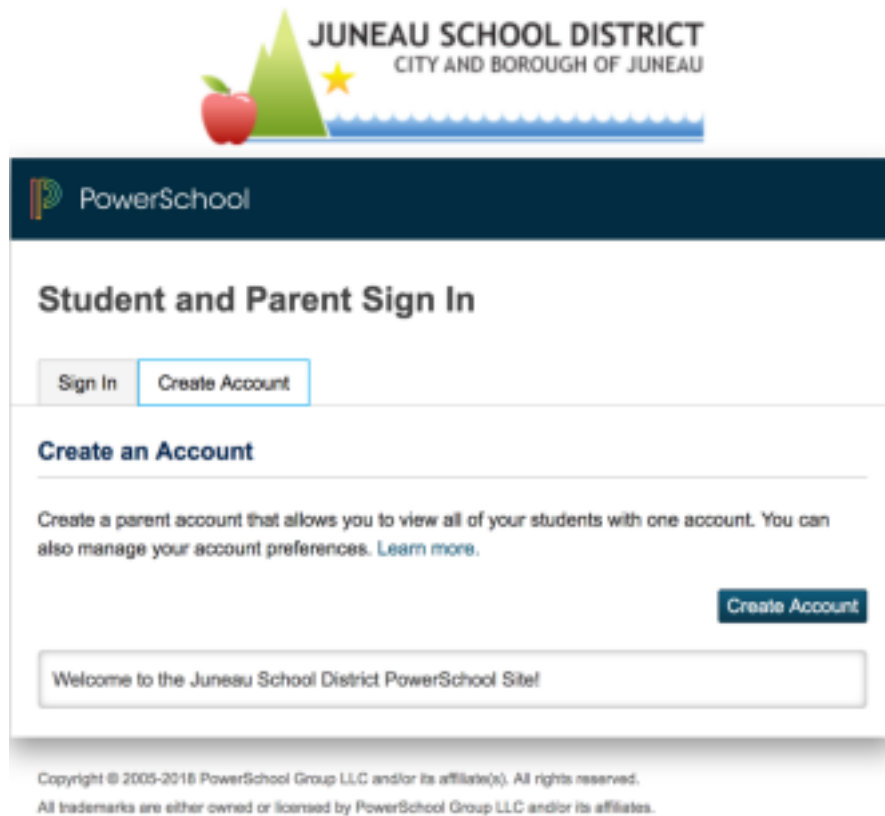
Follow these instructions to create a username and password to access the PowerSchool Parent Portal. This will allow you to have one account to access your child(ren)'s PowerSchool data, instead of a separate login for each child.

1. Open a web browser and enter the URL for the JSD PowerSchool Parent Portal


<https://ps.juneauschools.org/public/>

2. Click on the "Create Account" button.

If you need more information about creating an account, be sure to click on the hyperlink "Learn more." located on the "Create Account" tab.



The screenshot shows the Juneau School District PowerSchool Parent Portal. At the top is the district logo featuring a red apple, a green mountain, and a yellow star, with the text "JUNEAU SCHOOL DISTRICT CITY AND BOROUGH OF JUNEAU". Below the logo is a dark blue header with the "PowerSchool" logo. The main content area is titled "Student and Parent Sign In" and contains two buttons: "Sign In" and "Create Account". The "Create Account" button is highlighted with a blue border. Below the buttons is a section titled "Create an Account" with a description: "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)". A "Create Account" button is located at the bottom right of this section. Below the description is a white box with the text "Welcome to the Juneau School District PowerSchool Site!". At the bottom of the page is a copyright notice: "Copyright © 2005-2018 PowerSchool Group LLC and/or its affiliate(s). All rights reserved. All trademarks are either owned or licensed by PowerSchool Group LLC and/or its affiliates."



## Create a Parent Account

A parent account allows you to view the information for one or more students with a single sign in. You can also manage your personal account preferences.

To create a parent account, enter the following information:

- **Name** - Your first and last name
- **Email** - Student notifications and correspondence related to your parent account will be sent to this email
- **Desired Username** - Your username is your unique PowerSchool identity
- **Password** - Your password must be at least 6 characters long
- **Student Access Information** - Information for a minimum of one student, including the student name, Access ID, Access Password, and your relationship to the student


[Sign In](#)

3. Fill in the information requested.

You are creating for yourself a username and password. Be sure to remember these as you will use that information to log into your account in the future, allowing you access to your child's grades, assignments, etc.

The bottom of the page contains the area to link your children to your account.

The Access ID and Access Password should be the one provided to you. Access ID and Access Password are used only once to link your student to your account. Each student has a unique Access ID and Access Password. If your AccessID and Access Password is unknown please contact your neighborhood school administrative assistant.



## Create Parent Account

### Parent Account Details

First Name	<input type="text"/>
Last Name	<input type="text"/>
Email	<input type="text"/>
Desired Username	<input type="text"/>
Password	<input type="password"/>
Re-enter Password	<input type="password"/>
Password must: <small>(Be at least 6 characters long)</small>	

### Link Students to Account


Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1	Student Name	<input type="text"/>
	Access ID	<input type="text"/>
	Access Password	<input type="password"/>
	Relationship	<input type="text" value="-- Choose --"/>
2		


4. After entering the requested information, click on the "Enter" button at the bottom of the page.

5. You have successfully created an account and can now sign in using

[Enter](#)



## Student and Parent Sign In



is across the top banner that  
ccount.

If you need to add additional children to your account in  
the future, you may do so by clicking on the “Account  
Preferences” button.

7. If you are linking an additional child to your PowerSchool Account click on the “Add” button  
under the Students tab.

## Account Preferences - Students

Profile Students

Add

### My Students

To add a student to your Parent account, click the ADD button.

1. Joseph
2. Maele
3. Christopher
4. Paul
5. Summer
6. Anderson
7. Test Tester

Enter the information requested on the screen below and hit the “Ok” button. This will link the student to your PowerSchool Account.

### Add Student

#### Student Access Information

Student Name

Access ID

Access Password


Relationship

Cancel OK

You should see the student’s name in the banner across the top of your window.




8. If you already have a PowerSchool Parent/Guardian account and you try to create a new one you will receive the message below.



## Create Parent Account

### Parent Account Details


 An account with that email address already exists

First Name	<input type="text"/>
Last Name	<input type="text"/>
Email	<input type="text"/>
Desired Username	<input type="text"/>
Password	<input type="password"/>
Re-enter Password	<input type="password"/>

Password must: \*Be at least 6 characters long

9.

Return to

## Student and Parent Sign In

Username	<input type="text"/>
Password	<input type="password"/>

[Forgot Username or Password?](#)

Welcome to the Juneau School District PowerSchool Site!

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<https://ps.juneauschools.org/public/> and click on the “Forgot Username or Password?” link. The system will autogenerate an email that will provide you the necessary information to reset your username or password.